

**Logan County Commissioners Work Session
February 13, 2018**

Present: Byron Pelton, Joe McBride, Dave Donaldson, Alan Samber, Shannon Graves, Victor Newman, Michelle Hoff, Marilee Johnson, Brian Kailey, Janice Dixon, Wilma Trujillo, Rob Quint, Michael Gillaspie, Steve Johnson, Allan Pierce and Jennifer Crow.

Chairman Pelton called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSION - Commissioner Donaldson moved to approve the minutes of the February 6, 2018 work session as written. Commissioner McBride seconded and the motion carried.

Commissioner Donaldson moved to amend the January 30, 2018 Work Session minutes to remove the contract amount for the tractor pull RFP. Commissioner McBride seconded and the motion carried.

REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) SCHEDULE OF BILLS - Shannon Graves met with the Board to review the DHS schedule of bills dated February 13, 2018. The Board approved all bills as presented.

DEPARTMENT OF HUMAN SERVICES (DHS) PAYROLL REVIEW - Shannon Graves met with the Board to review the DHS payroll for the period January 20, 2018 through February 2, 2018. The Board reviewed various payroll reports. The payroll was approved as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Victor Newman met with the Board to review the Logan County schedule of bills dated February 13, 2018. The Board will hold payment to Platinum Technology \$16,039 until it can be discussed with the vendor. The Board held a payment payable to Brian Kailey in the amount of \$1,505.29 until they meet with him later in the morning. The Board approved all remaining bills as presented.

LOGAN COUNTY PAYROLL REVIEW - Michelle Hoff met with the Board to review the Logan County payroll for the period January 22, 2018 through February 4, 2018. The Board reviewed various payroll reports. The payroll was approved as presented.

REVIEW PAYROLL ACCOUNTS PAYABLE SCHEDULE OF BILLS - Michelle Hoff met with the Board to review the Payroll Accounts Payable schedule of bills dated February 13, 2018. The Board approved all bills as presented.

COMMISSIONERS PROCEEDINGS FOR JANUARY, 2018 - The Board reviewed and approved the Commissioners Proceedings for the month of January, 2018 with the addition of the Worker's Compensation Pool payment in the General Fund.

TRAVELING FUNDS FOR AGRONOMIST - Brian Kailey, Janice Dixon and Wilma Trujillo met with the Board to discuss expenses for Wilma's travel for the last two years. Travel funds are used for agronomist meetings with ranchers, community calls, conferences, either to present information and/or learn.

Ms. Trujillo uses a 1997 pickup truck mounted with hydro logic soil probe equipment. It was given to her for her use when she was in southeast Colorado. The pickup is used when meeting with

producers to do soil tests to determine soil conditions and the state pays 74 cents per mile. If soil tests are not necessary, she uses her personal vehicle. The 74 cents pays for maintenance and anything the vehicle needs oil change, tires, etc. The title is held by CSU.

CSU has proposed to give her a newer pickup, a 2011 Chevy S10 with low mileage, which will be reimbursed at 40 cents per mile. Probe and associated equipment will be transferred to the new truck which will then be used for one on one visits with producers.

Trujillo is reimbursed 49 cents per mile for use of her personal vehicle which cannot be used for checking fields. Logan and Morgan Counties have budgeted \$1,800 each for normal travel expenses. Any expenses over the combined budgeted amount (\$3,600) is paid from funds that are received from grants or meeting registrations, etc.

Trujillo is in Morgan County three days and in Logan County two days per week which can vary according to the counties' needs. She has not been reimbursed to travel to Logan County for the last two years. That distance between the two offices over the two years, twice per week is 10,000 miles at 49 cents per mile out of her own pocket or approximately \$5,000. The question was raised recently concerning reimbursement. Janice Dixon stated that they should have looked at the job description and looked at helping that position out with mileage before Wilma was hired. The Board agreed to schedule a conference call with the Morgan County Commissioners to further discuss the mileage and travel reimbursement. Byron Pelton will schedule a conference call for next week.

BRIAN KAILEY TRAVEL EXPENSES - The Board discussed a voucher being held in the current schedule of bills. Kailey explained the purpose of his trip to Arizona to learn about their hydroponics program to help teach hydroponics here. He has already shared what he has learned with Sterling High School and will be doing a program at the Fleming High School on Saturday. He did a workshop with all of the elementary schools last week.

