



**COLORADO**  
Department of Public  
Health & Environment

# Pollution Prevention Advisory Board Assistance Committee Meeting Minutes

Tuesday, November 10, 2015

1:30 PM – 3:30 PM

CDPHE, Building A, Room A5D

Approval: January 12, 2016

## Attendance

Name	Title	Present
Cary Bush	Committee Member	PHONE
Shirley Garcia	Committee Member	PHONE
Marjorie Griek	Committee Chairperson	Y
Eric Heyboer	Staff	Y
Wolf Kray	Committee Vice-Chairperson	Y
Alex Markovich	Committee Member	N
Sarah Martinez	Committee Member	N
Mary Beth Miles	Committee Member	N
Rachel Nathan	Committee Member	Y
Alek Orloff	Committee Member	PHONE
Lindsey Wedewer	Committee Member	Y
Walter Wright	Committee Member	N
Rachel Wilson-Roussel	PPAB CDPHE Ex-Officio	Y

## Call to Order at 1:31 PM

## Review Agenda

Marjorie requested that the committee move to the top of the agenda a discussion on how best to spend the \$15,000 PPAB allocation.

## PPAB Funding Allocation

The committee expressed a preference for funding a new study that builds on the previously completed recycling economic impact study, with a focus on re-manufacturing and end-use markets in Colorado and regionally. The study should also investigate and identify potential barriers that hinder new investment in these sectors. Program staff will investigate this idea further and develop a draft scope of work.

## Quorum Achieved at 1:45 PM

## October Meeting Minutes

Alek moved to approve the October committee meeting minutes. The motion carried.

## Remaining Unencumbered Funds

The committee discussed various options to spend \$119,000 currently unencumbered in the Recycling Resources Economic Opportunity fund. Rachel Nathan volunteered to reach out to several schools and school districts to learn how we could design a recycling bin rebate that this sector could easily access. Eric will investigate whether the FY2016 proposals received from the Go Green Pallet and Recycling Company and Onsite Electronics Recycling in response to the January 2015 Request for Applications are still feasible. Eric will also investigate how a funding opportunity could be structured to assist local governments with remediating illegal solid waste dump sites, similar to the department's existing illegal waste tire clean-up program.

## Schedule and Future Agenda Items

The committee decided to tentatively reconvene on December 8 and January 12. The committee will make a decision on how to spend any remaining unencumbered funds as well as approve the scope of work for a study funded by the PPAB.

## Adjourned at 3:30 PM

## Post Meeting Action Items

Action	Assigned To	Deadline
Finalize Economic Development Request for Applications	Eric	November 20, 2015
Secure PPAB approval of Economic Development Request for Applications	Eric	December 1, 2015
Develop scope of work for supplemental economic impact study	Eric	December 2015
Investigate the potential for a recycling bin rebate for schools	Eric, Rachel Nathan	December 2015
Investigate the feasibility of proposals from Go Green Pallet and Recycling Company and Onsite Electronics Recycling	Eric	December 2015
Investigate the potential to fund the clean-up of illegal solid waste dumps	Eric	December 2015
Create list of all compost project proposals	Eric	December 2015
Develop grantee survey	Eric	Feb/Mar 2016
Determine pros/cons of including state agencies on the list of eligible entities who can receive a rebate	Eric	May 2016

Monitor revisions to compost facility regulations	Eric	Ongoing, through summer 2016
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## Decisions Made

- 1) October meeting minutes approved.

## Post Meeting Email Votes

- 1) On November 13, Eric shared via email the feasibility of implementing the grant projects proposed by Onsite Electronics Recycling and the Go Green Pallet and Recycling Company. Shirley made a motion to allocate the unencumbered funds in the Recycling Resources Economic Opportunity Program to Onsite Electronics Recycling and the Go Green Pallet and Recycling Company. The motion carried on November 20.
- 2) On November 19, Eric requested a motion via email to recommend that the committee approve for release the final version of the Request for Applications titled, "Economic Development Through the Productive Management of Post-Consumer Waste," RFA #CDPHE-2542. Wolf formally made this motion on November 19. The motion carried on December 1.