

Phillips County Commissioner Special Meeting  
February 17, 2018

The Phillips County Commissioners met in special session on Saturday, February 17, 2018, at 9:00 am. Present were Commissioners Joe Kinnie, Don Lock, and Harlan Stern, county Administrator Randy Schafer, Pavilion Project Manager Matt Brasby, TJ Amendt and Steve Sullivan.

Chairman Kinnie opened the meeting with the following statement:

*We would like to thank you for attending the meeting today. We appreciate your interest in the Fairgrounds Pavilion Project. This will be a significant addition to our county facilities and we want and need a building that all Phillips County residents can be proud of.*

*Today we are opening bids to erect the building supplied by Maverick Steel for our project and bids to provide the concrete foundation for the pavilion. Each bidder must meet the pre-qualification requirements before their bid will be considered. We are required by the state to award the bids to the lowest responsive bidders meeting the county's specifications.*

*Depending on what has been submitted for pre-qualification, some research may be required to verify a bidder is qualified. The county's decision on qualifications will be final. Each bidder must also have submitted a 5% bid security.*

*We may not be able to make any decisions today. If that is the case, we hope to have a decision sometime next week.*

*The bid we consider from each contractor will be the bid for construction only. That figure will be compared with other bidders. No options or bond prices will be added for bid comparison, but the cost of bonds will be paid, as appropriate, and as required under the contract.*

*For the winning contractor to erect the building, B & C Steel is manufacturing the building for Maverick Steel. They will provide a final set of engineering plans, erection drawings, anchor bolt plans, and erection instructions signed by a Colorado certified engineer.*

*For the winning contractor for the concrete foundation work, Tony Wernsman, the engineer of record, has prepared the engineering plans.*

*Once awards are made, the winning contractors will need to provide a performance bond, a payment bond, and the required certificates of insurance before the contract is complete. Once a contract is signed and fully completed, the bid sureties for all bidders will be released.*

*Matt Brasby has been retained by the county as the Project Manager. He will oversee day to day construction issues.*

*Randy Schafer will represent the county in contractual issues, payment requests, and county support during construction.*

*Anticipated work timelines are as follows:*

*Concrete work to begin March 1, 2018, weather permitting, starting at building line 15, proceeding west.*

*Piers and foundations walls for lines 15, 14, 13, and 12 should be completed by March 25, 2018, allowing the building erection to begin. All concrete work should be completed by April 20, 2018.*

*Building materials are to be delivered by B & C Steel the week of March 19, 2018.*

*Building erection shall be completed by June 15, 2018. There will be a liquidated damages clause in the contract showing \$1,000 per day penalty for each day the project is late.*

*In preparation of the timeline, the county has allowed for up to ten weather and/or unforeseen delay days for adjusting the completion date.*

*Are there any questions before we begin?*

There being no questions, the three bid packets received were opened.

The bids for erection of the building were as follows:

1. Amendt Inc                      \$484,900
2. Maverick Steel, Inc        \$299,985

The bid for the concrete foundation work was:

1. Skarco Construction        \$361,265

Brasby and Schafer were instructed to verify that the apparent low bidders met the pre-qualifications set forth in the bid package.

The board reviewed the two proposals for preparing the electrical plan for the pavilion. They were from:

1. Belfray Engineering
  - Design and Drawings                      \$5,000
  - Construction Admin fee                  \$1,200
  - Site visits                                      \$750/trip
2. Geary Engineering
  - Complete Package                          \$12,800

Lock made a motion, seconded by Stern, to retain Belfray Engineering for the electrical plan for the pavilion project. Motion carried.


No decision on the bids will be made until contractors are judged to be qualified.

The meeting adjourned at 9:55 am.

Submitted by Randy Schafer  
County Administrator

County Commissioners

  
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Donald J. Lock

  
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K. Joe Kinne

  
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Harlan Stern

Attest:

  
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Beth Zilla, County Clerk