

**TOWN OF BOW MAR, COLORADO**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE SPECIAL MEETING**  
**FEBRUARY 5, 2016**

**CALL** A special meeting of the Board of Trustees of the Town of Bow Mar was called for Friday, February 5, 2016, Mayor Rick Pilgrim presiding. The meeting was held at 5191 Bow Mar Drive, Bow Mar, CO 80123. A quorum was declared present at 5:36 p.m.

|                |                 |                            |
|----------------|-----------------|----------------------------|
| <b>PRESENT</b> | Mayor           | Rick Pilgrim               |
|                | Trustees        | Merle McKittrick           |
|                |                 | Gary Guilford              |
|                |                 | Carrie McLaughlin - absent |
|                |                 | Anne Justen                |
|                |                 | Jane Carlson               |
|                |                 | Marsha Dennis              |
|                | Attorney        | Brian Jumps                |
|                | Clerk/Treasurer | Karen Reutzel - absent     |

Public Comment – Resident Ann Pitinga stated that this special meeting is an improper public meeting because the Board did not pass a resolution at its January regular meeting designating the official location for posting notices of meetings for the year 2016 as required by Colorado statutes. She said she is not actively seeking a job as Town Clerk but is just trying to help the Town. She is concerned about compliance with the state’s open meeting requirements. She requested the Board not hold the meeting as a result.

Mayor Pilgrim stated that it has not been the Town’s custom to re-designate the official posting location each year as the location outside the Beach was designated as the official location some years ago. He said it is up to the Trustees to decide if they want to move forward. Commissioner Marsha Dennis recommended the Board move forward with the meeting. Ms. Pitinga said that a plaintiff challenging the meeting would be awarded his or her attorneys fees if the statute is violated.

Mayor Pilgrim stated that no action would be taken at the meeting, but the Board would take the matter on the Agenda into Executive Session as planned.

**New Business:**

Discussion and Possible Board Action to Ratify Intergovernmental Agreement with the Town of Columbine Valley to provide Certain Clerk and Administrative Functions Performed by the Town Clerk and Others (to include, for example, issuing building permits during regular business hours, coordination of contractors to perform road-related functions and updating the Town website).

Commissioner Merle McKittrick made a motion for the Board to enter into Executive Session for the purpose of discussing negotiations and strategies related to the IGA with Columbine Valley under C.R.S. 24-6-502(e), which was seconded by Commissioner Dennis. Mayor Pilgrim stated for the record that the Board would not be taking any formal action or adopting any agreements while in Executive Session. (McKittrick/Dennis/Unanimous).

The Board entered into Executive Session at 5:56 p.m. The Executive Session ended at 6:45 p.m.

**Adjournment** The meeting was adjourned at 6:46 p.m. upon conclusion of the Executive Session. (Guilford/Carlson/Unanimous).

  
Rick Pilgrim, Mayor

  
Karen V. Reutzel, Town Clerk and Treasurer