

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD April 30, 2015

A special meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, April 30, 2015, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance was Directors:
Eckhart Zimmermann
Anne Bevis
Hans Zimmermann
Eugene Ashe

Absent was Timothy Sobik whose absence was excused.

Also in attendance were:
Joel Meggers; Community Resource Services ("CRS")
Gabby Begeman; ORC, LLC Water Company
Teigan Gulliver; JDS Hydro Consultants, Inc.

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at around 6:04 p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director Bevis and seconded by Director Eck Zimmermann, vote was taken and the agenda was approved as amended, adding late/delinquent utility accounts.

Minutes - The Board reviewed the minutes of the March 26, 2015 Regular board meeting. Director Eck Zimmermann moved the minutes be approved as presented. Upon a second by Director Hans Zimmermann, vote was taken and motion carried unanimously.

Consider Approval of CORA Policy – The Board reviewed the CORA policy as presented. Following discussion, upon motion duly made by Director Bevis and seconded by Director Hans

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Zimmermann, vote was taken and the policy was approved as presented.

Late/Delinquent Utility Billing Accounts Fees – The Board reviewed the current late fee structure. Following discussion, the Board proposed that past due accounts be assessed a \$15.00 late fee for every month they are late and they will also accrue interest of 18% per month on the unpaid balance. And they allowed staff to waive one late fee per year for first time offenders. The Board proposed to start assessing the new penalty and interest on August 1st of this year and directed staff to include notification of the proposed change on the bills in the next few monthly cycles so that customers would have an opportunity to provide input at the June or July Board meetings prior to implementation of the proposed change.

Public Comments – none.

OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman with ORC presented the March/April Operations report to the Board. ORC discussed the installation process of the new cellular meters with the board. The board directed ORC to draft and distribute a letter to customers with failing old meters located inside their homes informing them that those meters would be abandon and that new meters would be installed in meter pits outside of their homes.

Review and Discuss SWTP Facility and Site Improvements - The Board reviewed and discussed the proposal presented by Central Colorado Builders and approved a not to exceed of \$9,750, upon motion duly made by Director Eck Zimmermann and seconded by Director Hans Zimmermann, vote was taken and motion carried unanimously. ORC reported that the installation of siding would start in three weeks.

Status of Installation Process of New Remote Read Meters – ORC is in the process of installing the new meters.

CAPITAL ITEMS

Review and Discuss Bidding Process for New Booster Station – JDS reported that the county had approved the plans; however they still need to be approved by the county's Regional Building Department (RBD). They plan to advertise for bid by mid to late May and have bids in by early June. JDS also presented the temporary construction easements for both the booster station and the staging area for the rest of the work that Global will be completing this year.

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Update on Villas Phase Improvement - JDS presented the punch list to Global for the first phase of work in the Villas neighborhood.

Update on Improvement Schedules A, B & C – JDS reported that materials should arrive next week and that Global can get started if the weather cooperates.

Update on Backwash Pond Improvements – JDS reported that final payment for the project’s preliminary acceptance is ready to be issued. JDS discussed the issue with the pump and recommended that improved system process piping would reduce vibration.

Review and Discuss Updating Water System Maps

JDS presented the start-up of the mapping project which includes pressure zones, permanent easements, and topo as a separate layer. The board suggested that stream diversions points should be included also.

Approval of Change Order #4 from Global Underground – JDS presented the change order to the Board. Director Bevis moved that the Board approve the change order as presented for a total change to contract of \$4,057.18. Upon second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

Review and Consider Approval of Price Quote and Change Order #5 from Global Underground – JDS informed the board that they would work towards finalizing the approval of the price quote and Change Order #5 with Global and CDPHE for approval at the next Board meeting.

FINANCIAL MATTERS

Payment of Claims

Mr. Meggers requested that the Board approve payment of claims represented by check numbers 03762 – 03782 totaling \$41,807.28, voiding check number #3780 for \$100 to Tim Sobik. Director Hans Zimmermann moved that the Board approve the payment of claims. Upon second by Director Bevis, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements

Mr. Meggers presented the monthly cash position and unaudited financial statements for review by the Board which were accepted by the Board.

OTHER BUSINESS Update on Source Water Protection Plan/Grant – there was no update as Director Sobik was absent.

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LEGAL

Director Bevis moved that the Board enter into Executive Session pursuant to Section 24-6-402(4) (b), C.R.S. Upon second by Director Bevis, vote was taken and motion carried unanimously.

The following items were discussed:

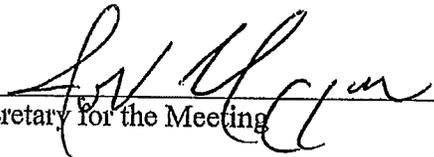
- Status Update of Monitoring of Palmer Lakes Water Count Case #13CW3061
- Review and Discuss 1985 Agreement Negotiations
- Discuss Drafting of Raw Water Delivery System Operations Agreement

The session was entered into at approximately 7:53 pm. and exited at approximately 8:15 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Bevis, seconded by Director Eck Zimmermann, the meeting was adjourned at approximately 8:16 pm.

Respectfully submitted,

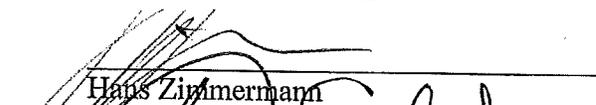

Secretary for the Meeting

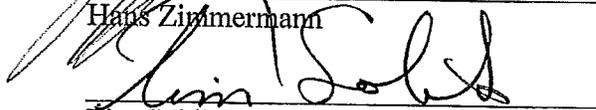
THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 30, 2015 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Anne Bevis


Eugene Ashe

Eckehart Zimmermann


Hans Zimmermann


Tim Sobik