ELK CREEK PIPELINE PREVIEW - Michael Gillaspie and Steve Johnson of Oneok Partners met with the Board to present information on the Elk Creek Pipeline. Oneok is a large energy company that has constructed many pipelines across the U.S. As recently as 2006, the company was in Colorado laying pipeline to transfer natural gas to be processed in Oklahoma have been building pipelines for many years. A new \$1.2 billion pipeline will be built following the approximate same route as the previous pipeline. The 900 mile long 20" pipeline will be the largest ever built by Oneok. The pipeline will carry 240,000 barrels of product per day and up to 400,000 barrels per day with future expansion.

The pipeline route travels 137 miles in Colorado and 14.5 miles of the route lies in Logan county. The pipeline will stay in the same corridor right of way as the previous pipeline. The landowners were successfully negotiated with previously and they hope to be successful again. Oneok right of way agents are in the field currently talking to landowners. Engineering surveys are in progress. Mr. Gillaspie asked the Board to let him know if landowner problems are reported to the Board.

Oneok anticipates applying for Logan County permits by mid March or April. The anticipated completion dated is the end of 2019.

A landowners' meeting was held two weeks ago. Cathodic protection is used to protect the steel pipeline from corrosion. The pipeline pressures and other details are monitored around the clock from Tulsa. Security cameras are used at pump stations.

KANSAS STATE BANK/TOTALED SHERIFF'S CAR - Allan Pierce met with the Board to discuss replacement of the patrol car that was involved in an accident in late November 23, 2017. The car was purchased as part of a three car lease in 2017. CTSI will reimburse the county for removal of the police equipment. Pierce asked if a replacement vehicle can be purchased with insurance proceeds to put a patrol vehicle back on the road. The insurance reimbursement has been forwarded to Kansas State Bank which will reduced the lease payment by the amount. The bank is also willing to release the funds back to Logan County since the second payment of three annual payments has already been made.

There are currently seven vehicles in the Sheriff's Office fleet with over 100,000 miles. Pierce discussed whether to look for a new model car if the police equipment will fit or a used 2017 model with low miles. The Board agreed that Pierce should look for a new vehicle or a used vehicle if the vehicle is not to be used for patrol and used for investigators or administration.

NOISE ORDINANCE - Allan Pierce brought up the adoption of a noise ordinance for the county. Alan Samber has worked on a draft noise ordinance for Logan County. The Board discussed whether to pursue an ordinance. It was suggested that adoption of a "disturbing the peace" offence may be better than a noise ordinance. The offence or ordinance would need to be enforced in county court.

HUMANE SOCIETY - Allan Pierce reported that he has been approached by people who have indicated that Dr. Fredregill has had a change in stance about the Humane Society becoming useful to the county. In the past, the Humane Society has wanted a large sum of money to be available to the county outside city limits. It was suggested that the Humane Society be a topic for Thursday's joint town council session. The Humane Society will be asked to send a representative to the meeting.

COOPERATING MINISTRIES - The Board received a letter of thanks from Cooperating Ministries for the award of TANF funds used to purchase new computers for the organization.

PENDING LEGISLATION HB1128 - Alan Samber has been reviewing pending legislation - HB1128 regarding consumer data privacy. The legislation would affect the county in that it may need to develop a policy for destroying records that contain personal information. The county does not currently have a records retention policy. The bill is currently in the "kill" committee. Most retention periods are six years except for certain records. For liability defense purposes, most statutes of limitation are up to six years, so if records are kept and destroyed after seven years. The State Archivist can provide guidance.

OEM LEGAL CONFERENCE - Alan Samber discussed a one day legal conference scheduled in Denver that will address OEM training and legality in disasters. The Board agreed it would be a good conference for Alan to attend if he has the time.

STOP SIGN CR 34 AND 29 - Byron Pelton reported a call from the road grader operator in the area of CR 34 and 29. The operator reported seeing four trucks and three cars run the stop signs. The intersection was previously uncontrolled. It was suggested that the stop signs be replaced with yield signs. Alan will prepare a resolution to change the stop signs on CR 34 at CR 29 to yield signs. The Sheriff's Department will be notified.

There being no further business to come before the Board, the meeting was adjourned at 11:31 a.m.