



COLORADO

Pollution Prevention Advisory Board

Department of Public Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

Background

The Pollution Prevention Advisory Board (PPAB), established in 1992, develops pollution prevention goals and objectives; reviews environmental regulatory programs, laws and policies to identify opportunities and incentives; provides direction for pollution prevention outreach, education, training and technical assistance programs; and supports non-regulatory public and private efforts that promote pollution prevention. Each year the board administers pollution prevention funds to support projects, conferences and events in Colorado that support its objectives.

Grant Program Goals

For Fiscal Year 2017, the PPAB is soliciting applications for projects designed to prevent water pollution, promote water conservation or water reuse in the state of Colorado.

Proposal Information

Approximately \$40,000 in total funding is available and organizations may request up to \$20,000. Project budgets should appropriately reflect the amount of environmental benefit received. These grants are provided on a reimbursement basis only. **Your organization must have the funding needed to cover these costs in advance.**

Projects must be completed prior to June 30, 2017 and must provide clear, measurable outcomes. Innovative and replicable projects are preferred. Project selections will be announced no later than December 13, 2016.

While matching funds are not required, projects with matching funds are preferred. Please indicate the source of matching funds in the budget narrative and only include matching funds that have been secured.

Eligibility

This funding opportunity is open to state and local governments as well as non-profit organizations and institutes of higher education.

Timeline

Application Due Date	November 11, 2016 by 5:00 pm
Notice of Grant Award, issuance of Purchase Order	December 13 - January 13
Effective Start Date for Awardees	January 16, 2017
Deadline for Completion for All Funded Projects	June 30, 2017

Application Form and Submission

Please complete the application form below and save and submit it via email it to Lauren McDonell, PPAB Administrator, at lauren.mcdonell@state.co.us. Incomplete proposals and proposals received after the deadline will not be accepted. All applicants will receive email notification of the receipt of their proposal within one business day. Questions can be directed to lauren.mcdonell@state.co.us prior to 5:00 pm on November 4, 2016. Questions and answers will be made available publically at: <https://www.colorado.gov/pacific/cdphe/pollution-prevention-advisory-board>.

Evaluation Criteria

The following threshold requirements must be met before any proposal will be fully evaluated include:

- Complete proposal;
- Demonstrable merit and feasibility of project;
- Clearly expressed goals and objectives; and
- Clearly defined, measurable outcomes.

In addition, projects will be evaluated based on the criteria listed below. There are 100 total points available. In your application please explain whether or not the project will address each of these areas and if so, how.

1) *Pollution-prevention impacts (50 maximum points)*

Ideal projects:

have significant pollution prevention or water conservation impacts;
are easily scalable and replicable;
are feasible and have a high degree of practical implementation;
have a high potential for ongoing viability and sustainability.

2) *Health equity and environmental justice benefits (20 maximum points)*

Ideal projects intentionally and directly improve environmental or public health conditions for underserved or minority populations, or those of low socio-economic status.

3) *Innovation (20 maximum points)*

Ideal projects utilize a new approach or technology.

4) *Matching Funds (10 maximum points)*

Ideal projects are supported by secured matching funds (please specify the source of match and if it is cash, in-kind contribution or both).

Reporting Requirements

Selected projects will be required to submit a status report and final report. These reports must be listed as activities in the Work Plan within the application. A status report will be required no later than March 31, 2017 or halfway through the project. Status report must include at a minimum:

- a description of activities completed to date;
- a budget summary table listing funds expended to date by budget category; and
- a discussion of any anticipated changes to the project scope or timeline.

A final report is due within 30 days of project completion, or no later than June 30, 2017.

The final report must include at a minimum:

- a financial status summary;
- description of activities and deliverables completed during the reporting period;
- results and measurable outcomes;
- unanticipated outcomes or roadblocks encountered; and
- discussion of how the results have been communicated to others.

The final report may be placed on the department's website. The department reserves the right to request grantees to present their findings to the Pollution Prevention Advisory Board.

Please download and complete the following application, then save it, and email it to lauren.mcdonell@state.co.us.

Organization:

Project Title:

Amount Requested:

In-kind Value/Matching Amount:

Address:

City, State, Zip:

E-Mail Address:

URL Address:

Phone Number:

Fax Number:

Federal Tax Identification Number:

Legal Tax Status (check one): Non-Profit Government Higher Education

Geographic Area of Focus:

Project Summary (150 words or less)

Project Description (Please provide a more detailed description of the project and how it meets the grant criteria.)

Project Goal:

Work Plan Table:

Objective:				
Activities	Sub-activities	Deliverable/Product	Responsible Staff	Completion Date
1.	1 a.			
	2 b.			
	3 c.			
2.	1 a.			
	2 b.			
	3 c.			

Budget Table:

Budget Category	Description	Requested Funds	Secured Matching Funds	Total Cost
Personnel (Salaries, Wages)				
Materials and Supplies				
Major Equipment				
Contractors/ Subcontractors				
Other Direct Costs				
Total:		\$	\$	\$

Budget Narrative:

Expected Results of Activity(s):

Measurement of Expected Results (*What will be measured to ensure the expected results are achieved?*)