



OPERATIONAL MEMO

TITLE:	NEW SUPPORT LEVEL AND SUPPORTS INTENSITY SCALE REQUEST FORMS – EFFECTIVE 9/1/20
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	SEPTEMBER 1, 2020
DIVISION AND OFFICE:	OFFICE OF COMMUNITY LIVING/CASE MANAGEMENT SECTION
PROGRAM AREA:	CASE MANAGEMENT SECTION
KEY WORDS:	SUPPORT LEVEL REVIEW, SUPPORTS INTENSITY SCALE, REQUEST, CASE MANAGEMENT AGENCIES, HCBS-SLS, HCBS-DD, WAIVERS, SIS, RE-EXAM, REASSESSMENT EXAMS.
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APPROVED BY: AMANDA LOFGREN	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to inform Case Management Agency managers and administrators of new standardized forms required for Support Level Review and Supports Intensity Scale Reassessment requests, which will allow the Department of Health Care Policy & Financing (the Department) to process requests more efficiently.

Information:

The Case Management Unit at the Department is replacing forms previously required for Support Level Review and Supports Intensity Scale Reassessment requests. The new forms are fillable .pdf documents. This change was made to streamline request and data collection processes and improve decision turnaround timelines.

The Department has made the new forms available; they have been posted on the [Case Management Resource Page](#). Effective September 1, 2020, Support Level Review and Supports Intensity Scale Reassessment requests must be submitted on these new forms. Requests submitted using any previous version will not be accepted by the

Department. The Case Management Unit will offer technical assistance to Case Management Agencies in the form of an informational webinar on September 2, 2020 from 2:30 p.m. to 4:00 p.m., in addition to fielding email inquiries from agencies requiring additional support.

Attachment(s):

SIS Reassessment Request -- August 2020

Support Level Review Request -- August 2020

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