



## INFORMATIONAL MEMO

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<b>TITLE:</b>	<b>CRITICAL INCIDENT ONLINE TRAINING MODULES</b>
<b>SUPERSEDES NUMBER:</b>	N/A
<b>EFFECTIVE DATE:</b>	<b>NOVEMBER 4, 2019</b>
<b>DIVISION AND OFFICE:</b>	<b>CASE MANAGEMENT &amp; QUALITY PERFORMANCE DIVISION, OFFICE OF COMMUNITY LIVING</b>
<b>PROGRAM AREA:</b>	<b>CRITICAL INCIDENT REPORTING</b>
<b>KEY WORDS:</b>	<b>CRITICAL INCIDENT, CIRS, HCBS WAIVER, TRAINING</b>
<b>INFORMATIONAL MEMO NUMBER: HCPF IM 19-066</b>	
<b>ISSUE DATE: DECEMBER 5, 2019</b>	
<b>APPROVED BY: RHYANN LUBITZ</b>	

*HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>*

### **Purpose and Audience:**

The purpose of this Informational Memo is to provide notice to Community Centered Board (CCB) and Single-Entry Point (SEP) case managers of the new online critical incident training modules available on the Department of Health Care Policy and Financing's (Department) website.

### **Information:**

The Department has developed a self-paced training series on specific Critical Incident Report (CIR) topics to provide case managers with reference guides and short training modules that may be accessed at any time. There are four new training modules available to case managers which may be accessed through the Department's website on the Home and Community Based Services (HCBS) waiver Critical Incident Reporting webpage:

<https://www.colorado.gov/hcpf/hcbs-waiver-critical-incident-reporting>

The four new online modules that are available are:

- Location of critical incident
- Critical incident details
- Editing and Deleting a Critical Incident Report
- Agency Administrator Reports

**Attachment(s):**

None

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