

## Universal Waste Checklist (Large Quantity Handler)

- **Do you have an EPA Identification Number valid for use in Colorado?**
  - o You must notify the Department of your universal waste activity even if you already have a valid EPA Identification Number for other reasons.
- **If you manage elemental mercury from open-ended mercury-containing devices, have you ensured that you never accumulate more than 35 kilograms of mercury on site at one time?**
- **Have you labeled either the universal waste itself or the accumulation container appropriately?**
  - o “Waste (material type)”
  - o “Used (material type)”
  - o “Universal Waste (material type)”
- **Do you ship your universal waste to another universal waste handler for consolidation, to a destination facility or to a foreign destination within one year of receiving it?**
- **Do you have written records of universal wastes shipped to and from your facility?**
- **Are employees thoroughly trained in the management of the universal wastes at your facility and what response actions they are responsible for in an emergency?**
- **Do you maintain proper equipment for responding to a release of the types of universal waste you manage at your facility?**
- **If you conduct allowable treatment of universal wastes on site, do you have written procedures detailing how to treat the waste, what to do in case of a release, and what to do with all materials resulting from this process?**