

Received Date		<b>TOWN OF ESTES PARK</b> <b>FLOODPLAIN DEVELOPMENT</b> <b>SPECIALTY APPLICATION/PERMIT</b> Inspection Request Line: (970) 577-3731	Permit Number FP-
Received By		Application Expires	
Closed Date / By		<i>This permit does not replace / exempt required building permits.</i>	Permit Expires

<b>Job Address:</b>	<b>Parcel Number:</b>
<b>Owner Name:</b>	<b>Phone #:</b>

**Owner Address:**

(Street) (City) (State) (Zip)

**Contractor/Applicant Name:**

(City) Town Business License#: Phone #:

**Contractor Address:**

(Street) (City) (State) (Zip)

**Contact Email Address (required):**

**Required Information (Two-Sets):**

- Copies of the applicable FIRM (or portion of), with the reach of the proposed project indicated.
- Copies of the applicable profile(s) from the FIS, with the reach and BFE(s) of the proposed project indicated.
- Specify if the proposed project will include activity within the floodway:  Yes  No
- If applicable, provide a description of any alterations to the floodway (bank stabilization, fill, excavation, etc.).
- Site plans / arials of the property on which the project will occur, indicating all existing & proposed structures located within the SFHA.
- If applicable, the lowest floor elevation (crawl space, basement, etc) of all structures on the property within the SFHA.
- If applicable, specify the lowest elevation to which an/all structure(s) are/will be floodproofed.

<b>Work description:</b>	<b>Valuation (labor and material):</b> \$
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**Authorization**

I hereby certify this application is true and correct and agree to perform the work described according to plans/specifications submitted, reviewed and approved, and to comply with local ordinances, state and federal laws as well as building codes. I certify that I have the property owner's authority and permission to apply for this permit. Additionally, **I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY FEES OR EXPENSES INCURRED FOR PLAN REVIEW, PERMITS, INSPECTIONS AND OTHER FEES ASSOCIATED WITH THIS APPLICATION.**

Contractor     Owner     Owner's Agent     Tenant

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

- All required information has been provided.
- The proposed development is located in the  Floodway  Flood-fringe
- The Base Flood Elevation(s) of the project reach is/are: \_\_\_\_\_ feet
- Source: FIRM \_\_\_\_\_ Profile(s): \_\_\_\_\_
- Elevation to which structure(s) is/are to be elevated / floodproofed: \_\_\_\_\_ feet

**Required deferred submittals:**

- EC on FEMA form by Colorado licensed surveyor.
- Certificate of floodproofing by Colorado Architect or Engineer.

<b>Staff Approval:</b>	<b>Date:</b>	<b>Permit Fee: \$50.00</b>
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file path entered here    TOWN OF ESTES PARK DIVISION OF BUILDING SAFETY     Entered in Software



## APPLICATION REQUIREMENTS FLOODPLAIN DEVELOPMENT PERMIT

- 1 Complete and submit a Town Floodplain Development Permit Application for any and all construction activity proposed within floodplain boundaries.
  - (a) Accurately describe the activity proposed.
  - (b) Do not complete the shaded portions of the Town Application/Permit.
  - (c) Submit individual applications for each property.
  
- 2 If proposed activity occurs within a floodway:
  - (a) Submit a copy of the relevant section of the applicable FIRM (Flood Insurance Rate Map), and identify the specific location of the proposed activity.
  - (b) Submit a copy of the appropriate profile, from the flood insurance study, with the site of the proposed activity accurately identified.
  - (c) Submit an accurate cross section of the channel at the site of the proposed activity.
  - (d) Cross sections shall accurately depict and label both existing and proposed conditions.
  - (e) Cross sections shall include both vertical (elevations) and horizontal dimensions (distances) and references.
  - (f) Cross sections shall include the BFE(s), and both floodfringe and floodway boundaries.
  - (g) The Engineer of Record shall be responsible for monitoring all activities within the floodway. A Letter of Compliance, from the Engineer of Record shall be submitted upon completion of said activity, stating the work was performed in compliance with plans and specifications approved by the permit.
  - (h) The Engineer of Record shall certify that the construction activity did not change (increase) the BFE or areas of SFHA.
  
- 3 Any and all construction activity within a floodway, or within wetlands shall be approved by the Department of the Army (Corps of Engineers).
  - (a) Submit a copy of the permit issued by the Corps of Engineers, or,
  - (b) Submit a copy of the letter issued by the Corps of Engineers stating a permit is not required.
  - (c) Contact Address: Department of the Army  
Corps of Engineers, Omaha District  
Regulatory Office / Permits  
9307 South Wadsworth Blvd.  
Littleton, CO 80128-6901
  
- Contact Person: Terry McKee 303-979-4120
  
- 4 Submit an accurate site plan, detailing all construction activity proposed within floodplain boundaries.
  - (a) Identify floodplain and floodway boundaries.
  - (b) Identify all reference marks.
  - (c) Identify all property lines.
  - (d) Identify all easements.
  - (e) Identify all public right-of-ways. (Right-of-Way Work Permits may be required.)
  
- 5 Submit construction plans and specifications, sealed by a Colorado Registered Engineer. Said Engineer shall be the Engineer of Record. Special inspections and letters of compliance may be required.
  
- 6 Submit \$50.00 fee per Section 17.28.090 of the Municipal Zoning Code.

TOWN OF ESTES PARK DIVISION OF BUILDING SAFETY

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