



# MEETING PLAN

<b>Name:</b>	DRIVES Statute Review Working Group		
<b>Meeting Date:</b>	April 26, 2016	<b>Organizer:</b>	Noelle Peterson
<b>Meeting Time:</b>	10:00 am	<b>Location:</b>	GoToMeeting 1(571)317-3112 877-335-437

## 1. Purpose of Meeting

This working group is tasked with reviewing Colorado Revised Statute (C.R.S.) and Code of Colorado Regulation (Rules) to identify potential issues with C.R.S. and Rules that may create problems with the replacement of CSTARs and the transition and implementation to DRIVES. This working group will provide recommendations to the County DRIVES Governance Committee and DOR to resolve these issues identified.

## 2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Sheila Reiner (Chair)	Mesa		Dylan Ikenouye	DOR	
Jean Alberico	Garfield		Noelle Peterson	DOR	
Thomas Peace	Denver		Libby diZerega	OIT	
Tammie Barnes	La Plata		Paul Nadeau	OIT	
Sharon Carnefix	Jefferson				
Pam Nielsen	Larimer				
Tricia Markley	Jefferson				
Maren Rubino	DOR				



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## 3. Meeting Agenda

1. Open Meeting Law Refresher
  - a. Posting Notices
  - b. Meeting Recordings
  - c. General Open Meeting Law Refresher
  
2. Meeting Logistics and Support
  - a. Distribution Lists
  - b. Google DRIVES and CSTARs Web Folders and Access
  - c. Maintaining and archiving files and documents
  - d. Action Items Logs
  
3. 42-1-211(2) Include DL system, check DL fee statutes, board decides where money goes after maintenance and development is covered? – Sheila Reiner
  
4. Approval of Committee Schedule – Noelle Peterson
  
5. Arrange Access to DRIVES Representatives to review the plans for the working groups – Noelle
  
6. Define expectations and time lines for working group assignments – Sheila Reiner

## 4. Meeting Minutes

Meeting Minutes from \_\_\_\_\_ for approval

- In attendance were:

## 5. Action Items



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6. Next Meeting					
<b>Date:</b>	May 24, 2016	<b>Time:</b>	10:00am	<b>Location:</b>	GoToMeeting 1(571)317-3112 877-335-437
<b>Purpose:</b>	<p>This working group is tasked with reviewing Colorado Revised Statute (C.R.S.) and Code of Colorado Regulation (Rules) to identify potential issues with C.R.S. and Rules that may create problems with the replacement of CSTARs and the transition and implementation to DRIVES. This working group will provide recommendations to the County DRIVES Governance Committee and DOR to resolve these issues identified.</p>				