

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

September 9, 2015

- Call to Order

President Morris called the meeting to order at 6:30 p.m.

- Roll Call

Present

Dean Morris, President
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Absent

Scott Gerhardt, Vice President (Excused)
Arin Riggi, Secretary (Excused)

Also in Attendance

Mike Schuppe, Deputy Fire Chief	Chris Woolley, Battalion Chief	Carl Craigle, PVA
Kris Krengel, Fire Marshal	Lynn Baca, Councilwoman	
Michelle Ferguson, District Legal Counsel	Jeff Jacobucci, Retiree	
Rita Saunders, Finance Manager	Robert Baumgartner, Retiree	
Carol Thompson, Admin. Assistant	Ed Doty, Retiree	

- Presentations

None

- Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Public Comment

There was no public comment

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending July 31, 2015

RECORD OF PROCEEDINGS

2. Approval of August 2015 accounts payable checks:
GF check numbers 26145 to 26215 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 386 to 389 and
check numbers 1802 to 1806 and ACH Anthem premiums, and on-going Flexible
Spending Account
CD check numbers 26300 to 26306

Total August 2015 expenditures: \$746,884
3. Approval of August 12, 2015 Board Meeting Minutes
Approval of August 26, 2015 Special Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

Chief Bodane was out of town. Deputy Chief Mike Schuppe addressed questions from the Board and updated the Board on the following items:

1. 911 Remembrance Ceremony will be held at Station 51. Guest should arrive by 7:45 a.m.
2. Station Open Houses are scheduled for Saturday, September 12th from 8:00 a.m. to 11:00 a.m.
3. Doug Tweedy, Facilities Manager, will be meeting with contractors regarding the concrete issue at Station 55.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. There will be live fire training during the month of September with the South Adams Fire Protection District. Battalion Chief Chris Woolley has been coordinating this exercise with the help of Lieutenant Brasel.
2. Chief Schuppe stated that he attended the IAFC Fire Rescue International in Atlanta. It was a great educational experience. Deputy Chief Schuppe thanked Board for their continued support for these types of activities.
3. Director Rowe inquired about the number of calls during the four days of the Adams County Fair. There were 14 calls where CR's were assigned and approximately 50 additional calls where no CR's were assigned. There is a definite benefit for the District and Platte Valley Ambulance to be at the fair.
4. There will be new technology coming out in 2016 which will enable the District to better track the 17/10 times.

Division Chief – Fire Marshal:

Division Chief Kregel added the following to his written report:

1. Accreditation process was put on hold due to increased Fire Prevention activity.

RECORD OF PROCEEDINGS

2. 1st Bank is under construction at 50th Avenue and Bridge Street. There is a new residential construction project at 40th Avenue and Bridge Street.
3. The road and parking issues within Bromley Park area have been resolved.

Financial Report:

Finance Manager Rita Saunders had nothing to add to her written report.

Attorneys' Report:

Attorney Ferguson updated the Board on the following items:

1. South Adams Fire District IGA

Attorney Michelle Ferguson has been in discussions with legal counsel for the South Adams Fire District regarding the 2000 IGA and the revenue that was to be paid to the District. The District was to receive 15 years of revenue, but to date has only received 14 years of revenue, based on when the Assessor paid the first check. The IGA is due to expire January 1, 2016 and the District is still owed an additional year of revenue. Attorney Ferguson will keep the Board advised on any further communications from the South Adams Fire District.

2. Vestas Agreement

The Vestas contact who had been working on the Property Agreement is no longer handling the matter. There has been no further communication from Vestas regarding the Agreement.

City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the District on the following items.

1. The ballot for the November election has be set. There are four (4) open council seats. Kirby Wallin and Lynn Baca are running unopposed. Cynthia Martinez is term limited in Ward 2 and there are two candidates, D. R. Dill and Mary Ellen Pollock who will be running in Ward 2. In Ward 4, incumbent J. W. Edwards will have two opponents, Michelle Romero-Lussier and Archie Demarest.

Also, there will be two ballot questions. The first question seeks to remove the limitations of TABOR on tax revenue currently received by the City ("deBrucing"). The second question pursuant to Title 29, Article 27 seeks voter approval for the City to provide free Wi-Fi at all City facilities i.e. parks, recreation center, Oasis Water Park etc.

September is a busy month. There are several events scheduled including: Good Clean Fun, Trash Bash, Car Show, ECO Fair and car show at the Eagle View Senior Center. The City Council members will be holding Meet and Greet sessions.

The City has several projects in development. The "Be Brighton" event went well. The event's participants addressed Comprehensive and Transportation plans. These plans will eventually be presented to the City Council. It is anticipated by the final plans will be approved by the City sometime next spring.

- Old Business

1. Station 52 Update

There was nothing to add to Chief Bodane's report.

RECORD OF PROCEEDINGS

- New Business

1. Station 51 Concrete Replacement

In addition to Chief Bodane's report, Doug Tweedy, Fleet/Facility Manager, updated the Board on the concrete replacement process. He received three (3) competitive bids matching the recommended concrete design specifications for the concrete replacement on the apron directly in front of the apparatus bays. Bids include the removal and replacement of 5913 square feet of concrete. The Project will be done in two sections to allow for apparatus to be rearranged in the bays. Each section will take 7-9 days before apparatus will be able to drive on it.

Bids:

- Custom Concrete Cutting Inc. - \$47,599.65
- FM Construction - \$62,375.00
- Metro Concrete Creations, LLC - \$48, 849.65.

Following discussions with references and the Better Business Bureau, Chief Staff is recommending that the Board accept the bid from Custom Concrete Cutting Inc. in the amount of \$47,599.65. Funds for the project were allocated in the 2015 Capital Improvement Budget.

MOTION: President Morris made a motion to approve and award the bid to Custom Concrete Cutting Inc. in the amount of \$47,599.65 to replace the concrete at Station 51.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

2. Resolution 2015-04 - to Authorize Expense Reimbursement from Loan Proceeds

Attorney Michelle Ferguson noted that the District is working to finalized financing on the new station construction. The District, however, has spent money on this project. In order to seek reimbursement of funds expended by the District, IRS regulations require that the Board pass a resolution that signifies its intent to reimburse those expenditures from the future loan for a certain period of time. According to Resolution 2015-04, any expenditures made 60-days prior to September 9, 2015 would be reimbursed from the loan proceeds.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREATER BRIGHTON FIRE PROTECTION DISTRICT DECLARING ITS OFFICIAL INTENT TO REIMBURSE ITSELF WITH PROCEEDS OF A FUTURE TAX-EXEMPT BORROWING FOR THE FINANCING OF THE ACQUISITION, CONSTRUCTION, AND EQUIPPING OF A NEW FIRE STATION, THE RENOVATIONS AND IMPROVEMENTS TO AN EXISTING FIRE STATION, AND THE ACQUISITION OF EQUIPMENT FOR THE DISTRICT AND PROVIDING FOR REIMBURSEMENT OF MONEY UPON THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT

MOTION: Assistant Secretary Rowe made a motion to approve Resolution 2015-04

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Executive Session

RECORD OF PROCEEDINGS

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 6:56 p.m. pursuant to C.R.S. 24-6-402(b) and (e) to receive advice of Legal Counsel on contract negotiation matter, specifically the Fire Chief's Employment Agreement.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

MOTION: Assistant Secretary Rowe made a motion to return to the general session at 7:54 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously

- Adjournment

MOTION: Assistant Secretary Rowe made a motion at 7:54 p.m. to adjourn.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 7:54 p.m.

Don Rowe, Assistant Secretary

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b) and (e).

Dean Morris, President