



DR 2469 (03/30/18)
COLORADO DEPARTMENT OF REVENUE
 Division of Motor Vehicles
 PO Box 173350
 Denver CO 80217-3350
www.colorado.gov/dmv

Office #:	
Employee:	
Customer Identifier:	
Date:	

Exceptions Processing (EP) Document List

For EP Walk-In and Appointment Hours/Locations, visit our website at: www.colorado.gov/dmv/exceptions-processing

REMOTE EP Applications are processed in approximately 1-2 weeks from the date of submission.

WALK-IN EP Applications at Colorado Springs, Lakewood, Ft. Collins, or Grand Junction driver license office are processed within the same day if all requirements are met.

- All documents presented must be in English or translated into English. (1 CCR 204-30-6)
- If you are a U.S. citizen, you must provide a certified birth certificate or records, such as a U.S. court order of adoption with birth information, expired U.S. passport, Certificate of Naturalization, Certificate of Citizenship, Consular Report and/or other verifiable records.
- If you are not lawfully present in the U.S., and you have met all requirements under SB13 251 (CRS 42-2-505) except photo identification, you may provide documents from the list below to support your identity.
- You must provide a name change document issued through marriage, adoption, court order or as defined by State law or regulation for all name changes.

Please provide documentation showing consistent facts to determine your identity. At least two of the documents must be certified by the agency providing the document. Ideally, three certified documents should be provided, or two certified documents and two other documents from various sources to prove your identity in your legal name(s) and date of birth. Examples include, but are not limited to:

- 1. Government:** State-issued IDs or Driver Licenses expired more than ten years ago, or nullified with a punched hole; US Passports expired more than 10 years ago, or nullified with punched holes voiding the document, voter registration cards, fishing/hunting licenses, selective service cards, weapon permits/licenses, business licenses, licensed professional IDs, OSHA IDs, tax notices and bills, auto title/registration, numidents, US Census record, certified motor vehicle records, or IDs with "Not for Federal Identification".
- 2. Police/Court:** Court, police or any law enforcement /criminal justice records, booking photos, intake property sheets, police reports, letter of incarceration, other states' Department of Corrections (DOC) identification cards with photo and legal name.
- 3. School:** School records, transcripts, photo IDs, report cards, yearbooks, student loan documents, or other child protection photo IDs.
- 4. Medical:** Medical and hospital demographic records, immunization records, hospital birth certificates, drug/alcohol rehab completion certificates from licensed facilities, Medicaid/Medicare cards.
- 5. Insurance:** Records with the applicant's name, age, or date of birth; insurance cards.
- 6. Employment:** Employee IDs with photo, tax returns with employee W-2s or 1099s, professional/equipment operator license/IDs, certifications, criminal background checks.
- 7. Retirement/Social Services/Social Security:** Retirement/disability benefit records, government benefit documents/IDs, Medicaid/Medicare cards.
- 8. Family:** Children's birth certificates showing the applicant's name as the birth parent, siblings'/parents' birth certificates, parents' or spouse's death certificates and/or obituaries showing the newspaper and date of publication and the applicant as surviving child/spouse, certified court document of guardianship issued to caregiver of a minor child or person with disabilities, tax returns or a parent or guardian showing the applicant as a dependent, marriage certificate, divorce decree.
- 9. Military/Veteran:** DD214, other military records, "Approval of Benefits" letters covered under the GI Bill, expired VA card with photo and legal name.
- 10. Religious:** Baptismal, priesthood certificates, and other records.
- 11. Tribal:** Certificate of Indian Blood/Tribal ID, Bureau of Indian Affairs ID, or other tribal records.
- 12. Other:** Any other verifiable document as determined by the Department, which may serve to provide evidence of the applicant's identity and/or date of birth.

The Department reserves the right to review, consider, and request additional information and documentation in making determinations. The Department shall retain images or copies of the documents considered for review. Bring all documentation to every visit to the DMV.