

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
500 S. 4<sup>th</sup> Avenue, 6<sup>th</sup> Floor, BRIGHTON, COLORADO 80601

**January 14, 2015**

- Call to Order

President Morris called the meeting to order at 6:06 p.m.

- Roll Call

Present

Dean Morris, President  
Scott Gerhardt, Vice President  
Arlin Riggi, Secretary  
Frank Serafini, Treasurer  
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief  
Mike Schuppe, Deputy Fire Chief  
Larry Allen, Deputy Fire Marshal  
Rita Saunders, Finance Manager  
Carol Thompson, Administrative Assistant

Michelle Ferguson, District Legal Counsel  
Robert Baumgartner, Retired Firefighter  
Jeff Jacobucci, Retired Firefighter  
Carl Craigle, PVA  
District Members and Family Friends

- Presentations

1. Badging Ceremony

- a. Deputy Fire Chief – President Morris delivered the oath of office and swore in Michael Schuppe as the District's new Deputy Fire Chief.
- b. Reserve Firefighters – Division Chief Gerard Lutz introduced the nine (9) new Reserve Firefighters to the Board. President Morris delivered the oath of office and swore in Eric Cross, James Doran, Richard Flos, Aaron Heiser, Leon Miller, Laura Resch and Matthew Sabadosh as the District's new Reserve Firefighters. Chad Bassett and Reid McKinney both had prior commitments and were not in attendance and will be sworn in at a later date.
- c. Firefighter/Paramedics – Deputy Chief Mike Schuppe recognized the six (6) District members who completed the St. Anthony Hospital Paramedic Program and received their National Registry Paramedic Certification. Fire Chief Mark Bodane presented Bill Bennett, John Johnson, Matt Joslin, Chris Signer, and Theron Virtue with their new helmet shield. Incumbents Austin Coleman and Corey Carter were also presented with their helmet shield. Steve Choe was absent and will be presented with his shield at a later date.

Refreshments were served following the ceremonies.

- Call for Changes to the Agenda

MOTION: Vice President Gerhardt made a motion to approve the Agenda, as presented.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

## RECORD OF PROCEEDINGS

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### Public Comment

None.

- Action Items

### Consent Agenda

1. Approval of Financial Report year-to-date ending November 30, 2014
2. Approval of December 2014 accounts payable checks  
GF check numbers 25581 to 25668 and ACH AFLAC, Local 4477 and Anthem  
HW check numbers 339 to 344 and  
check numbers 1750 to 1756 and ACH Anthem premiums and on-going Flexible Spending Account  
CD check numbers 266271 to 26275  
  
Total December 2014 expenditures: \$706,107
3. Approval of December 10, 2014 Board Meeting Minutes  
  
Correction to the December 10<sup>th</sup> minutes - Under Public Hearing, Item 2 – 2015 Budget. Minutes should be corrected to read “*Assistant Secretary Rowe made a motion....*”  
  
MOTION: Treasurer Serafini made a motion to approve the Consent Agenda, with the minutes corrected as noted.  
  
SECOND: Secretary Riggi  
  
APPROVAL: Motion carried unanimously.

- Reports/Informational Items

### Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

1. State of the City Address will be held on Thursday, February 19, 2015 at 7:30 a.m. at The Armory.
2. Special thank-you went to Matt Joslin for coordinating this year's Christmas event for the Heinz family. District members raised more than \$1,000 to provide gifts and gift cards to the family as well as treating them to dinner at a firehouse. It was also noted that the Brighton community would be holding another fundraiser for this family on January 25<sup>th</sup> at the Lesser Building at the Adams County Fairgrounds.
3. Heart and Circulatory Benefits Trust – Coverage dates are based on the State of Colorado's fiscal year, which runs from July 1 thru June 30 of each year. The District's current policy is valid until June 30, 2015 and will be renewed on an annual basis beginning July 1, 2015.
4. The District should have a copy of the preliminary ISO report by the end of January. The ISO agent noted that the District will receive a Class 3 rating and he was confident that the District could even receive a Class 2 rating. The final report will not be available until May or June.

## RECORD OF PROCEEDINGS

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### Deputy Fire Chief:

In addition to his written report, Deputy Fire Chief Schuppe updated the Board on the following items:

1. The monthly operations report will now include Fleet/Facility activity.
2. Reserve Engine 51, Engine 55, Engine 54 and Engine 52 all had various service issues over the last 2 months and are back in service.

### Division Chief – Accreditation:

Chief Bodane updated the Board on behalf of Division Chief Kregel on the following item:

1. ISO follows NFPA Standards and, with that in mind, the District purchased and replaced some out-dated items including tarps and hydrant gate valves. ISO has requested some additional information regarding the tender shuttle system and mutual aid tender and travel miles. Chief Staff is still waiting on information from three mutual aid agencies.

### Deputy Fire Marshal:

In addition to his written report Deputy Fire Marshal Larry Allen updated the Board on the following item:

1. There is a new Les Schwab Tire Store coming into Brighton. It will be located next to the King Soopers at Bridge and 50<sup>th</sup> Avenue.

### Financial Report:

In addition to her written report, Finance Manager Saunders updated the Board on the following items:

1. W-2's will be available on January 20, 2015.
2. \$182,000 of BURA funds was received in December. The balance in BURA funds at year-end is approximately \$67,000.
3. It is estimated that tax revenue for 2015 will be about the same as 2014.

### Attorneys' Report:

Attorney Ferguson had nothing to add to her written report.

### City of Brighton Liaison Report:

City Councilwoman, Lynn Baca was absent.

- Old Business  
None

- New Business

Approval of Resolution 2015-01 – Board of Directors Meeting Schedule and Postings

MOTION: Vice President Gerhardt made a motion to approve Resolution 2015-01

*A RESOLUTION 1) APPROVING THE REGULAR BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2015; AND 2) DESIGNATING POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS.*

## RECORD OF PROCEEDINGS

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Regular Board meetings for the calendar year 2015 shall be held at 6:00 p.m. on the second Wednesday of each month. The District also regularly conducts study sessions/special meetings, which are typically held at 6:00 p.m. on the fourth Wednesday of each month. All notices of regular or special Board meetings shall be posted in the offices of the Clerk and Recorders of Adams and Weld Counties, and in the following three locations; 500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, Brighton, CO 80601; Station 52 located at 5 Firehouse Road, Brighton, CO 80601 and Station 55 located at 15959 Havana, Brighton, CO 80602.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Treasurer Serafini made a motion to adjourn at 7:20 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 7:20 p.m.

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Arlin Riggi, Secretary