

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

August 12, 2015

- Call to Order

Vice President Gerhardt called the meeting to order at 6:05 p.m.

- Roll Call

Present

Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Absent

Dean Morris, President (Excused)
Arlin Riggi, Secretary (Excused)

Also in Attendance

Mark Bodane, Fire Chief	Chris Woolley, Battalion Chief	Ken Maine, IAFF/Firefighter
Mike Schuppe, Deputy Fire Chief	Whitney Means, Fire Inspector	Carl Craigle, PVA
Kris Krengel, Fire Marshal	James Doran, Fire Inspector	Lynn Baca, Councilwoman
Michelle Ferguson, District Legal Counsel	Gerard Lutz, Battalion Chief	Jeff Jacobucci, Retiree
Rita Saunders, Finance Manager	Station 51 Crew	Robert Baumgartner, Retiree
Carol Thompson, Admin. Assistant	Station 55 Crew	Doran Family and Friends

- Presentations

1. Badging Ceremony – James Doran, Fire Inspector

Fire Chief Mark Bodane delivered the Oath of Office and swore in James Doran to the rank of Fire Inspector.

Refreshments were served following the ceremony.

- Call for Changes to the Agenda

Item 10 - Executive Session was deleted from the agenda.

MOTION: Treasurer Serafini made a motion to approve the agenda as amended.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Public Comment

There was no public comment

RECORD OF PROCEEDINGS

- Action Items

- Consent Agenda

1. Approval of Financial Report year-to-date ending June 30, 2015
2. Approval of July 2015 accounts payable checks:
GF check numbers 26070 to 26142 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 382 to 385 and
check numbers 1795 to 1801 and ACH Anthem premiums, and on-going Flexible
Spending Account
CD check numbers 26295 to 26298

Total July 2015 expenditures: \$714,145
3. Approval of July 8, 2015 Board Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

- Chief's Report:

Chief Bodane updated the Board on the following items:

1. The 2015 SDA Conference will be held in Keystone from September 23 through September 25. The District has reserved rooms for this event.
2. Chief Bodane thanked the Board and District Members for the support and help they gave to him and his family over the course of his son's health crisis. A special thank-you went out to the headquarters staff and especially Deputy Chief Schuppe, for making sure the day-to-day operations ran smoothly during his absence.

- Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. The month of July was a very busy call month. Chief Schuppe commended the crews for doing an excellent job and being safe on all the fires and calls they responded too.
2. An update to the training report will now show a breakdown of training hours. Battalion Chief Woolley has been working with the implementation of the Target Solutions software which will allow Staff easier access to enter training activities and retrieve data.
3. The District made job offers to four (4) firefighter/paramedic candidates and all originally accepted the offer. However, last week one (1) candidate called and declined. He accepted a job in the South Metro area. Staff spoke with another candidate regarding his availability, and he stated that due to timing and other commitments he was unable to accept any offer. The decision was made by Staff to only hire three new firefighter/paramedic for 2015. New members will have an August 17 start date, and will enter the North Area Fire Academy on August 24.

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4. Chief Schuppe thanked all of the District crews and Platte Valley Ambulance crews for their participation and help during the Adams County Fair.

Division Chief – Fire Marshal:

Division Chief Kregel added the following to his written report:

1. A Station Open House is scheduled for Saturday, September 12.
2. The truck stop project at Road 2 and Hwy 85 is currently on-hold pending further discussions between the developer and the City of Brighton.
3. There have been no further discussions regarding the Tomahawk property.
4. The Sable Mini Storage project is underway. The project is next to the Sakata property.

Financial Report:

Finance Manager Rita Saunders had nothing to add to her written report.

Director Gerhardt asked if there were any further GASB requirements that need to be addressed regarding the audit. Finance Manager Saunders noted that the 2014 Audit is complete and was filed by the July 31 deadline.

Attorney Ferguson noted that the District is not required to implement GASB 68 until 2016. The District did receive information from FPPA relating to the GASB 67 requirements, which was integrated into this year's audit prior to filing it.

