



COLORADO
Department of Public
Health & Environment

Pollution Prevention Advisory Board Assistance Committee Meeting Minutes

Tuesday, September 15, 2015

1:30 PM – 3:30 PM

CDPHE, Building A, Carson Room

Approval: October 30, 2015

Attendance

Name	Title	Present
Cary Bush	Committee Member	N
Shirley Garcia	Committee Member	PHONE
Marjorie Griek	Committee Chairperson	Y
Eric Heyboer	Staff	Y
Wolf Kray	Committee Vice-Chairperson	Y
Alex Markovich	Committee Member	Y
Sarah Martinez	Committee Member	Y
Mary Beth Miles	Committee Member	PHONE
Rachel Nathan	Committee Member	Y
Alek Orloff	Committee Member	PHONE
Lindsey Wedewer	Committee Member	N
Walter Wright	Committee Member	N

Quorum Achieved at 1:30 PM

Call to Order at 1:31 PM

July Meeting Minutes

Wolf moved to approve the July committee meeting minutes. The motion carried with two abstentions.

Chair and Vice-Chair Elections

Marjorie and Wolf were nominated to continue serving as Chair and Vice-Chair respectively. Alek moved to elect Marjorie as Chair and Wolf as Vice-Chair. The motion carried unanimously.

Recycling Rebate Applications

Eric presented the recycling drop-off site rebate applications. A total of \$150,000 will be distributed to 40 entities. The committee agreed with staff's recommendation to approve the rebate applications pending further clarification on the applications submitted by C&C Disposal and Colorado Mattress Recycling. Sarah moved to conditionally approve the rebate applications as presented by staff on the assumption that the C&C Disposal rebate will be recalculated and all other rebate amounts will be adjusted accordingly. The motion carried with four abstentions.

The committee discussed the potential of loosening the eligibility requirements to include state agencies that operate free public recycling drop-off sites. A decision was tabled pending further research on the topic.

Eric confirmed that he will present the rebate applications to the Pollution Prevention Advisory Board (PPAB) during their meeting on September 22 and request their approval.

Rocky Mountain Organics Council

Sarah summarized a conversation the ad hoc subcommittee had with the Rocky Mountain Organics Council on August 11. The committee supported the idea of creating a new funding opportunity in FY2018 through the Recycling Resources Economic Opportunity grant program designed specifically for projects focused on diverting organics from landfills. The committee asked staff to present a summary of all compost applications received in the last three fiscal years. The committee directed staff to monitor pending regulatory changes that would affect compost operations and provide updates to the committee as necessary. The committee directed staff to arrange a meeting with the Request for Applications (RFA) subcommittee and consider how the RFA released in FY2017 could be revised to better accommodate proposals focused on organics diversion.

Regional Studies Request for Applications

Eric reviewed the schedule of events. The committee instructed staff to poll committee members to determine the best bloc of time on October 30 to schedule the deliberation meeting. The committee asked to see a sample score sheet so each committee member can familiarize themselves with the scoring criteria. Eric committed to sending out the Conflict of Interest Questionnaire to the committee. Wolf reviewed the objectives of the statewide integrated waste management plan, which will be complete by June 30, 2016.

Schedule and Future Agenda Items

The committee agreed to cancel the regularly scheduled meeting on October 13, with the intention of using that time for the RFA subcommittee to meet and discuss changes to the FY2017 RFA. The committee decided to reconvene on October 30 and to tentatively meet again on November 10. The committee will review and approve proposals for regional planning studies and review potential changes to the FY2017 RFA. Eric invited all committee members to attend the FY2015 grantee seminar on October 27.

Adjourned at 3:06 PM

Post Meeting Action Items

Action	Assigned To	Deadline
Send sample score sheet for Regional Studies RFA to the committee	Eric	09/16/2015
Present rebate applications to the Pollution Prevention Advisory Board for their approval	Eric	09/22/2015
Poll committee members to determine availability for October meeting	Eric	09/23/2015
Complete Conflict of Interest Questionnaire	All	10/12/2015
Summarize all compost grant applications received in the last three fiscal years	Eric	10/13/2015
RFA subcommittee meets to discuss changes to FY2017 RFA	Cary, Marjorie, Rachel, Walter, Wolf, Sarah, Eric	10/13/2015
Develop grantee survey	Eric	Oct/Nov 2015
Determine pros/cons of including state agencies on the list of eligible entities who can receive a rebate	Eric	May 2016
Monitor revisions to compost facility regulations	Eric	Ongoing, through summer 2016

Decisions Made

- 1) July meeting minutes approved.
- 2) Marjorie elected Chair, Wolf elected Vice-Chair.
- 3) Rebate applications conditionally approved on the assumption that the C&C Disposal rebate will be recalculated and all other rebate amounts will be adjusted accordingly.

Post Meeting Email Votes

None