## State of Colorado
### In Lieu of Bond for Trailers 2000 Pounds or Less Checklist

C.R.S. 42-1-102(14),(17),(60.3),(37),(111)

The in lieu of bonding procedure for trailers 2000 pounds or less is completed when ownership documents are not available.

- Applicant must have possession of the trailer
- Trailer must be physically located in Colorado

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| 1    | **Complete the Certification of Equipment Compliance for Trailers 2000 pounds or less (DR 2697)**  
  - A P.O.S.T. Certified VIN Inspector is required to complete the bottom portion of the DR 2697  
  Have the trailer inspected and a Certified VIN Inspection form (DR 2704) completed by a P.O.S.T. certified inspector. Your local county motor vehicle office can refer you to a certified inspector in your area.  
    - Inspection must not be over one (1) year old at the time of application  
  | DR 2697  
  DR 2704  
  Inspection Fee – $50.00 |
| 2    | **Perform a title record search for in-state and out-of-state vehicles**:  
  - Colorado record search  
    - Provide a completed Requestor Release and Affidavit of Intended Use form (DR 2489A)  
    - Provide photocopy of the Certified VIN Inspection form (DR 2704)  
    - Provide a completed photocopy of the Bond Statement Guide (DR 2394)  
    - Out of State Search is required when out of state indicators exist. Some examples are:  
      - Out of state plates  
      - Out of state registration  
      - Out of state reference on record search  
    - Record search cannot be over 1 year old at the time of application  
  | Validated copy of the DR 2489A  
  Fee – $2.20 each  
  DR 2394  
  DR 2704 |
| 3    | **If the Colorado title record search indicates a motor vehicle has a current or previous salvage status, a title history may be required. See Step 3**  
  If a title record is found, please proceed to Step 4  
  If no record information is found, proceed to Step 6.  
  | DR 2410  
  DR 2489A  
  DR 2710 |
4. Contact all owners of record and lienholders found as a result of the search via certified or registered (return receipt requested) mail.
   - Letter must include:
     - Year, Make, VIN
     - Intent to title
     - Contact information

   If record search result indicates an active lien, it must be released via an acceptable lien release.
   - If Lienholder is not available:
     - Filed in Colorado
     - Letter must be sent via certified or registered (return receipt requested) mail
       - Letter must include
         - Year, Make, VIN
         - Intent to title
         - Contact information
         - Request for release of lien
         - Letter must be returned “Undeliverable”
   - Out-of-state (not filed in Colorado)
     - Request lien release from state of record
     - Release must be on the state of record’s letterhead

   **NOTE:** If lien release is not available from state of record, a court order will be required.

5. Request an Assigned Identification Number from the County Motor Vehicle office where the trailer will be titled by completing the Statement of Assembly of Homemade Trailer and Assignment of Trailer I.D. Number form (DR 2409).

6. Apply for **Title or Salvage Title** at the county motor vehicle office in the county in which you live.
   Secure and Verifiable Identification is required to obtain a title and/or registration in the State of Colorado. Please see DR 2841 for acceptable identification documents

   **NOTE:** If the trailer is less than six model years old and not roadworthy, applicant must apply for a salvage title.

   - Items listed above
   - Title fee – $7.20, (Pursuant to C.R.S. 42-6-137(1)(a))

   - Copy of letter(s) and certified/registered mail return receipt(s)
   - Acceptable Lien Release