

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
June 28, 2017**

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as “Board”) was held on Wednesday, June 28, 2017, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Gene Ashe
Anne Bevis
Brad Hogan
Tim Sobik

Absent was Hans Zimmermann whose absence was excused.

Also in attendance were:

Jim McGrady; Community Resource Services (“CRS”)
Clyde Penn; ORC, LLC
Gabby Begeman; ORC, LLC
John McGinn; JDS Hydro

ADMINISTRATIVE
MATTERS

Director Ashe called the meeting to order at around 5:58 p.m. Director Sobik is selling his property in the district, therefore this will be his last board meeting.

Agenda - Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Hogan moved to approve the agenda as amended, adding item 6C which addresses research done on a well found near the Booster Pump Station. Upon a second by Director Bevis vote was taken and motion carried unanimously.

Minutes – The Board reviewed the minutes of the May 24, 2017 Regular Board meeting. Director Bevis moved the minutes be approved as presented. Upon a second by Director Sobik, vote was taken and motion carried unanimously.

Public Comment – Public in attendance were, Eck Zimmermann, Craig Peltier, Marissa McMillen, Michael and Kristin McGrady.

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- Marissa McMillen sold her lot on Pixie Park Road. Approximately two months ago. There is a water line easement across her lot. Director Bevis stated that the line is abandoned. Director Hogan moved to have Ms. McMillen prepare a Quit Claim Deed for the property located at 18495 Pixie Park Rd. and gave Mr. McGrady the authorization to sign the Quit Claim Deed. Upon a second by Director Bevis, vote was taken and motion carried unanimously.
- Craig Peltier, 18015 Granite Circle, is concerned about his house being shaken. His office furniture moved 2". Also, the edge of the road is damaged. He is worried about the location of a fire hydrant next to the driveway. None of this area has been reseeded. There are damaged trees and mounds of dirt. He cannot monetize the damage to the house. Director Bevis would like management to evaluate the situation at Granite Circle and try to get the repairs done by the end of July.

Review Action Item Management Report for May 24, 2017

- I. Surface Water Treatment Plant – The filter to waste project is complete. The programming is finished and the valve has been installed. The filter media replacement has been approved by the Board. There is about 55gpm throughput.
- II. Leave mapping on Due Out list.
- III. Arapahoe Plant
- IV. Fix the broken hydrants. Replace the one that is leaking and fix the one that is unworkable. The Board desire to go with Option 6. Director Bevis moved to approve the replacement of two broken hydrants. Upon second by Director Sobik, vote was taken and motion carried unanimously.
- V. Leave video on tank cleaning on Due Out list
- VI. Monitoring plan will be submitted.
- VII. Leaks need to be reported on ORC Monthly Reports.
- VIII. Take of Drop Box off.
- IX. Eliminate research overlay from list.
- X. ISO report completed
- XI. Delete billing research on Mesa Verde homes.

Discuss Policy Review and Implementation Timeline

OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman presented the May 2017/June 2017 Operations Report. There was a service line leak on the day the PRV was to be inspected; therefore they will reschedule the

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PRV inspection. The pressure regulator on Shiloh Pines will be inspected. Director Ashe brought up the fact most saddle tap issues have been in Shiloh Pines. Mr. McGinn wondered if this could be a dissimilar metals issue and does not think this is a regulator issue. Eck Zimmermann believes this galvanic corrosion. We need to make sure specs are clear and to minimize the exposure in the future. Director Ashe suggests setting aside a reserve. Ms. Begeman suggested we do some leak detection. Director Ashe has seen four tap saddles leaks in this area. Ms. Begeman will get some quotes to perform sonic leak detection in this area along with some leak detection on the "Sun Streets". ORC is doing maintenance on pumps in surface plant. Ms. Begeman is waiting on a bid for an ultra-filtration plant that would make the Surface Water Plant more reliable. Everything is in place to install a treatment plant mounted on a skid. Mr. Eck Zimmermann suggested developing a check list to trouble shoot the surface plant. Ms. Begeman noted a fuse had blown and Golder fixed the issue. This caused a great deal of the problems we experienced at the surface plant over the past several months. Completed four locates Production 1.8 million out of the Arapahoe. Ms. Begeman will get Inland Potable to repair tank for \$1,750 repair.

