



Application Form

Law Enforcement Drug Disposal Cost Reimbursement

Please complete this application form if you are a local law enforcement agency interested in being reimbursed for the costs of transportation and disposal of collected household medications. Reimbursements under this process will only be made to individual agencies on a one-time basis and may not exceed \$4,999. The department will only reimburse expenses that were incurred after the application received final approval.

Applications for reimbursements will be accepted until June 15, 2016 and reimbursement invoices must be submitted no later than June 30, 2016.

When completed, sign and return this application to Greg Fabisiak via e-mail: greg.fabisiak@state.co.us; FAX: 303-753-6809; or mail: CDPHE, 4300 Cherry Creek Drive South, DEHS-A2, Denver, CO 80246.

1. Agency name:

2. Agency address:

3. Federal Employer Identification Number (FEIN)

4. Contact name:

5. Contact phone and e-mail:

6. Estimated weight (pounds) to be disposed:

7. Disposal location name and address:

8. Transportation method:

(OVER)

The department will review this application and if approved will sign below and return a copy to the applicant. Following department approval, agencies may commence with disposal using the methods described in the application. Once the costs have been incurred, a reimbursement invoice must be submitted along with proof of payment to the disposal facility (invoice marked as "paid" or receipt); disposal facility waste manifest; and, proof of payment to a transportation contractor, if such services are utilized (invoice marked "paid" or receipt). Allowable reimbursable charges include: staff time for medication transportation (salary plus benefits); mileage to/from disposal location (52.0 cents per mile); packaging materials; truck rental; contracted transportation fees and charges; and, disposal location fees and charges. Reimbursement requests may not exceed \$4,999.

Collection, transport, and disposal of prescribed controlled substances (including those co-mingled with other prescribed and over-the-counter medications) must be done in compliance with the DEA rule for disposal of controlled substances.

Authorized applicant signature and date: _____

Printed name and title: _____

CDPHE approval signature and date: _____

Printed name and title: _____