

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD October 25, 2017

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as “Board”) was held on Wednesday, October 25, 2017, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Gene Ashe
Hans Zimmermann
Anne Bevis
Brad Hogan
Eck Zimmermann

Also in attendance were:

Jim McGrady; Community Resource Services (“CRS”)
Clyde Penn; ORC, LLC
John McGinn; JDS Hydro

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at 6:04 p.m.

Agenda - Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Hans Zimmermann moved to approve the agenda as amended adding item to Executive Session. Upon a second by Director Eck Zimmermann vote was taken and motion carried unanimously.

Minutes – The Board reviewed the minutes of the September 27, 2017 Regular meeting. Director Hogan moved the minutes be approved as presented. Upon a second by Director Hans Zimmermann, vote was taken and motion carried unanimously.

Public Comment – none.

Water Supply Reliability Study: Review and consider approval of proposal by Leonard Rice to conduct a Water Supply Reliability Study. Director Bevis would like to know how reliable the streams are. Where the surface water is and when does it the surface

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diversion stop producing? How reliable is the Arapahoe Well? Director Ashe feels the proposal is flexible enough to answer those questions. The Board would like to see detailed invoices that identify what they are paying for each month. Phase 1 kick off meeting is imperative. Director Hans Zimmermann moved to approve the Water Supply Reliability Study. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

Review Action Item Management Report for September 27, 2017

- i. Add media for 25 cubic feet and getting quote for 25 bags: Close it out.
- ii. Water resources redundancy: Close out, signed 10/25/17.
- iii. Receive a price of \$8,500. Shiloh Pines does not have a regulator on the bypass. We need more specific price. Director Eck Zimmermann would like to install a regulator on the bypass. Mr. McGinn recommends that we install either a 1.5" or a 2" regulator. Mr. McGinn will provide Mr. Penn with the exact size of the bypass regulator.
- iv. Close home item as this is no longer feasible give the proposed location of the service lines serving homes near the surface plant.
- v. Capital Improvement Plan is open.
- vi. This is done. Color coded zones. These are the theoretical settings. This has been added to Dropbox. Close out.
- vii. Close out Eye on Water login provided to the Board.
- viii. Policy review has been completed.
- ix. Close out Look Ahead formatting
- x. Close out Air Vac valve repair.
- xi. Construction standards have been completed.
- xii. Forest Service fee in 2018 budget completed.
- xiii. Meeting with Hovermale was held.
- xiv. Execute and record 1985 Agreement was completed.
- xv. Add culvert cleaning and ditch cleaning across the street from the Surface Water Treatment Plant. Mr. Penn will contact the homeowner.
- xvi. JDS will contact Trax to fix the drainage ditch at the Arapahoe Plant.

Discuss Policy Review and Implementation Timeline

- i. President Ashe sent out the e-mail. There are 7 monthly policy items that will be implemented. Director Bevis moved to approve the Policy Review

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and Implementation timeline. Upon second by Eck Zimmermann, vote was taken and motion carried unanimously.

- ii. Look Ahead should be monthly items. Number 2 monthly plus. Category 3 annual. Number 4 as needed. Number 5 example of an as needed is Board member education. Only Policy section.
- iii. Director Hogan will review the invoices. I-3B. Director Hans Zimmermann will do the water loss review. Director Eck Zimmermann will review the I-1B invoices. Director Bevis will send a note to Director Ashe regarding unusual revenue streams.

OPERATIONS & MAINTENANCE

Operations Report – Mr. Penn presented the September/October 2017 Operations Report.

- i. Water level in the Arapahoe Well is at 8%. Similar production in October.
- ii. The monthly BACTI was completed.
- iii. 3 meters were activated. There are 16 in inventory.
- iv. A small culvert was installed on a driveway below the plant.
- v. The Surface Water Treatment Plant produced 92% on demand.
- vi. Need to put stakes on new trees at the Booster Pump Station. Mr. McGinn will follow up on this with Traks.

CAPITAL ITEMS

Monthly Report prepared by JDS Hydro

- i. Davis Beacon. Not sure why All-Purpose Paving has not paid back wages. Board and Mr. McGinn would like to get this off the books. JDS will contact CDPHE.
- ii. Booster Pump landscaping is finished.
- iii. Construction standards are being prepared by JDS. They will produce a copy with a preferred vendor and one without a preferred vendor. Director Bevis moved to approve JDS to prepare the construction standards. Upon a second by Director Hans Zimmermann, vote was take and motion carried unanimously.
- iv. Mapping has been completed. As-builts from Booster Station will be added to the map book.

Review and Consider Approval of Pay Application Number 6 for Schmueser Construction – no action taken

Review and Consider Resolution 2017-01 Acceptance Resolution regarding Phase 4 Water Improvements – no action taken.

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FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04422 – 04435 totaling \$23,538.03. Director Hans Zimmermann moved to approve the payables as presented. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board.

Conduct a Public Hearing for the 2018 Budget –

Director Bevis moved to open the public hearing on the 2018 Budget. Upon a second by Director Hogan, vote was taken and motion carried unanimously. There was no public present. Director Ashe commented on fund balance for operations. The Board would like to add \$20,000 contingency in O&M and also add \$20,000 contingency in the Capital Fund. Director Hogan motioned to close the public hearing. Upon a second by Director Bevis voted was taken and motion carried unanimously.

OTHER BUSINESS

Review Look Ahead Report

- Send Excel files to Director Ashe.
- Annual Christmas party will be held at New Villa on December 6, 2017. Board meeting will begin at 5:30pm and dinner will start at 7:00pm.

LEGAL

Director Hogan moved that the Board enter Executive Session pursuant to Section 24-6-402(4) (e), C.R.S. Upon a second by Director Hans Zimmermann, a vote was taken and the motion carried unanimously.

The following items were discussed:

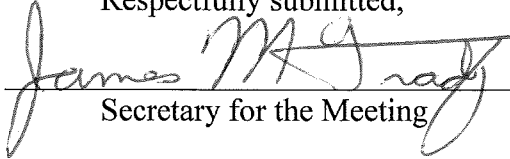
- Provide Update on Items Associated with 40 Acre Land Swap with U.S. Forest Service
- Review current CRS Management Agreement

The Executive Session was entered at approximately 8:10 p.m. and exited at approximately 8:22 p.m. Director Eck Zimmermann moved that the Board adjourn the Executive Session. Upon second by Director Hogan, a vote was taken and the motion carried unanimously.

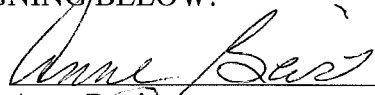
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ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Bevis, seconded by Director Hans Zimmermann, the meeting was adjourned at approximately 8:24 p.m.


Respectfully submitted,



Secretary for the Meeting

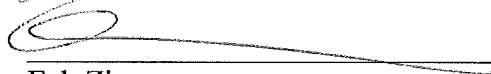
THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 25, 2017 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Anne Bevis


Eugene Ashe


Brad Hogan


Hans Zimmermann


Eck Zimmermann