DATE

CUSTOMER
ADDRESS 1
CITY, STATE, ZIP CODE

RE: Potable Water Service Components - Curb Stops

Dear CUSTOMER:

In 2014, the Greatrock North Water and Sanitation District (District) initiated an effort to locate and exercise the potable water service curb stops to each of the properties within District's three (3) subdivisions. A curb stop is the valve typically installed between the water main and your water meter to turn the water service off and on to your property. The curb stop is typically located in a curb stop box – a cast iron circular housing.

We were unable to locate your curb stop box during a recent inspection of your property. Curb stops are critical to providing water service to your property and allow the District's operations staff to easily turn off the water in the event of a water leak between the meter pit and your house.

Most often, the curb stop boxes cannot be located due to homeowner improvements such as retaining walls and landscaping features.

The District will allow you, as the property owner, the opportunity to expose the curb stop box for inspection and evaluation. Most curb stop boxes are located within 24 inches of the meter pit cover, generally at the six o'clock position relative to the street. Our effort to date has indicated that some curb stop boxes may be as deep as 18 inches below current grade.

Should you elect to have the District expose the curb stop box for inspection and evaluation, the District cannot be responsible for any homeowner improvements that are damaged within the storm drainage and utility easement that is platted and recorded on your property. We will make every effort to minimize impacts to said homeowner improvements.

Please contact me at 303-987-0835 by December 12, 2014 to determine your desired course of action. We are not intending to have any work performed before March 1, but we will need to make plans for retaining a private contractor to conduct the excavation activities.

Thank you for your cooperation and consideration. Should you have any questions, please contact me at 303-987-0835.

Sincerely,
Lisa A. Johnson, District Manager

DRAFT

DATE

CUSTOMER
ADDRESS 1
CITY, STATE, ZIP CODE

RE: Potable Water Service Components – Curb Stops and Meter Pits

Dear CUSTOMER:

In 2014, the Greatrock North Water and Sanitation District (District) initiated an effort to locate and exercise the potable water service curb stops to each of the properties within District's three (3) subdivisions. A curb stop is the valve typically installed between the water main and your water meter to turn the water service off and on to your property. The curb stop is typically located in a curb stop box – a cast iron circular housing.

We were unable to locate your curb stop box and water meter pit during a recent inspection of your property. Curb stops are critical to providing water service to your property and allow the District's operations staff to easily turn off the water in the event of a water leak between the meter pit and your house. Water meter pits house the meter yoke, water meter, and meter reading transmitter unit.

Most often, these potable water service components cannot be located due to homeowner improvements such as retaining walls and landscaping features.

The District will allow you, as the property owner, the opportunity to expose the curb stop box and water meter pit for inspection and evaluation.

Should you elect to have the District expose the curb stop box and water meter pit for inspection and evaluation, the District cannot be responsible for any homeowner improvements that are damaged within the storm drainage and utility easement that is platted and recorded on your property. We will make every effort to minimize impacts to said homeowner improvements.

Please contact me at 303-987-0835 by December 12, 2014 to determine your desired course of action. We are not intending to have any work performed before March 1, but we will need to make plans for retaining a private contractor to conduct the excavation activities.

Thank you for your cooperation and consideration. Should you have any questions, please contact me at 303-987-0835.

Sincerely,
Lisa A. Johnson, District Manager

DRAFT