

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD December 6, 2017

A special meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Wednesday, December 6, 2017, at 5:30 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Gene Ashe
Hans Zimmermann
Anne Bevis
Brad Hogan
Eck Zimmermann

Also in attendance were:

Jim McGrady; Community Resource Services ("CRS")
Clyde Penn; ORC, LLC
John McGinn; JDS Hydro
Marty Taylor
John Howe Our Community News

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at 5:31 p.m.

Agenda - Mr. McGrady distributed for the Board's approval the proposed agenda. Director Bevis moved to approve the agenda as amended adding leak rate and usage of water under operations Item B. Upon a second by Director Hogan vote was taken and motion carried unanimously.

Minutes - The Board reviewed the minutes of the October 25, 2017 Regular meeting. Director Bevis moved the minutes be approved as presented. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

Public Comment - None

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Review Action Item Management Report for October 25, 2017

- i. Prepare a report developing recommendations concerning repair of the Shiloh Pines PRV. Add a bypass Sized at 1.5”.
- ii. Extend the service line to the installation of a CL17 on the northwest corner of the Surface Plant. Item 2 keep. Do in 2018
- iii. Develop Capital Improvement Plan. Keep Capital improvement.
- iv. Close look Ahead item.
- v. Close item regarding meeting to discuss Forest Service Easement.
- vi. Keep culvert clean, leave item open.
- vii. Close item regarding Traks repair of erosion at Arapahoe Plant.

Discuss Policy Review and Implementation Timeline

- i. President Ashe presented his items on policy. There were no changes to the policy review document. The Board did discuss that they would like to have the 3 month operating reserve shown on the cash report. Director Hogan will review the ERP. Director Bevis will do 26A. Director Hogan will do 6A. Director Hans Zimmermann will take on, item III-9-C. Director Eck Zimmermann will do item VI-19b.

OPERATIONS & MAINTENANCE

Operations Report – Mr. Penn presented the October/November 2017 Operations Report.

- A. The Arapahoe Plant produced 13% of flow in November and so far in December is producing even less meaning the surface water plant is able to keep up with demand for the most part. The meters will be read twice in October and November. Mr. Penn received an estimate to repair the PRV in Shiloh Pines for \$8,800. A quote to replace sand in the Surface Plant filters is \$1,000. The Board told Mr. Penn to proceed with replacing the sand media at the surface plant.
- B. Leak rate. Director Zimmermann pointed out that the leakage rate really has not improved significantly given the amount of pipe replaced and the fact that several known leak repairs have been completed. The Board proceeded to discuss meter calibration and also the timing of meter reads vs.

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when the monthly plant production is calculated. Mr. McGinn and Mr. Penn agreed that the District will keep up with the calibration of plant production meters as the State Engineer requires. Mr. McGinn indicated that he though plant effluent meters should be calibrated annually. Mr. McGinn indicated that some of the losses are the result of metering error. The Board directed Mr. Penn and Mr. McGinn to proceed with calibrating the two source meters; one located at the Surface Plant and the other at the Ground Water plant and to keep up with this on an annual basis.

CAPITAL ITEMS

Monthly Report prepared by JDS Hydro

- A. Closed out Phase IV
- B. Construction Standards after the first of the year.
- C. The bypass regulator in Shiloh Pines has been sized at 1.5 inches.
- D. Ms. Dall upgraded the mapping on pressure lines to conform to lots
- E. Some gauges are missing or broken on the lowest PRV. Mr. Penn will provide the readings to JDS once the gauges are repaired and installed.

Review and Consider Approval of Pay Application Number 6 for Schmuesser Construction – Director Hans Zimmermann moved to approve the final pay application for \$41,529.71. Upon second by Director Bevis vote was taken and motion carried unanimously. Director Ashe signed the final pay application.

Review and Consider Resolution 2017-01 Acceptance Resolution for the Phase 4 Water Improvements Project – Director Hans Zimmerman moved accept the project. Upon second by Director Hogan vote was taken and motion carried unanimously.

FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04436 – 04455 totaling \$81,528.22. Director Hans Zimmermann moved to approve the payables as presented. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board.

Review and Consider Approval of Resolution 2017-02, 2018 Record of Proceedings and Establishment of 2018 Mill Levy – Following review of the resolution, Director Hogan moved to

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approve. Upon a second by Director Hans Zimmermann, vote was taken and motion carried unanimously.

Review and Consider Approval of Resolution 2017-03, 2018 Annual Administrative Matters Resolution – Following review of the resolution, Director Bevis moved to approve. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

OTHER BUSINESS

Review and Consider Public Records Request Policy – Director Eck Zimmermann moved to approve as amended, changing the name of the District to Water District not Metropolitan District. Upon a second by Director Hans Zimmermann, vote was taken and motion carried unanimously.

Review and Consider Calling an Election Resolution – The Board reviewed the election resolution and noted that a paragraph was missing regarding when the election could be canceled. Mr. McGrady suggested tabling this resolution and considering the revised resolution at the January 2018 Board Meeting. Alternatively, if the resolution has to be approved before the next Board meeting, the Board suggested sending out the correct Election Resolution to be approved by e-mail. The resolution could then be ratified at the January, 2018 meeting. A motion to table the Election Resolution was made by Director Bevis and seconded by Director Zimmermann. The motion carried unanimously.

Review of Look Ahead Schedule: Mr. McGrady presented the Look Ahead Schedule.

Work Session Meeting – A Work Session meeting will be held January 17, 2018 @ 2:00pm to review District Management proposals and interview firms.

LEGAL

Director Bevis moved that the Board enter Executive Session pursuant to Section 24-6-402(4) (e), C.R.S. Upon a second by Director Hogan, a vote was taken and the motion carried unanimously.

The following items were discussed:

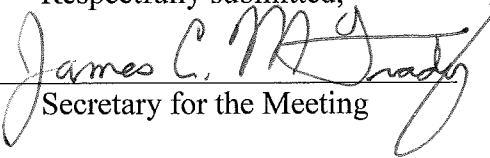
- Close out items regarding Revised 1985 Agreement
- Update on items associated with 40 Acre Land Swap with U. S. Forest Service.

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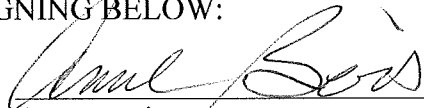
The Executive Session was entered at approximately 6:55 p.m. and exited at approximately 7:00 p.m. Director Hogan moved that the Board adjourn the Executive Session. Upon second by Director Eck Zimmermann, a vote was taken and the motion carried unanimously.

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Eck Zimmermann, seconded by Director Hans Zimmermann, the meeting was adjourned at approximately 7:01 p.m.

Respectfully submitted,



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 6, 2017 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Anne Bevis


Eugene Ashe


Brad Hogan


Hans Zimmermann


Eck Zimmermann