



Colorado Department
of Public Health
and Environment

Meeting Minutes

Pollution Prevention Advisory Board Assistance Committee

Thursday, June 12, 2014
9:30 AM – 11:30 AM
CDPHE, Building C, Room C1E

Attending: Susie Gordon (phone), Marjorie Griek, Wolf Kray, Sarah Martinez, Mary Beth Miles (phone), Walter Wright (phone)
Absent: Cary Bush, Shirley Garcia, Stephanie Garnica, Rachel Nathan
Staff: Patrick Hamel, Eric Heyboer

May Meeting Minutes

The committee tabled approval of the May meeting minutes. A quorum was not present.

RREO Program Strategic Planning

Eric and Susie shared with the Assistance Committee (AC) feedback received during the annual Summit hosted by the Colorado Association for Recycling.

- Grants should focus on end-markets and research and development. Consider alternating priorities by year. For instance, one year focus on end-markets, the following year focus on Hub-and-Spoke, and the following year focus again on end-markets.
- General support for funding regional planning initiatives and waste shed optimization.
- Transportation costs remain a significant issue and the grant program should continue to incentivize efficiencies.
- Grant projects that create value for recyclable products should be the highest priority. This includes hard-to-recycle items.
- The grant proposal evaluation team should not give a preference for used equipment in project budgets. Though the cost may be less expensive up-front, maintenance and the availability of parts becomes an issue in the long-term, threatening the sustainability of the project.

Based on this feedback, the AC discussed how best to allocate the \$1.5 million awarded to the program from the state legislature in FY2015. There was general consensus to create an additional Request for Applications (RFA) that focuses solely on end-markets and market-ready concepts. There was general consensus to not include regional planning studies in this new RFA, but instead offer funding for this purpose when the standard RFA is released in January. An ad-hoc committee consisting of Marjorie, Mary Beth, Susie, and Walter will meet prior to the next AC meeting to develop a RFA focused on end-markets and market-ready concepts.

The AC continued their discussion from the May meeting on additional changes to the RFA to be released in January. These potential changes include a pre-application meeting, greater emphasis on the applicant's justification for grant funding, and loosening the requirements of Hub-and-Spoke to include additional recyclables such as e-waste, organics, and construction/demolition waste. A vote was not called to determine agreement on changes to this RFA since a quorum was not present.

The AC continued their discussion from the May meeting on the RREO Program's long-term goals. Additional ideas presented included emphasizing commercial collection of recyclables, supporting a by-product synergy network in Colorado, and emphasizing construction/demolition waste diversion. A vote was not called to determine agreement on the program's long-term goals since a quorum was not present.

RREO Rebate Program

The AC discussed changes to the rebate application to be released in August 2014. The AC agreed that each applicant should be contacted personally to assure they are aware of any coming changes. The following changes were agreed upon:

- Cap the total funds available for the rebate at \$150,000 for every six month period. This amount may decrease over time at the AC's discretion.
- Transition to offering a rebate one time per year in August. This change wouldn't take effect until August 2015, with a rebate application released every August thereafter.

The AC instructed Eric to update the rebate application with these changes and present it to the AC during the next scheduled meeting for a vote.

Recycling Economic Impact Study Update

Eric confirmed that the gap analysis and survey plan are complete. Several AC members and department staff provided feedback on the draft survey instrument. ENVIRON is committed to releasing the survey before the end of June. Eric will continue to work with ENVIRON to fine-tune the survey instrument prior to release. Martha Rudolph, Director of Environmental Programs at the department, signed a letter that will be linked to the survey instrument. ENVIRON had a booth at the annual Summit hosted by the Colorado Association for Recycling on June 9 and 10 to increase awareness of the survey to key stakeholders. They reported good foot traffic and a positive response.

Schedule and Future Agenda Items

The AC will reconvene at the department on Tuesday, July 8, 2014, 1:30 PM – 3:30 PM. The agenda will include a discussion on the RREO rebate application, the additional RFA focused on end-markets and research and development, and the RREO Program's strategic plan.

Adjourn