

Amendment 35 Cancer, Cardiovascular and Pulmonary Disease (CCPD) Grants Program Evaluation Expectations of FY 2016-18 Grantees:

A final detailed evaluation plan is required to be submitted by December 31, 2015. This plan must build on the responses provided in the Cancer, Cardiovascular and Pulmonary Disease Grants Program application and be developed in collaboration with the evaluation contractor selected by the Colorado Department of Public and Environment.

Development of this plan must be included as a deliverable in the Year 1 statement of work. The final evaluation plan will include deadlines for major evaluation-related activities and deliverables. It will be based on the S.M.A.R.T. outcome objectives stated in the workplan and should include proposed data collection and reporting strategies for the metrics specified for each strategy.

The final evaluation plan will detail the grantee's methods that will be used to evaluate the effectiveness of the proposed project and should address the following criteria:

- Reach: How will the grantee organization assess whether or not the proposed project reached the intended populations and to what degree?
- Implementation: How will the grantee organization implement project activities as planned and with fidelity?
- Effectiveness: How will the proposed outcome objectives achieve the desired outcome and to what degree?

The final evaluation plan will also address the following six factors:

1. Describe the process evaluation planned for the project, including how information about completed activities and participation of stakeholders in activities will be collected and reported.
2. Describe tools and approaches to be used and staff responsible for collecting, analyzing and evaluating the data. Provide qualifications and roles of key staff involved in the evaluation.
3. Describe how the outcome evaluation planned for the project will measure short-term outcomes, including data collection tools, pre/post test strategies, and plan for analysis of the data.
4. Describe how evaluation strategies are appropriate for the intended population and outcomes being measured.
5. Describe how evaluation findings will be used to monitor the project and improve project implementation, including how evaluation findings will be shared with stakeholders.
6. Describe how the evaluation findings could be used to position the program for long term sustainability; for instance, by providing evidence that can be used to develop healthcare payment systems that support the programs beyond the grant period.

Ten percent of grantee's direct costs shall be directed to and reserved for development and implementation of evaluation activities with the evaluation contractor.