

STATE OF COLORADO

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Dedicated to protecting and improving the health and environment of the people of Colorado

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Colorado Department
of Public Health
and Environment

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PILOT – Fine Payment / Collection Process Summary

1. Licensee/Facility incurs a fine (intermediate conditions, exceeding licensed bed capacity, operating without a license, etc.) and receives a department notice.
2. If the fine is not timely contested (appealed) or if the fine is upheld through the exhaustion of the appeal process, then the department sends the licensee/facility a final demand notice – 30 days to pay.
3. If an unlicensed facility does not pay the fine in 30 days, the debt is sent to the Office of State Controller for garnishment.
4. If a licensed facility does not pay the fine in 30 days:
 - The department sends the licensee/facility a renewal licensure denial notice with a 60-day right to appeal the renewal denial (not the fine) and 60-day cure period (to pay the fine), which run concurrently.
 - If there are also performance issues, the renewal denial may also include those reasons as a basis for denial, in addition to the non-payment of the fine.
 - If the denial is timely appealed, the denial will proceed through the appeal process and that process will dictate outcome.
 - If a licensed facility does not pay the fine or requests an appeal in 60 days, the debt is sent to the Office of State Controller for garnishment.
 - The former Licensee/Facility must immediately send the department its license and cease operation.