



Colorado Department
of Public Health
and Environment



Colorado Source Water Assessment and Protection Development and Implementation (D&I) Grants

“An ounce of prevention is worth a pound of cure”. Benjamin Franklin

D&I GRANT SUMMARY

- Maximum \$5,000 grant
- Semi-annual progress Reporting required
- Quarterly reimbursement submittals
- Final report required
- 50% matching funds (cash or in-kind)

Technical Assistance Available
Thru:

**Colorado Department of Public
Health and Environment
Water Quality Control Division
4300 Cherry Creek Drive South
Denver, CO 80246
303-692-3592 phone
303-691-7802 fax
E-mail: cdphe.wqswap@state.co.us**

Source Water Assessment and Protection Development and Implementation Grant Details

1) Program Goal: The Colorado Source Water Assessment and Protection (SWAP) Development and Implementation Project is committed to provide financial assistance to active public water systems (excluding non-community private for profit water systems) and governmental entities interested in developing and implementing source water protection plans to protect the raw water quality of drinking water sources throughout the state.

2) Grant Objective: The Colorado SWAP Development and Implementation (D&I) grant program awards funds to develop effective source water protection plans. The protection plan development process establishes “best management practices” to minimize potential contaminant threats to drinking water supplies throughout Colorado.

3) The Grants: The grants in this program are awarded by the Colorado Department of Public Health and Environment’s Water Quality Control Division on a cost-reimbursement basis. The grants will be issued for source water protection plan development and implementation efforts. The awards can range up to \$5,000 per grant application. Applicants can apply for a second grant (up to \$5,000) if a cost analysis supports additional funding and the initial grant has been expended. Grant awards will require a one to one financial match (cash or in-kind services). Grant awards are subject to availability of funds.

4) Eligibility: Active public water systems (excluding non-community private for profit water systems) and governmental entities may apply for a grant to develop and/or implement a source water protection plan. Applicants can apply by completing the electronic development and implementation (D&I) grant application form on the Division’s website at <http://www.cdphe.state.co.us/wq/sw/Grantapplications.html>.

Development and Implementation Project Guidance

This document will summarize the development and implementation (D&I) application process and provide the necessary background information to complete the electronic application. The development and implementation grants have less stringent requirements than the pilot planning project grants, are not required to be exemplary plans, and a formal presentation to other interested protection entities is not required. Development and implementation grants will have a maximum grant award of \$5,000 per application. Matching funds are required, and may be either in-kind services or cash—increasing the reach of your program.

- ◆ **What?** Source water development and implementation grants provide funding to prioritize potential contamination sources and identify “best management practices” to minimize threats from sources of contamination in a specific source water area.
- ◆ **Why?** Protection planning plays an important role in minimizing potential contaminant threats to public water systems. Protection planning efforts and implementation of identified “best management practices” will protect raw drinking water supplies throughout the State of Colorado.
- ◆ **How?** Submit a grant proposal to the WQCD that includes the information requested on the electronic grant proposal application form for the D&I grant located on the Division’s website at <http://www.cdphe.state.co.us/wq/sw/Grantapplications.html>. In addition, grant applicants must submit a cover letter on the grant awardees’ letterhead with an original signature (via mail).
- ◆ **When?** Proposals will be accepted throughout the year. Proposals are reviewed on a first come, first served basis and grants are awarded based on available funding.
- ◆ **Funding:** Grants are issued on a cost-reimbursable basis for expenses incurred, based on the line items in the project budget, up to the amount approved in the award. SWAP development and implementation grants require a 50 percent match of the total project cost. Matching funds can be cash contributions to the project or in-kind donations such as the source water protection planning coordinator’s time and efforts, costs incurred for the project by community sponsors/supporters, use of resources, outside consultants, or other types of donations. The intended matching funds must be identified in the electronic grant application.
- ◆ **Scope of Work:** An additional written scope of work is not required with this grant. The scope of work will be outlined by completing the electronic development and implementation grant application.
- ◆ **Products and Outcomes:**
 1. Completion of the Colorado Department of Public Health and Environment’s Source Water Protection Plan Template and associated materials.
 2. Assignment of one internal source water protection planning coordinator to establish one point of contact for the project.
 3. A semi-annual progress report (every 6 months) must be submitted to the Division. The Division will provide the Semi-annual reporting format for submittal. Refer to the Division’s website at <http://www.cdphe.state.co.us/wq/sw/swaphom.html> for the electronic semi-annual reporting form.
 4. A final project summary report will be submitted to the Division. As part of your final report, you will submit copies of all relevant protection planning materials produced by your project.

5. At least one “Best Management Practice (BMP)” must be implemented to receive final payment on the grant. 10% percent of the grant amount will be withheld until the final report is submitted and one BMP is implemented.
6. Invoices will be submitted to the Division’s SWAP Coordinator on a quarterly basis. In cases of special circumstances, monthly billing can be arranged by contacting the Division’s SWAP Coordinator. All payments are subject to Division approval.

◆ **Non reimbursable expenses:**

1. Groundwater and/or surface water monitoring and sampling expenses.
2. Physical improvements to groundwater wells and/or surface water intakes.
3. Water system infrastructure and capital improvements.

- ◆ **Proposals?** Submit electronic grant applications, via email, with “D&I Proposal” in the subject line. In addition to submitting an electronic grant proposal, grant applicants must send a cover letter on the grant awardees’ letterhead with an original signature (via mail). To submit your proposal or get additional information, contact:

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