

COLORADO CULTURE CHANGE ACCOUNTABILITY BOARD

Minutes of meeting 23 August 2013

The meeting was held at the Colorado Veterans Nursing Home at Fitzsimons. It was called to order at 10:08 AM. Board members present were Beth Irtz, (Chair), Carolyn Mickey, Beverly Hirsekorn, Cindy Webb, Paul Phillips, Gary Paul and Jo Tansey. Attending by telephone after 10:50 was Candace Kramer. Absent were Dana Solomon and Vanessa Carlson. Also attending was Anthony Satauriano, Contracts Specialist, Contracts Performance Management Team, HCPF and Penny Cook and Miguel Valdez from the Colorado culture Change Coalition which provides the Board administrative support.

Names in **bold type** indicate assignments.

Minutes for the July 2013 meeting were approved.

LEGISLATIVE REPORT FOR 4TH CYCLE GRANTS. The Board discussed a draft of this report prepared by Beth to assist HCPF in developing the joint HCPF-CDPHE report to the Governor and Legislature due 1 October each year. The Board agreed that narrative descriptions of each of the four (4) 4th cycle grants at Attachment A need to be expanded as to content and outcome. **Beth, Beverly, Dana, and Jo** are responsible. The Board also agreed not to discuss 5th Cycle grants since not all were settled by the end of FY 2013. **Anthony** will provide Beth financial costs for administration for FY 2013.

FOURTH CYCLE GRANTS. Brookshire House (\$4,000 Aromatherapy). Beverly reported that a complete narrative report was received with useful anecdotal material that supported the conclusion that the money had been well spent. All 13 nursing homes owned by the same organization participated. She will use the report as a basis for expanding on the description of the implementation of the grant in Attachment A of the October report.

FIFTH CYCLE GRANTS. Anthony reported that contracts were in place for Arapahoe Community College (\$21,800 for scholarships for CNA's) and for Life Quality Institute (\$25,000 for Life Quality Initiative). He expects the contract for the VA hospital at Walsenburg (\$12,000) will be completed soon. Anthony also reported that Aspen House (\$6000 for Person Centered Training) has turned down the grant feeling that the administrative burden required was not justified by the amount of money granted. Note: This action provides an additional \$6000 for the Board's Educational Initiative bringing the total available to \$22,000. **BETH** will contact Marty Schlink at the VA Hospital in Walsenburg to go over the monthly and quarterly report requirements and formats and the Budget to Expenditure format.

The Board had a long discussion about grantees backing out after having originally accepted a grant, usually due to reduced funding. Such action causes wasted time by both HCPF and the Board and possibly the loss of CMP funds. The Board concluded that the following will be

useful in overcoming this problem: 1. The checklist being prepared by **BETH** that will be issued along with the annual call for proposals will include, *inter alia*, information as to the administrative requirements (reports, State contract) involved in the grants; 2. Anthony and Board members will host a meeting to orient grant winners in the April before the FY for which the grant is awarded and before grantees have accepted (or rejected) the grants. **PAUL** will change the 6th Cycle Time Line to reflect this added meeting.

FIFTH CYCLE BOARD INITIATIVE. In July the Board agreed to use CMP funds made available by turned down grants in an educational initiative aimed at nursing home administrators, medical administrators, chief nurses, and possibly social workers and activities directors regarding culture change, patient directed care, and improved clinical outcomes. The Board concluded that the best way to proceed was to involve the Colorado Health Care Association (CHCA), possibly in collaboration with Leading Age in the expectation that they would agree to organize and run a one-day seminar on three or four subjects at no less than four places in Colorado. By the September Board meeting, **BETH AND PENNY** will develop a Grant Application in collaboration with CHCA and with a budget of \$22,000 for approval by the Board, HCPF, CDHPE, and CMS with the deadline for completing the education before 30 June 2014.

SIXTH CYCLE TIMELINE. Paul pointed out that the call for 6th Cycle grant applications is to be broadcast to stakeholders during the week of 23 September and that all formats must be ready by then.

Carolyn discussed minor changes in the grantee application form. **DACE** will provide Penny for circulation to Board members before the September meeting a revised Quarterly Report that, to avoid duplication, covers only that quarter.

The Board had a long discussion as to whether or not to announce to stakeholders target issues for emphasis and if so, whether or not they should be general or specific, and if so, what they should be. The Board decided some targets of interest to the Board should be stated in a general way, that they should be in the check list Beth is preparing, and that Beth should draft how they might be stated. **BETH** will provide Penny for circulation to Board members before the September meeting the new "Information and Check Sheet."

LEGISLATIVE UPDATE. Penny reported on her meetings within HCPF regarding the amount of money that should be sought in the new legislation. The suggestion of \$250,000 was approved by the CCCC Board with the added provision "...or 10% of the total fund, whichever is greater." Penny reported that HCPF will not know whether they will support, be neutral, or oppose new legislation until they have a draft. One person in HCPF was concerned that a floor of \$1,000,000 may be too low.

Penny reported that Sue Birch asked what the CCCC and Board's vision was for nursing homes by the end of 5 years. She requested suggestions to her by e-mail since she will be meeting with Ms. Birch before the next Board meeting.

NEXT MEETING 10:00, 20 September at Fitzsimons.

The meeting was adjourned at 11:50

CCAB: 9/16/13