

**Logan County**  
**Emergency Manager**  
**February 8, 2016**

Job Announcement:

**EMERGENCY MANAGER**

Logan County is seeking an individual to perform various professional and administrative functions related to organizing, planning, coordinating and supporting emergency operations and disaster services within Logan County. This includes: developing, reviewing and updating policies and plans; serves as liaison with other agencies for the purpose of coordinating emergency operations; develops, coordinates and conducts training and exercises that may include private industry, other governmental agencies, volunteer groups and disaster volunteers; assists in the organization and management of the Emergency Operations Center. This employee reports to the Board of County Commissioners.

Minimum Qualifications:

1. High school diploma or GED.
2. Two years of experience in job-related field.
3. Working knowledge of applicable Colorado Revised Statutes and applicable federal and state regulations.
4. Ability to use computer systems and application software.
5. Ability to work independently with minimum supervision.
6. Demonstrated expertise in written and oral communications and interpersonal skills.
7. Ability to foster positive working relationships with individuals and groups contacted during the course of work.

Special Qualifications:

1. Possess a valid State of Colorado driver's license.
2. Possess certificates of completion for the various Incident Command System (ICS) courses that are needed for this position within one year of employment.

Job specifics:

1. Position may be full time or part time.
2. Pay range is from \$20.5325 / hour to \$26.7121 / hour depending upon experience.
3. Benefits are dependent upon number of hours worked per week.

4. For more information, see full job description and application at [www.colorado.gov/logan](http://www.colorado.gov/logan)
5. Applications will be taken at the Logan County Commissioner's administrative office until February 26, 2016 at 5:00 PM.