Logan County Commissioners Work Session
February 2, 2016

Present: Rocky Samber, Dave Donaldson, Gene Meisner, Alan Samber, Callie Jones, Forrest Hershberger, Shannon Graves, Michelle Hoff, and Diana Korbe.

Chairman Samber called the meeting to order at 8:30 a.m.

REVIEW BUSINESS MEETING AGENDA - The Board reviewed the Business meeting agenda for February 2, 2016.

The meeting recessed at 8:42 and reconvened at 9:30 a.m.

APPROVAL OF MINUTES OF PREVIOUS WORK SESSIONS - Commissioner Donaldson moved to approve the minutes of the January 26, 2016 work session as written. Commissioner Meisner seconded and the motion carried.

DEPARTMENT OF HUMAN SERVICES (DHS) PAYROLL REVIEW - Shannon Graves met with the Board to review the DHS payroll for the period January 11, 2016 through January 24, 2016. The Board reviewed various payroll reports. The payroll was approved as presented.

REVIEW DEPARTMENT OF HUMAN SERVICES SCHEDULE OF BILLS - Shannon Graves met with the Board to review the Department of Human Services schedule of bills for February 2, 2016. The Board approved all bills as presented.

REVIEW SCHEDULE OF BILLS - Michelle Hoff met with the Board to review the schedules of bills dated February 2, 2016. The Board approved all bills as presented. Voucher #2092 was questioned. The Board asked that the voucher be held and payment not made at this time.

COUNTY PAYROLL REVIEW - Diana Korbe met with the Board to review the County Payroll for the period January 11 through January 24, 2016. The Board reviewed various payroll reports. The payroll was approved as presented.

VOTING EQUIPMENT PURCHASE - Pam Bacon met with the Board concerning the purchase of new voting equipment. The Secretary of State’s Office uniform voting system has chosen Dominion as the vendor for the state. Bacon has learned that the state will pay 50% of implementation and training costs which will amount to approximately $9,000.

Bacon has received a proposal from Dominion through the state negotiating an RFP and contract in order to receive better pricing for all the counties. The purchase costs are $101,690.69. However, annual election services setup fees and annual license and warranty fees will be incurred. The additional costs each year for eight years total $251,142.69. A lease option is available for six or eight years which includes the election services and license fees.

Cost of the lease over eight years is $253,752 which is a difference of $2,609 vs. purchasing. Bacon noted her preference is to lease the equipment and explained that the lease offers more
flexibility with equipment and if any equipment breaks down, replacements are sent under the lease. The county currently has three polling locations in a general election years. If the law changes and the county required to maintain the other two sites, the extra equipment could be turned back in for credit on the lease. The number of machines is determined by the requirement to have one ADA booth per polling place with one backup.

Onsite training services are available for three elections but could be cut back if necessary. The Board asked if other entities that participate in coordinated elections have shared in the cost of the election equipment. Bacon explained that the County Clerk is responsible for elections and has never passed those costs along to other entities, however costs of the individual elections i.e. setup and materials are shared based on the number of electors in the district.

Bacon is nervous about current equipment holding up with the presidential election this year. In 2015 she had five scanners operating, by the time the election came they were down to three. Repairs could run up to $5,000 per scanner. She believes it would be a waste of money to repair the current equipment since new equipment will be required by next year. The current voting machines were purchased in 2005 at a cost of $280,000.

Bacon noted that she has been working for two years to get the state to recognize that it is not feasible to have two extra locations in this county. The additional polling places, the Heritage Center and the Central Services Building, both within a mile of the Courthouse are not utilized, as the Courthouse has been the polling place. It is not feasible to put a polling place in any of the outlying smaller towns as the population criteria is not met. Legislators will not change the formula to determine the number of polling places required until after the presidential election. The new drop box has been used and accepted by the public very well.

If the lease or purchase is made, the new equipment is to be deployed in March or early April with training completed before the June primary. The new equipment is expected to make the election process faster and eliminate the need for the number of election judges used in the past.

The Board would like to have a copy of the lease agreement for Alan Samber to review. Bacon will request a copy of the lease agreement and also request more information on the implementation and onsite training.

POST PROM PARTY DONATIONS - The Board agreed to donate two tickets to each high school in Logan County for their Post Prom event. The Board was informed that the Children’s Water Festival would not be held in 2016.

There being no further business to come before the Board, the meeting adjourned at 10:42 a.m.