TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
December 13, 2016

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, December 13, 2016 at the Bennett Town Hall, 355 4th Street, Bennett, Colorado. Mayor Royce Pindell called the meeting to order at 7:03 p.m. The following persons were present upon the call of the roll:

Mayor: Royce Pindell

Trustees Present: Carl Gerber  
Darvin Harrell  
Grider Lee  
Neal Mancuso  
Rich Pulliam  
Larry Vittum

Staff Present: Dan Giroux, Town Engineer  
Daymon Johnson, Public Works Director  
Trish Stiles, Town Administrator  
Rachel Summers, Town Treasurer  
Lynette F. White, Town Clerk  
Jon Winburn, Public Works Supervisor

Public Present: Carol Swanson, Linda Burry, Abbie Mitchell, Christina Hart

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Royce Pindell.

3. APPROVAL OF AGENDA

TRUSTEE PULLIAM MOVED, TRUSTEE VITTUM SECONDED to Move Regular Business, A. Action/Discussion Items, 1. Town of Bennett Loader Purchase for discussion after B. Public Hearing. The agenda was approved as amended. The Mayor declared the motion carried by unanimous vote.

4. CONSENT AGENDA

TRUSTEE VITTUM MOVED, TRUSTEE MANCUSO SECONDED to approve the consent agenda as presented. Voting was as follows:

YES: Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum, Gerber
NO: None

The Mayor declared the motion carried by unanimous vote.

A. Approval of Minutes

1. Approval of regular meeting minutes November 22, 2016
2. Approval of regular meeting minutes November 8, 2016
3. Approval of regular meeting minutes October 25, 2016

B. Resolution

1. Resolution No. 643-16 - Approval of Resolution No. 643-16, a resolution supporting the grant application for a School Play Yard Grant from the State Board of the Great Outdoors Colorado Trust Fund and the Completion of the Bennett Pre-K and First Community Playground Renovation Active School Yard Project
2. **Resolution No. 644-16 – Approval of Resolution No. 644-16, a resolution approving an Intergovernmental Agreement with the County of Arapahoe for the provision of Law Enforcement Services for the Town of Bennett**

3. **Resolution No. 646-16 – Approval of Resolution No. 646-16, a resolution approving an Open Space Grant Agreement between the Town of Bennett and County of Adams**

5. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no comments presented by the public in attendance on items not on the agenda.

6. **REGULAR BUSINESS**

A. **Action/Discussion Items**

1. **Town of Bennett Loader Purchase**

Daymon Johnson, Public Works Director, presented a report on the 2016 public works vehicle upgrades. Mr. Johnson discussed the condition of the vehicles requiring replacement which include: 1985 John Deere 544C Wheel Loader, 1999 Chevy Tahoe – Command Vehicle, 2006 Chevy Impala – Admin Vehicle, Utility Gator – Park & General Town uses and presented the following funding information for the Fleet Program:

<table>
<thead>
<tr>
<th>Budget Contingency</th>
<th>Road &amp; Bridge Fund</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>$ 108,000.00</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>$ (71,500.00)</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>$ (15,562.00)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 20,938.00</strong></td>
<td></td>
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</tbody>
</table>

| General Fund          |  |
|-----------------------|  |
| $ 45,000.00           |  |
| $ 12,000.00           |  |
| $ (31,391.00)         |  |
| $ (15,562.00)         |  |
| **Total**             | **$ 10,047.00**    |  |
| **Total Remaining Budget** | $ 30,985.00 |  |

TRUSTEE VITTUM MOVED, TRUSTEE PULLIAM SECONDED to approve of the purchase of a front end loader from a company in Virginia, Milam Equipment, for a price NTE $71,500 delivered and waiving the Request for Proposal (RFP) requirement. Voting was as follows;

YES: Pulliam, Vittum, Gerber, Harrell, Lee, Mancuso, Pindell
NO: None

The Mayor declared the motion carried by unanimous vote.

TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED to approve the purchase of two (2) gators and waive the Request for Proposal (RFP) process. Voting was as follows;

YES: Gerber, Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum
NO: None

The Mayor declared the motion carried by unanimous vote.
TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED to authorize the purchase of the public works command vehicle in an amount NTE $30,985 and to waive the Request for Proposal (RFP) process. Voting was as follows:

YES: Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum, Gerber
NO: None

The Mayor declared the motion carried by unanimous vote.

2. Street Improvement Contract – Change Order No. 6

TRUSTEE MANCUSO MOVED, TRUSTEE VITTTUM SECONDED to approve Bennett Street Improvement Contract, Change Order No. 6 in an amount NTE $236,662.50 and to authorize the date change of Substantial Completion to January 15, 2017 and the date of Final Acceptance to January 31, 2017. Voting was as follows:

YES: Lee, Mancuso, Pindell, Pulliam, Vittum, Gerber, Harrell
NO: None

The Mayor declared the motion carried by unanimous vote.

