



# MEETING PLAN

<b>Name:</b>	DRIVES Statute Review Working Group		
<b>Meeting Date:</b>	May 5, 2016	<b>Organizer:</b>	Noelle Peterson
<b>Meeting Time:</b>	2:00pm	<b>Location:</b>	GoToMeeting 1(571)317-3112 877-335-437

## 1. Purpose of Meeting

This working group is tasked with reviewing Colorado Revised Statute (C.R.S.) and Code of Colorado Regulation (Rules) to identify potential issues with C.R.S. and Rules that may create problems with the replacement of CSTARS and the transition and implementation to DRIVES. This working group will provide recommendations to the County DRIVES Governance Committee and DOR to resolve these issues identified.

## 2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Sheila Reiner (Co-Chair)	Mesa		Jackie Campbell	Mesa	
Maren Rubino (Co-Chair)	DOR		Dylan Ikenouye	DOR	
Jean Alberico	Garfield		Noelle Peterson	DOR	
Thomas Peace	Denver		Libby diZerega	OIT	
Tammie Barnes	La Plata		Paul Nadeau	OIT	
Sharon Carnefix	Jefferson		Eric Deffenbaugh	DRIVES	
Pam Nielsen	Larimer				
Tricia Markley	Jefferson				

## 3. Meeting Agenda

1. Identify C.R.S. that may be impacted by DRIVES and draft recommended amendments
2. Update Outline document with C.R.S. and prioritize individual C.R.S. for recommendation to County DRIVES Governance Committee and DOR
3. CRS 42-1-211 Input from DOR Driver License Program and SOS
4. CRS 42-1-211 Input from DOR Accounting and Financial Services



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## 4. Meeting Minutes

Meeting Minutes from April 26, 2016 for approval

- In attendance were: Sheila Reiner, Maren Rubino, Jean Alberico, Thomas Peace, Sharon Carnefix, Tricia Markley, Dylan Ikenouye, Noelle Peterson, Paul Nadeau and Eric Deffenbaugh
- Sheila kicked meeting off at 932am and is grateful for Maren joining as co-chair.
- Sheila called the meeting to order 934, and there were no minutes to approve.
- Noelle shared an Open Meeting Law Refresher.
- Sheila reviewed documents that Maren and Sheila have created regarding Statutes to be reviewed
- Review CRS 42-1-101(5), this is not a necessary change for DRIVES, but would be a beneficial change to clean up Statute while we changing things. This would be a nice to have to help clarify authorized agents. Should this line up with Driver License definition of similar agent? Recommends considering changing “county clerk and recorder” throughout document to” authorized agent”.
- Need to make levels of nice to haves. This would be level 2. Then we can recommend to the DRIVES Governance Committee.
- Committee agrees to look at CRS detail view.
- CRS 42-1-102(16.5) is an addition to add Definition of COLORADO DRIVES, a must have priority 1
- CRS 42-1-211 is a longer section and want to be inclusive of other systems or areas that clerks may be functioning and not limit ourselves. Decided not to include specific CRS. Decided to strike (c). on (1.5) Maren would like Dave Lindsay and an SOS Representative to weigh in on the recommendation to strike this paragraph and 1.7 and include Eric Deffenbaugh from FAST... ranking here is pending meeting with stakeholders
- 1.9 is a must have priority 1
- (2) Maren sent this to AFS & CFO for their recommendations on this paragraph. Part of the question of this paragraph is vehicle only or to include all of DRIVES.
- Counties taking on DL? Sheila says we want to build this to be sustainable. Clerks are open to taking on driver’s license, but it needs to be funded. Maren suggests taking to the Governance committee to ask for direction on this. This priority level is pending guidance from AFS and/or Governance Committee
- Governance Committee question – should we go down the road to be an Enterprise Fund? Something with this is that a fee is paid by users of service, similar to cash fund instead of general fund.
- (3) make a “nice to have” priority 3
- (4) Recommend to the Governance Committee that the DRIVES County Governance committee include 4 DOR representatives (Executive director, Ops Director of T&R, Ops



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level in DL/DC and Budget) and a GOIT representative. Priority 1 change and need guidance from Governance Committee

- Want to encourage input from all levels of counties, and not limit to executive board.
- Dylan is going to take and work on wording of this as an action item
- Comparing to Outline
- Prioritization is: 1 = high priority, 2 = nice to have and 3 = lower nice to have.
- Discussing what the Governance Committee should do in (4)(I)
- Eric explained how FAST handles, enhancement, maintenance and legislative changes. They would like input and prioritization for enhancements. Things in future will happen quicker and will go back and forth with business group/counties and FAST. FAST is contracted to maintain the system and they have expectations of completing maintenance and don't want to have to wait for approval.
- This topic is too big for today
- Review annual schedule and deadlines; outline needs to be proposed by mid-June. Maren recommends meeting weekly. Thursday afternoons was decided starting May 5 2-4pm. Monthly schedule approved as well.
- Maren recommends anyone can add CRS to the outline/detail list for review
- Sheila adjourned the meeting at 1133

### 5. Action Items

1. Have Dave Lindsay, an SOS Representative and Eric Deffenbaugh from FAST to weigh in on the recommendation to strike 42-1-211(1.5) & (1.7) – Sheila
2. 42-1-211(2) Include DL system, check DL fee statutes, board decides where money goes after maintenance and development is covered? – Sheila Reiner
3. Which CRS defines size of counties 42-1-211(4)(a)
4. Dylan will take 42-1-211(4)(a) and work on wording as it is difficult
5. Present the following questions to the DRIVES Governance Committee:
  - a. Governance Committee question - Counties taking on DL? Sheila says we want to build this to be sustainable. Clerks are open to taking on driver's license, but it needs to be funded. Maren suggests taking to the Governance committee to ask for direction on this. This priority level is pending guidance from AFS and/or Governance Committee
  - b. Governance Committee question – should we go down the road to be an Enterprise Fund? Something with this is that a fee is paid by users of service, similar to cash fund instead of general fund.



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6. Next Meeting					
<b>Date:</b>	May 12, 2016	<b>Time:</b>	9:30am	<b>Location:</b>	GoToMeeting 1(571)317-3112 877-335-437
<b>Purpose:</b>	This working group is tasked with reviewing Colorado Revised Statute (C.R.S.) and Code of Colorado Regulation (Rules) to identify potential issues with C.R.S. and Rules that may create problems with the replacement of CSTARs and the transition and implementation to DRIVES. This working group will provide recommendations to the County DRIVES Governance Committee and DOR to resolve these issues identified.				