

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

February 10, 2016

- Call to Order

Vice President Gerhardt called the meeting to order at 6:00 p.m.

- Roll Call

Present

Scott Gerhardt, Vice President
Arlin Riggi, Secretary
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Absent

Dean Morris, President (Excused)

Also in Attendance

Mark Bodane, Fire Chief	Phil Beehler, Battalion Chief
Michael Schuppe, Deputy Chief	Lynn Baca, City Councilwoman
Michelle Ferguson, District Legal Counsel	Carl Craigle, PVA
Rita Saunders, Finance Manager	Jeff Jacobucci, Retiree
Carol Thompson, Administrative Assistant	
Stephanie Hackett, Emergency Management	

- Presentations

There were no presentations

- Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Public Comment

There was no public comment.

Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending December 31, 2015
2. Approval of January 2016 accounts payable checks:
GF check numbers 26488 to 26559

RECORD OF PROCEEDINGS

and check numbers 411 to 413 and ACH Anthem Premiums, AFLAC, Local 4477, Steve Choe, Chris Kennison, FPPA, and on-going Flexible Spending Account

CD check numbers 26331 to 26337

Total January 2016 expenditures: \$687,162

3. Approval of January 13, 2016 Board Meeting Minutes
Approval of January 27, 2016 Special Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

- Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items and stated he would address any Fire Prevention questions as well:

1. The Joint Meeting with Brighton City Council on March 8, 2016 was cancelled. The Board will be notified when a new date has been determined.

- Deputy Fire Chief:

Deputy Chief Schuppe had nothing to add to his written report.

- Financial Report:

In addition to her written report, Rita Saunders, Finance Manager, updated the Board on the following items:

1. Annual audit is scheduled for February 22 through February 24.
2. The ending fund balance for 2015 will increase due to specific ownership tax increases.

- Attorneys' Report:

Attorney Ferguson noted that the new legislative session has started. She will keep the Board updated on any legislation that could impact the District. Attorney Ferguson stated that there has been no activity regarding the Vestas Agreement. She had nothing further to add to her written report.

- City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the Board on the following items:

1. She has been appointed as the liaison between the City Council and the Fire District.
2. She is looking forward to the ground breaking for the new station.
3. The State of the City address is Thursday morning, February 11th.
4. Harbor Freight is coming to the City.
5. There is a rezoning meeting for South Main Street. The meeting will take place on Tuesday, February 16th.

Director Gerhardt asked if the sugar factory will be annexed into the City of Brighton. Ms. Baca stated that she will keep the Board advised on that issue.

RECORD OF PROCEEDINGS

- Old Business

1. Station 52 Update

In addition to his written report, Chief Bodane reported on the following:

- a. The preliminary plat comments will be made available on Thursday, February 11th.
- b. The meeting with City planners is scheduled for Thursday, February 11th to discuss landscaping requirements. There is a conflict between some of the City requirements and the LEED requirements regarding water use.
- c. The District is trying to determine the amount of fill needed for the site. It is estimated the District will need about 10,000 cubic yards of fill. There seems to be a shortage of fill dirt available. The shortage of fill could impact cost. Chief will keep the Board advised on this issue and the District's options.
- d. It was noted that the geo thermal radiant heating will go inside the concrete, which will be 8-10 inches thick.

- New Business

1. Outdoor Warning Siren Project Approval

Deputy Chief Schuppe noted that the District applied for a Hazard Mitigation Grant Program with FEMA that would provide outdoor warning sirens at both the Todd Creek and Great Rock Fire Stations. This project was a collaborative project between the City of Brighton and the Fire District. Stephanie Hackett, City of Brighton Emergency Manager, updated the Board on the funding process. Both Ms. Hackett and Chief Staff made a recommendation for the District to approve the District's portion of this overall project contract in the amount of \$111,291.

MOTION: Assistant Secretary Rowe made a motion to approve the Outdoor Warning Project.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously

2. Staff Vehicle Purchase Recommendation

Deputy Chief Schuppe addressed the Board and highlighted the two new staff vehicles.

The first vehicle is a 2016 Chevy Colorado 4WD Midsized Pickup Truck which will be placed into service for the lead fire inspector/fire investigator. Johnson Auto Plaza - \$29,987.61; State Bid - \$30,006.9. The second vehicle is a 2016 Chevy Tahoe 4WD, 5 passenger Large Utility SUV that will be placed into service as the On-Shift Battalion Chief Vehicle "BC51". Johnson Auto Plaza - \$38,178.63 (with police package; State Bid - \$38,231. Staff recommendation was for the purchase of the two vehicles from Johnson Auto Plaza in the total amount of \$68,166.24. Director Gerhardt noted that this bid was lower than the State Bid and that it also allows the District to purchase from a business located within the District.

MOTION: Assistant Secretary Rowe made a motion to approve the purchase of two vehicles from Johnson Auto Plaza in the amount of \$68,166.24.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously

- Adjournment

MOTION: Treasurer Serafini made a motion at 6:22 p.m. to adjourn.

RECORD OF PROCEEDINGS

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

Vice President Gerhardt adjourned the meeting at 6:22 p.m.

Arlin Riggi, Secretary