

<b>Colorado Department of Public Health and Environment Health Facilities and Emergency Medical Services Division Policy Manual</b>		Section:
		Part:
Subject: License Fee Discount for Deemed Hospices		Page:
Date: November 5, 2010	<input type="checkbox"/> Replacement page(s) of part ____ <input type="checkbox"/> Addition of page(s) to part ____ <input checked="" type="checkbox"/> New Section	

**SUMMARY**

This Policy and Procedure outlines the position of the HFEMSD (Division) with regard to the license fee discount for hospices deemed by an accrediting organization.

**BACKGROUND**

Pursuant to 6 CCR 1011-1, Chapter II, Section 2.8, the Division has the authority to investigate and review each license application in order to determine an applicant's compliance with the state licensing regulations, and to conduct such on-site inspections as it deems necessary to ensure that the health, safety and welfare of hospice clients is being protected. Certain hospices are also nationally accredited and inspected by the accrediting organization to which they belong. In recognition of this accreditation, 6 CCR 1011-1, Chapter XXI, Section 18.3 allows eligible hospices to take advantage of a discount to their annual license renewal fee if they meet the applicable criteria.

**POLICY GUIDANCE**

If a licensed hospice is accredited with deemed status by a national organization that is recognized by the Centers for Medicare and Medicaid Services and remains in good standing with that organization, it shall be eligible for the applicable annual renewal license discount providing it meets the following criteria:

- With the initial request for the discount, the hospice shall submit copies of all of its surveys and plan(s) of correction for the previous license year directly to the Division, along with the most recent letter of accreditation showing the hospice has full accreditation status
- The hospice shall ensure that all such future documentation is provided by its accrediting organization to the Division's hospice program manager within 30 days of being issued by the accrediting organization. The Community Health Accreditation Program (CHAP) and the Accreditation Commission for Health Care (ACHC) have agreed to send documentation directly to the Department.
- Any hospice accredited with deemed status through The Joint Commission (TJC) shall provide to the Department all correspondence regarding compliance with standards and regulations including deficiency lists, accepted plans of correction, complaint summaries, and letters of accreditation received either through the TJC portal or by mail within 30 days of issuance.
- If the hospice voluntarily or involuntarily terminates participation in the accreditation program, it shall notify the department within 10 days of the action.
- With each license renewal, the hospice shall submit with the application, the most recent letter of accreditation showing the agency has full accreditation status, and a copy of the most recent on-site survey and plan of correction.

This policy shall in no way limit the Division's authority to conduct inspections at any time in response to complaints alleging noncompliance with the regulations contained in 6 CCR 1011-1, Chapters II and XXI.

Approved by  Title: Section Chief, Community-Based Programs  
Date: November 5, 2010

Approved by Howard Rowman Title: Division Director  
Date: November 5, 2010