

Received Date _____

Town of Estes Park

Permit Number _____

Received By _____

Application for Floodplain Development Permit

Name of Applicant _____ Date _____

Address _____ Phone _____

Location of Proposed Development: _____

Description of Development: _____
(residential, non-residential, mobile home, bridge utility crossing, etc.)

NOTE: Attach to the application the following information where applicable: Plans in duplicate, drawn to scale showing the nature, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically the following information is required: (1) Mean Sea Level (MSL) elevation of the lowest floor (including basement) of all structures; (2) MSL elevation to which any structure is floodproofed; (3) certification by a registered professional engineer or architect that the floodproofing methods meet the community floodproofing criteria; (4) a description of the extent to which any watercourse will be altered or relocated; and (5) base (100-year) flood elevation data for a development or subdivision greater than 50 lots or 5 acres.

The following is to be completed by the Building Official

The proposed development is located in the Floodway Flood-fringe

The Base Flood Elevation at the development site is: _____ feet

Source Document: _____

Plan Review

MSL Elevation or depth number to which the structure is to be elevated: _____ feet

MSL Elevation or depth number to which the structure is to be floodproofed: _____ feet

All necessary information and certificates are attached. Yes No

ACTION

- ▶ The proposed development is not in conformance with applicable Floodplain Management Standards (explanation attached). Permit is denied.
- ▶ The proposal is not in conformance with applicable Floodplain Management Standards (explanation attached) and the application is referred to the Board of Adjustment for variance action.
- ▶ I have reviewed the plans and materials submitted in support of the proposed development and find them in compliance with applicable Floodplain Management Standards. Permit is approved.

_____ Date

_____ Signature

Building Construction Documentation Received

The certified as-built MSL elevation of the lowest floor of the structure is _____ feet.

The certified as-built MSL floodproofed elevation of the structure is _____ feet

Certificates of a Colorado registered professional architect, engineer or land surveyor documenting these elevations are attached. Yes No

Certificate of Compliance Issued: Yes No _____ Date _____ Signature

**APPLICATION REQUIREMENTS
FLOODPLAIN DEVELOPMENT PERMIT**

1. Complete and submit a Town Floodplain Development Permit Application for any and all proposed construction activity within floodplain boundaries.
 - (a) Accurately describe the proposed activity.
 - (b) Do not complete the bottom portion of the Town Application/Permit.
 - (c) Submit individual applications for each location where activity is proposed within the vertical boundaries of any watercourse channel.

2. If proposed activity occurs within the vertical boundaries of any water course channel:
 - (a) Submit a copy of the relevant section of the applicable FIRM (Flood Insurance Rate Map), and identify the specific location of each activity.
 - (b) Submit a copy of the appropriate river profile, from the flood insurance study, with the site of each activity accurately identified.
 - (c) Submit an accurate cross section of the watercourse at the site of each activity.
 - (d) Cross sections shall accurately specify both existing and proposed conditions.
 - (e) Cross sections shall include both vertical (elevations) and horizontal dimensions (distances) and references (benchmarks).
 - (f) Cross sections shall include the BFE, and both floodplain and floodway boundaries.
 - (g) The Engineer of Record shall be responsible for monitoring all activities approved by the Floodplain Development Permit. A Letter of Compliance, from the Engineer of Record shall be submitted upon completion of said activity, stating the work was performed in compliance with plans and specifications approved by the permit.
 - (h) The Engineer of Record shall certify that the construction activity did not change (increase) the floodplain.

3. Any and all construction activity within a watercourse channel (including its vertical boundaries), or within wetlands shall be approved by the Department of the Army (Corps of Engineers).
 - (a) Submit a copy of the permit issued by the Corps of Engineers, or,
 - (b) Submit a copy of the letter issued by the Corps of Engineers stating a permit is not required.
 - (c) Contact Address: Department of the Army
Corps of Engineers, Omaha District
Tri-Lakes Project Office
9307 State Highway 121
Littleton, CO 80128-6901

Contact Person: Terry McKee 303-979-4120

4. Submit an accurate site plan, detailing all construction activity proposed within floodplain boundaries.
 - (a) Identify floodplain and floodway boundaries.
 - (b) Identify all reference marks (benchmarks).
 - (c) Detail all property lines.
 - (d) Submit documentation of all required easements.
 - (e) Detail public right-of-ways. (Right-of-Way Work Permits may be required.)

5. Submit construction plans and specifications, sealed by a Colorado Registered Engineer. Said Engineer shall be the Engineer of Record. Special inspections and letters of compliance may be required.

6. Submit \$50.00 fee per Section 17.28.090 of the Municipal Zoning Code.

**FLOODPLAIN DEVELOPMENT PERMIT
CONDITIONS OF PERMIT**

1. This floodplain development permit is approved as submitted, and does not include any work not detailed on the approved plans and specifications.
2. The Engineer of Record, _____, shall be responsible for monitoring all construction activity within the floodway and/or the river channel. Upon completion of approved activity, the Engineer of Record shall submit a letter stating that all such activity was performed and completed in compliance with the approved plans and specifications.
3. This permit does not include the permanent placement of any fill in the river channel, at or below the one hundred year base flood elevation, which would alter existing channel configurations. Such fill requires an individual permit from the Army Corps of Engineers, and Town floodplain development permit.
4. Elevation certificates may be required.
5. Certificates of compliance may be required.
6. The Building Department shall be notified a minimum of two (2) working days prior to any construction activity in the river channel or other floodway.
7. The Engineer of Record, _____, shall be responsible for supervising the construction of the pedestrian bridge. The Town shall not issue a building permit nor perform inspections regarding the pedestrian bridge.
8. The General Contractor shall be responsible for contacting the Public Works Department prior to any construction activity in a public right-of-way.
9. The applicant shall read and agree to the previous conditions, acknowledging such by signing and dating below.

Applicant: _____

Date: _____

Approved: _____

Building Official

Date: _____