

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

October 14, 2015

- Call to Order

President Morris called the meeting to order at 6:00 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Absent

Arlin Riggi, Secretary (Excused)

Also in Attendance

Mark Bodane, Fire Chief	Chris Woolley, Battalion Chief	Carl Craigle, PVA
Mike Schuppe, Deputy Fire Chief	Jeff Jacobucci, Retiree	
Michelle Ferguson, District Legal Counsel	Robert Baumgartner, Retiree	
Carol Thompson, Admin. Assistant	Ron Delvanthal, Retiree	

- Presentations

None

- Call for Changes to the Agenda

The Executive Session was moved to item 10 on the agenda and the 2016 IAFF Union Contract Approval was added as item 11 on the agenda.

MOTION: Vice President Gerhardt made a motion to approve the agenda as amended.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Public Comment

Retiree, Jeff Jacobucci advised the Board of the Cemetery Walk at Elmwood Cemetery scheduled for Saturday, October 17 from 1:30 p.m. to 5:30 p.m. The event celebrates Halloween by presenting a historical cemetery walk where a cast of characters are dressed up in period pieces and talk about the lives of some of Brighton's various city leaders, farmers, pioneers and soldiers that are buried at Elmwood.

- Action Items

Consent Agenda

RECORD OF PROCEEDINGS

1. Approval of Financial Report year-to-date ending August 31, 2015
2. Approval of September 2015 accounts payable checks:
GF check numbers 26216 to 26275 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 390 to 395 and
check numbers 1807 to 1811 and ACH Chris Kennison, Anthem premiums, and on-going
Flexible Spending Account
CD check numbers 26307 to 26310

Total September 2015 expenditures: \$633,433
3. Approval of September 9, 2015 Board Meeting Minutes
Approval of September 23, 2015 Special Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report Chief Bodane updated the Board on the following items:

1. ISO Rating Report – The District was notified that the District's ISO rating of 4 has improved to a rating of 3. This puts the District in the top 9% of all Fire Departments in the United States. Chief Bodane will be meeting with the ISO evaluator to discuss and clarify specific items identified in the rating report to see what the District can do to improve its score in future ISO evaluations. The District will notify the media and check into putting some type of acknowledgement on the trucks.
2. Truck or Treat is Saturday, October 24th from 5 p.m. to 7 p.m. Brighton PD will also be participating in the event this year.
3. The November 11th Board Meeting falls on Veteran's Day and the Study Session is scheduled for November 25th, the day before Thanksgiving. Chief Staff recommended that the Board consider another day for the November Board Meeting. The Board agreed and Chief Bodane will advise them on a final meeting date.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. Concrete work is being done at Station 51. The first three east bays have been completed. The apparatus will be moved to that side and the final two bays will be torn out and new concrete poured starting on Monday, October 19th.
2. Aerial ladder testing for Tower 51 and Truck 53 has been completed. Both passed.

Division Chief – Fire Marshal:

Division Chief Krengel was absent. Chief Bodane stated he would address any questions related to Division Chief Krengel's written report. There were no questions from the Board.

RECORD OF PROCEEDINGS

Financial Report:

Finance Manager Rita Saunders was on vacation. Chief Bodane stated he would address any questions from her written report. There were no questions from the Board.

Attorneys' Report:

Attorney Ferguson had nothing to add to her written report but stated she would address any questions from the Board. The following items were addressed:

1. AT&T Tower

President Morris inquired whether there was any information on the AT&T matter. Attorney Ferguson stated that there has been no new information forthcoming regarding the AT&T Tower. Chief Bodane noted that he tried communicating with AT&T but has received no response. It was noted that there were three AT&T projects in Brighton and all three have been cancelled.

City of Brighton Liaison Report:

Councilwoman Lynn Baca was not in attendance.

- Old Business

1. Station 52 Update

In addition to his written report, Chief Bodane's reported that the Civil Engineer is working on the application for the City of Brighton process. The storm water issue has been resolved but a water main issue remains. Chief Bodane is working with DePaul and the worst case scenario will be that the District will have to install a water main along Tower Road from North of Southern to Bridge Street. In that event, the District would install the water main now, and be reimbursed after development of area occurs.

The gas main installation has commenced. Following completion of the installation, Tower Road will be paved. It is anticipated the work will be completed by December 1st. The road design has changed a few times but currently Tower Road will be three lanes: two lanes and a center turn lane without curbs and gutters. Curbs and gutters will go in as the area is developed. The District will be responsible for the curbs and gutters for the area in front of the new station.

For the next phase on the Station design, the architect has submitted a room-by-room detail of questions that need answered. The architect will be working with Staff to get answers to those questions.

- New Business

1. Proposed 2016 Budget – Acknowledge Receipt

By State law, the District must submit a proposed 2016 Budget to the Board by October 15th. The proposed 2016 Budget was submitted to the Directors at this meeting.

Directors acknowledge receipt of the proposed 2016 Budget.

RECORD OF PROCEEDINGS

- Executive Session

MOTION: Vice President Gerhardt made a motion to enter into an Executive Session at 6:21 p.m. pursuant to C.R.S. 24-6-402(e) to discuss a contract negotiation matter.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

MOTION: Vice President Gerhardt made a motion to return to the general session at 7:06 p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

- 2016 IAFF Union Contract

MOTION: Assistant Secretary Rowe made a motion to approve the 2016 IAFF Union Contract.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Vice President Gerhardt made a motion at 7:07 p.m. to adjourn.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 7:07 p.m.

Don Rowe, Assistant Secretary

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (e).

Dean Morris, President