



## INFORMATIONAL MEMO

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<b>TITLE:</b>	<b>SINGLE ENTRY POINT (SEP) REQUEST FOR PROPOSAL (RFP) STATUS UPDATE</b>
<b>SUPERSEDES NUMBER:</b>	N/A
<b>EFFECTIVE DATE:</b>	<b>JANUARY 2, 2020</b>
<b>DIVISION AND OFFICE:</b>	<b>OFFICE OF COMMUNITY LIVING</b>
<b>PROGRAM AREA:</b>	<b>CASE MANAGEMENT</b>
<b>KEY WORDS:</b>	<b>SINGLE ENTRY POINT, SEP, REQUEST FOR PROPOSAL, RFP</b>
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### **Purpose and Audience:**

The purpose of this Informational Memo is to provide interested stakeholders a status update from the Department of Health Care Policy & Financing (Department) regarding the Single Entry Point (SEP) Request for Proposal (RFP) process.

### **Information:**

In October 2019, the Department issued an RFP soliciting competitive, responsive proposals from experienced and financially sound organizations to perform as a Single Entry Point (SEP) agency. SEP agencies serve within a local area where a current or potential Long-Term Services and Supports (LTSS) member can obtain LTSS information, screening, assessment of eligibility, assessment of need, and referral to appropriate LTSS programs. SEP agencies also provide members who receive LTSS within their designated Region/District with ongoing case management services.

On December 30, 2019, the Department issued a Notice of Intent to Award for solicitation # RFP UHAA 202000042. The evaluation committee made a recommendation for the award of four contracts conforming to the solicitation. As such the Department intends to award the following contracts, for the geographic Regions/Districts, to the offerors listed below:

1. SEP Region/District 1 – Mesa County - Rocky Mountain Health Maintenance Organization, Inc. D/B/A Rocky Mountain Health Plans
2. SEP Region/District 2 – Boulder, Broomfield, Clear Creek, and Gilpin Counties - Adult Care Management, Inc.
3. SEP Region/District 3 – Adams, Arapahoe, Denver, Douglas, and Elbert Counties - Rocky Mountain Human Services
4. SEP Region/District 4 – El Paso, Park, and Teller Counties - The Resource Exchange, Inc.

Please be advised that the decision above allows each offeror to protest the Department's decision pursuant to Section 24-109-102, *et seq.*, C.R.S. Protests must be submitted no later than 3:00 p.m. (MT) on January 13, 2020. Following the protest period, the Department will execute contracts with the awarded offerors. Further guidance will be forthcoming.

**Attachment(s):**

None

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