B. Public Hearing

1. Town of Bennett 2017 Budget

Mayor Royce Pindell called the matter of the Town of Bennett 2017 Budget, a public hearing to adopt the budget, making appropriations for the 2017 budget year and approving a mill levy. The public hearing was opened at 8:52 p.m.

Lynette White, Town Clerk, stated that in accordance with State statute, notice of the public hearing was properly posted and published in the Eastern Colorado News, September 30, 2016 as Legal No. 1957.

Rachel Summers, Town Treasurer, presented the 2017 Town of Bennett Budget and Schedule of Fees.

The Board of Trustees discussed the wastewater fee increase and received information from Town Administrator, Trish Stiles on the establishment of a utility relief program for seniors.

Mayor Pindell closed the matter of the Town of Bennett 2017 Budget, a public hearing to adopt the budget, making appropriations for the 2016 budget year and approving a mill levy.

Resolution No. 647-16 – A Resolution Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Bennett, Colorado for the Calendar Year Beginning on the First Day of January 2017 and ending on the Last Day of December 2017 and adopting the Town of Bennett Schedule of Fees

TRUSTEE PULLIAM MOVED, TRUSTEE VITTUM SECONDED to approve Resolution No. 647-16, a resolution summarizing expenditures and revenues for each fund and adopting a budget for the town of Bennett, Colorado for the calendar year beginning on the first day of January 2017 and ending on the last day of December 2017 and adopting the Town of Bennett Schedule of Fees and to initiate the wastewater tap fee 120 days from January 1, 2017. Voting was as follows:

YES: Gerber, Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum
NO: None

The Mayor declared the motion carried by unanimous vote.
Resolution No. 648-16 – A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the amounts and for the purposes set forth below, for the Town of Bennett, Colorado for the 2017 Budget Year

TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED to approve Resolution No. 648-16, a resolution appropriating Sums of Money to the Various Funds and Spending Agencies, in the amounts and for the purposes set forth below, for the Town of Bennett, Colorado for the 2017 Budget Year. Voting was as follows:
YES: Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum, Gerber
NO: None

The Mayor declared the motion carried by unanimous vote.

Resolution No. 649-16 – A Resolution Levying General Property Taxes for the Tax Year 2016 to help defray the cost of government for the Town of Bennett, Colorado, for the 2017 Budget Year

TRUSTEE PULLIAM MOVED, TRUSTEE HARRELL SECONDED to approve Resolution No. 649-16, a resolution LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2016 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE Town of Bennett, Colorado for the 2017 Budget Year. Voting was as follows:
YES: Lee, Mancuso, Pindell, Pulliam, Vittum, Gerber, Harrell
NO: None

The Mayor declared the motion carried by unanimous vote.

Resolution No. 650-16 – A Resolution Adopting the Town of Bennett Finance Policy

TRUSTEE MANCUSO MOVED, TRUSTEE VITTUM SECONDED to approve Resolution No. 650-16, a resolution adopting the Town of Bennett Finance Policy. Voting was as follows;
YES: Mancuso, Pindell, Pulliam, Vittum, Gerber, Harrell, Lee
NO: None

The Mayor declared the motion carried by unanimous vote.

Ordinance No. 690-16 – An Ordinance Amending Various Sections of the Bennett Municipal Code Regarding Establishment of Fees and Charges

TRUSTEE PULLIAM MOVED, TRUSTEE VITTUM SECONDED to approve Ordinance No. 690-16, an ordinance amending various sections of the Bennett Municipal Code regarding establishment of fees and charges. Voting was as follow;
YES: Pindell, Pulliam, Vittum, Gerber, Harrell, Lee, Harrell
NO: None

The Mayor declared the motion carried by unanimous vote.

7. TOWN STAFF REPORTS

Town Administrator

Trish Stiles, Town Administrator provided the following update;
- Irv Halter, Department of Local Affairs (DOLA), visit with town staff and tour
- Town of Bennett Board Retreat, Thursday, February 2, 2016
- Presentation of Certificate of Appreciation from Adams County Clerk and Recorder, Stan Martin
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Town Clerk  

Lynette White, Town Clerk reviewed the following;  
• Results from Breakfast with Santa, Saturday, December 5, 2015  

Public Works Director  

Daymon Johnson, Public Works Director presented the following;  
• Introduction of Jon Winburn, Public Works Supervisor  
• Town Hall RFP response  
• Wastewater report  
• First Street – Street Improvement update  

8. TRUSTEE COMMENTS AND COMMITTEE REPORTS  

There were no comments or committee reports provided by the Board of Trustees.  

9. ADJOURNMENT  

TRUSTEE MANCUSO MOVED, TRUSTEE VITTUM SECONDED to adjourn the meeting. The Mayor declared the motion carried by unanimous vote. The meeting was adjourned at 10:00 p.m.  

[Signatures]  

Lynette F. White, CMC  
Town Clerk  

Royce D. Pindell, Mayor