



Public Records Request

The Colorado Auto Industry Division provides information from its motor vehicle/powersports records. Information requests can usually be provided within three business days after receipt of order and fees. If you have any questions please call (303) 205-5604. Requests may be hand carried to the AID office or submitted electronically on the AID home page. See Helpful Links: **CORA Request**. The AID mailing/physical address can be found on our website: www.Colorado.gov/Revenue/Aid

| | | | | | |
|---|--|----------------|---------------|-------------------------|-----|
| Requestor's Name | | Title | | Telephone () | |
| Company/Department Name | | | Email Address | | |
| Mailing Address | | | City | State | ZIP |
| Public Records & Fees | | | | | |
| If you are requesting public records for more than one dealer, wholesaler or salesperson, provide the required information on a separate piece of paper. Note that no fees are required for law enforcement and/or government agency inquiries. | | | | | |
| Dealer or Wholesaler License name | | License Number | | Salesperson Name | |
| Description of Public Records Request | | | | | |
| Per C.R.S. 24-72-205, the fees for public records are as follows: | | | | | |
| <u>Photocopies</u> | | <u>Media</u> | | | |
| A single page is \$0.25 | | CD | \$0.50 | | |
| | | DVD | \$1.00 | | |
| <u>Time</u> | | | | | |
| Based on the personal services, in the long Bill and Special Bill the average fully loaded hourly rate per FTE is \$39.00. This rate will be used in quarter hour increments. | | | | | |
| <u>Research and Retrieval Fee</u> | | | | | |
| A nominal fee of \$15.00 per hour may be assessed. | | | | | |
| Stated use of requested information: _____ | | | | | |
| _____ | | | | | |
| _____ | | | | | |
| Method for Report Delivery: <input type="checkbox"/> Mail <input type="checkbox"/> Call requestor for pickup <input type="checkbox"/> FOIA Request <input type="checkbox"/> Email | | | | | |
| The above named requestor, agrees to indemnify and hold harmless, the State of Colorado, the Colorado Department of Revenue, and its officers, agents and employees from and against any and all loss, damages, injury, liability and claims arising out of the furnishing of motor vehicle/powersports records to the requestor. | | | | | |
| Signature | | | | Date | |
| For Office Use Only | | | | | |
| Reviewer | | | Process Date | Fee Submitted \$.00 | |