Update from ORC regarding Surface Water Treatment Plant Enhancements - Ms. Begeman reported to the Board.

Update Board Regarding Piping Modification at the Booster Pump Ms. Begeman reported to the Board that they are continuing to wait on this project until the Surface water Plant stabilizes.

Fire Hydrant Repair – Provide direction to Staff regarding which hydrants should be repaired and desired timeline for completion of repairs. The Board elected to go with Option 6 as presented by Ms. Begeman and Shamrock Water Services. The Board authorized President Ashe to sign the agreement to complete the hydrant repairs.

Work Backlog – Director Bevis asked Ms. Begeman what the backlog looks like. Ms. Begeman wants to have Mr. Penn develop a schedule for the installation of new meters.

CAPITAL ITEMS

Monthly Report prepared by JDS Hydro – Mr. McGinn went through several items on his monthly report. Mr. McGinn requests that the District should continue to hold adequate funds to cover verified statement of claims and have money to cover Granite Circle. Streets did pass and the County accepted the roads.

Director Bevis moved to pay \$17,629.17 upon a second by Director Sobik, vote was taken and motion carried unanimously.

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Review and consider Approval Phase 4 – Water Main Rehabilitation Project Application # 4 –

- Review and consider approval for Phase 1- Water Systems Improvements Application #18. Close Global for \$2,000 and cut a check to Mr. Sobik for \$1,000 for damage done to his lot during the time it was used as a staging area by Global Construction. Director Hogan moved to approve, a second by Director Bevis, Director Sobik abstained. The motion passed unanimously, three in favor, none against.

Update Booster Pump Station Landscape Contract – Final estimate and approval of contract. \$11,436 contract approved. The warranty will not cover bushes. Ms. Begeman will install some soaker hoses to water plants and bushes.

Mr. McGinn proposed a solution to solve a potential measuring point issue that may come up at the Surface Water Plant.. Mr. McGinn pointed out that the district must measure chlorine levels at the end of the 16” chlorine contact pipeline and a new CL-17 should be installed to monitor these levels. The State is putting the onus on the water providers to ensure there monitoring plans are adequate. Ms. Begeman recommends that the District waits for the neighbor to tap in to the District’s water system and use a common trench to install a pipe to the treatment plant that would be used for monitoring. This would save some cost.

Director Bevis moved to approve ORC an up to \$10,000 work of field piping. Upon second by Director Sobik vote was taken and motion carried unanimously.

Review and Consider Resolution 2017-01 Acceptance Resolution regarding Phase 4 Water Improvements – This item was tabled.

Recommended 2018 Capital Budget Items – deferred to August meeting.

FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04336 – 04353 totaling \$31,998.53. Director Sobik moved to approve the payables. Upon a second by Director Hogan, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board.

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OTHER
BUSINESS

None.

LEGAL

Director Sobik informed the Board he is closing on the lot he owns in the District on June 29, 2017. The Board accepted Director Sobik's resignation effective at the end of this meeting.

Director Ashe moved to have Mr. Eckehart Zimmermann join the Board as a Director until May 2018. Upon second by Director Hogan, vote was taken and motion carried unanimously. Mr. Zimmermann will be sworn in during the July meeting.

Director Hogan moved that the Board enter Executive Session pursuant to Section 24-6-402(4) (e), C.R.S. Upon a second by Director Sobik, a vote was taken and the motion carried unanimously.

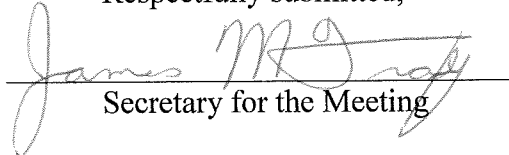
The following items were discussed:

- Review and Discuss 1985 Agreement Negotiations
- Provide Update on Items Associated with 40Acre Land Swap with U.S. Forest Service
- Legal Research Well near Booster Station

The Executive session was entered at approximately 8:49 p.m. and exited at approximately 9:02 p.m.

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Hogan, seconded by Director Bevis, the meeting was adjourned at approximately 9:04 p.m.

Respectfully submitted,


Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 28, 2017 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW




Anne Bevis



Eugene Ashe



Brad Hogan



Hans Zimmermann