Attorneys' Report:

Attorney Ferguson updated the Board on the following items:

1. There are no updates on the Vestas agreement.

Director Gerhardt inquired about the item in the attorneys' report concerning the review of language in possible changes in IGA between the Cities of Brighton and Commerce City relating to changes to the cities' boundaries. Legal counsel explained that while we are not a party to this IGA the Chief discussed with the City the idea of proposing language to include in their IGA that makes it clear any changes to the boundaries between these two cities would not affect the 2000 IGA between the District, Commerce City and South Adams Fire Protection District relating to the District's boundaries

City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the District on the following items.

1. Ms. Baca thanked the District for participating in the Citywide BBQ. It was a successful event.
2. City of Brighton is working on its 2016 Budget and is considering implementation of projects that have been on-hold during the recession.
3. Friday, August 21st, at 8:30a.m. Police Chief Clint Blackhurst will be hosting a "Coffee at Starbucks" located at the Starbucks inside the Bromley King Soopers.
4. The City of Brighton announced the "Be Brighton" event, which will be held at the Armory on Thursday, August 27th from 4:00p.m. to 8:00p.m., for citizens to review the City's Comprehensive Plan. The City of Brighton would like citizens and businesses to attend and

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discuss updating the Comprehensive Plan. One issue of note mentioned by Ms. Baca, was consideration of a cap on population growth in Brighton due to water resource issues. "Can the city support growth with their current water situation?" Another area of discussion will be issues around transportation, including bike paths and the I76 interchange.

5. There are four (4) open council seats (one seat in every ward) in the November election. Petitions to run for a seat are due by August 24, 2015.

- Old Business

1. Station 52 Update

Chief Bodane updated the Board on the following items:

- a. The DOLA Grant application has been submitted. The District should hear from DOLA sometime in September at which time DOLA will request the finance commitment letter. The DOLA Grant hearings take place in November. The District will not hear results until sometime after Thanksgiving.
- b. Chief Bodane had requested some soil testing on the proposed property to determine the appropriate size for the water retention ponds. The soil report noted that the ground water was very deep in that area so the retention ponds can be deep as well. It was determined that the District would stay with the 3 acre parcel size. The only downside is that the percolation rate is not fast enough, so the District will need to have additional construction on the ponds using stones to increase percolation rate. The civil engineer is evaluating the construction process and will get back to the District with costs.
- c. The District's attorneys are working with the Seller's attorneys on the final details for the land purchase contract. The District should have a final agreement on the property by next week.
- d. Chief Bodane noted that he included the latest site and floor plan for the new station. He also included a copy of the site plan for the remodel of Station 52. Remodel cost is approximately \$925,000 (\$95 per square foot), which would include gutting the station, keeping the exterior walls and raising the roof. Chief Bodane noted that if the District scraped the building and started from scratch, cost would jump to about \$225 per square foot. Construction will start sometime in 2017.

- New Business

1. Amendment to Adams County E-911 Authority IGA.

The Adams County E-911 Emergency Telephone Service Authority ("Authority") has requested that its members authorize the Authority to seek an increase in the 911 Emergency Service Fee that is charged to telephones within the County. The current IGA limits the 911 Fee to \$0.70. The Authority would like to change the IGA by removing any set amount on the 911 Fee, allowing the Authority to seek additional funding in the future should the need arise. Such funding increases would be limited by the amount set forth in the statute.

The reason for the 911 Fee increase is to provide additional funding to ADCOM for operational expenses. This will in turn help control the District's direct costs in funding ADCOM. The Authority must make a case to the Public Utilities Commission (PUC) at a public hearing, and obtain the Commission's approval before the Authority can increase its rates. Chief Bodane believes that it is in the best interest of the community and the Fire District to allow the Authority to seek additional funding approval from the PUC.

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MOTION: Treasurer Serafini made a motion to approve the 2015 Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" Emergency Telephone Service that would be authorized as provided by law to impose an Emergency Telephone charge pursuant to C.R.S. 29-11-102.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Treasurer Serafini made a motion at 7:00 p.m. to adjourn.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

Vice President Gerhardt adjourned the meeting at 7:00 p.m.

Don Rowe, Assistant Secretary