

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD September 27, 2017

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as “Board”) was held on Wednesday, September 27, 2017, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Gene Ashe
Hans Zimmermann
Anne Bevis
Brad Hogan
Eck Zimmermann

Also in attendance were:

Jim McGrady; Community Resource Services (“CRS”)
Clyde Penn; ORC, LLC
John McGinn; JDS Hydro
Leonard Rice
Courtney Brand
Greg Roush

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at around 6:00 p.m.

Agenda - Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Hans Zimmermann moved to approve the agenda as presented. Upon a second by Director Eck Zimmermann vote was taken and motion carried unanimously.

Minutes – The Board reviewed the minutes of the September 27, 2017 Work Session meeting. Director Hogan moved the minutes be approved as amended clarifying that the Work Session was for Capital items and not strictly for 2018 Capital items. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously. The Board reviewed the minutes of the September 27, 2017 regular meeting. Director Eck Zimmermann moved the minutes be approved as presented. Upon a second by Director Hogan, vote was taken and motion carried unanimously.

RECORD OF PROCEEDINGS

Public Comment – none.

Overview of District Water Resources – Director Bevis presented.

Water Supply Reliability Study: Presentation by Leonard Rice, Courtney Brand, and Greg Roush.

- Need monthly use data
- Figure out supplies needed
- Revise scope based on Board input received for consideration at the October 25, 2017 meeting.
- Exchanges and options
- Replacement of Surface Water Treatment Plant
- Pipe replacement, alternative points of diversion
- Improve reliability
- Timeline
- Workshop before final product

Review Action Item Management Report for August 23, 2017

- i. Waiting on quote for 25 cubic feet of material
- ii. Review and consider plan at October 25, 2017 meeting.
- iii. Leave PRV report open.
- iv. Timing of new home.
- v. Use existing Capital Plan, add Board to this item.
- vi. Delete O&M transfer as it has been completed.
- vii. Confirm with Ms. Dall that the pressure settings on map display and attribute has been completed.
- viii. Wood stored in facilities has been removed.
- ix. Eye on Water – give Board access. Staff to complete by end of week.
- x. Revise Look Ahead Schedule. Not completed.
- xi. Completed mowing of District facilities
- xii. Removal of pipe near booster pump has been completed
- xiii. Install large rock near air vac valve.
- xiv. Use mintgreen e-mail address for Director Hogan
- xv. Close map issue

Discuss Policy Review and Implementation Timeline – President Ashe

OPERATIONS & MAINTENANCE

Operations Report – Mr. Penn presented the August 2017/September 2017 Operations Report.

- i. Water level in the Arapahoe Well is 250 feet above the pump.

RECORD OF PROCEEDINGS

- ii. Trax proposal for \$2,414 to repair driveway at AWP. Director Bevis moved to approve a not to exceed amount of \$1,000 to repair the driveway. Upon second by Director Eck Zimmermann, vote was taken and motion carried unanimously.
- iii. Arapahoe produced 19% of the water; Surface produced 81%.
- iv. Submitted lead and copper samples to the State.
- v. Surface plant is currently flowing about 45gpm. 12-15 hours between back washes.
- vi. Verifying endpoint numbers for CRS

Status of Leak Detection in Shiloh Pines and Additional Areas in the District – This work was completed and no other leaks were found.

Status of Cleanup of District Facilities – project complete

CAPITAL ITEMS

Monthly Report prepared by JDS Hydro

- i. Phase IV – Neighbors west of Booster Pump are happy. 1-½” inch rock was placed in driveway. While this is larger than specified it will work as it provides more stability.
- ii. Issue from Schmueser regarding dirt pile. The adjoining neighbors are complaining that they have observed dirt on the road that seemingly is coming from a large stock pile of material left behind by the construction project. The residents that requested that Schmueser leave the dirt on their property need to install a silt fence around the existing dirt pile.
- iii. TRAX is onsite and are being cooperative
- iv. New service locations around Surface Water Plant. Mr. McGrady, Mr. Penn, and Ms. Dall met onsite with Matt Rohr who is building a house adjacent to the plant. Mr. McGinn briefed the Board on the way to serve many homes around the tank site. The Board is fine with extending a 6” main in the public ROW adjoining the Surface Plant, however, the Board also suggested that the existing 4” raw water line be replaced; at the same time as the 6” treated water main is installed. The District would pay one fourth of the trench price and pay for material and labor to install the proposed 6” raw water pipe.

Review and Consider Approval of Pay Application Number 6 for Schmueser Construction – no action taken

Review and Consider Resolution 2017-01 Acceptance Resolution regarding Phase 4 Water Improvements – tabled until the October 25, 2017 meeting.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04402 – 04421 totaling \$27,083.60. Void check numbers 4415 & 4418. Director Hans Zimmermann moved to approve the payables as amended. Upon a second by Director Bevis, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board.

2018 Preliminary Budget – Mr. McGrady reviewed the budget with the Board.

OTHER BUSINESS

Review Look Ahead Report

- Review residential tap fees in December
- Prepaid tap fees as it relates to Charlie Coble's request for 4820 Limestone Road. The Board asked if Mr. Coble has any proof in his title policy that he bought lot with a prepaid tap.
- Review and consider the Revised 1985 Agreement between Forest View Acres Water District and Red Rock Ranch, Inc. The Board reviewed the revised agreement. Director Bevis moved the agreement be approved. Upon a second by Director Eck Zimmermann, vote was taken and motion carried unanimously.

• LEGAL

Director Hogan moved that the Board enter Executive Session pursuant to Section 24-6-402(4) (e), C.R.S. Upon a second by Director Eck Zimmermann, a vote was taken and the motion carried unanimously.

The following items were discussed:

- Review and Discuss 1985 Agreement
- Provide Update on Items Associated with 40 Acre Land Swap with U.S. Forest Service
- Review current CRS Management Agreement

The Executive Session was entered at approximately 8:45 p.m. and exited at approximately 9:55 p.m. Director Bevis moved that the Board adjourn the Executive Session. Upon second by Director Hogan, a vote was taken and the motion carried unanimously.

RECORD OF PROCEEDINGS

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Bevis, seconded by Director Hogan, the meeting was adjourned at approximately 9:56 p.m.

Respectfully submitted,

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 27, 2017 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Anne Bevis

Eugene Ashe

Brad Hogan

Hans Zimmermann

Eck Zimmermann