



**COLORADO**  
Department of Public  
Health & Environment

# Pollution Prevention Advisory Board Assistance Committee Meeting Minutes

Friday, October 30, 2015

9:30 AM – 12:00 PM

CDPHE, Building A, Room A5A

Approval: November 10, 2015

## Attendance

Name	Title	Present
Cary Bush	Committee Member	PHONE
Shirley Garcia	Committee Member	N
Marjorie Griek	Committee Chairperson	Y
Eric Heyboer	Staff	Y
Wolf Kray	Committee Vice-Chairperson	Y
Alex Markovich	Committee Member	Y
Sarah Martinez	Committee Member	Y
Mary Beth Miles	Committee Member	N
Rachel Nathan	Committee Member	Y
Alek Orloff	Committee Member	Y
Lindsey Wedewer	Committee Member	Y
Walter Wright	Committee Member	N
Rachel Wilson-Roussel	PPAB CDPHE Ex-Officio	Y

**Quorum Achieved at 9:30 AM**

**Call to Order at 9:31 AM**

## Review Agenda

Eric made a correction to the agenda with the addition of requesting committee approval of the September meeting minutes.

## September Meeting Minutes

Sarah moved to approve the September committee meeting minutes. The motion carried with one abstention.

## Review Regional Study Proposals

Eric confirmed that a total of \$215,000 was available for the committee to allocate for this solicitation. Since the amount of funding available exceeded the total amount requested, the committee proceeded to review all applications received.

A motion was made to approve each of the following projects:

Town of Fraser	=	\$31,815
City of Fort Collins	=	\$48,750
EcoAction Partners	=	\$18,144

A motion was made to not approve the proposal from Boulder Food Rescue and to direct staff to reach out to the project coordinator to discuss the reasons why the proposal was not awarded.

The committee awarded a total of \$98,709. Eric confirmed that he will share these recommendations with the Pollution Prevention Advisory Board and ask for final approval via an email vote. Eric confirmed award letters and letters of regret will be emailed soon after the Board votes to approve the grant awards.

## Remaining Unencumbered Funds

Rachel Wilson-Roussel confirmed that a total of \$119,000 remains unencumbered in the RREO Fund. The committee discussed several options and directed staff to compile a list for further discussion at a later date.

## PPAB Funding Allocation

Eric confirmed that he shared the list of funding ideas with the PPAB during their meeting on October 27. The PPAB was generally supportive and was most enthusiastic to fund a study in partnership with a university. The committee tabled a decision on this item until the next scheduled meeting.

## Schedule and Future Agenda Items

The committee decided to reconvene on November 10. The committee will make a decision on how to spend any remaining unencumbered funds as well as clarify what the scope of work should be for a study funded by the PPAB.

## Adjourned at 12:15 PM

## Post Meeting Action Items

Action	Assigned To	Deadline
Finalize Economic Development Request for Applications	Eric	November 20, 2015
Secure PPAB approval of Economic Development Request for Applications	Eric	December 1, 2015
Develop grantee survey	Eric	Oct/Nov 2015

Determine pros/cons of including state agencies on the list of eligible entities who can receive a rebate	Eric	May 2016
Create list of all compost project proposals	Eric	December 2015
Monitor revisions to compost facility regulations	Eric	Ongoing, through summer 2016

**Decisions Made**

- 1) September meeting minutes approved.
- 2) Three regional study proposals were selected for a grant award.

**Post Meeting Email Votes**

None