November 20, 2019

1. **Call to Order** – Chair 9:00 am
   a. Roll Call – Trina McCray 9:00 – 9:05 am
   b. Approval of minutes from 10.16.19 - Chair 9:05 – 9:10 am

2. **Old Business**
   a. Service Pack – Sonia Sandoval 9:10 – 9:15
   b. OIT Update – Cindi Wika 9:15 – 9:25 am
      i. Data Access Tracking Sheet and Waiver for Account Reinstatement
      ii. Service Level Commitment
      iii. Outage Report
      iv. Cradle Point and Network Redundancy Update
      v. Equipment Needs
   c. CDOR Update – 9:25 – 9:50 am
      i. Application Support Team (AST) – Sonia Sandoval
         i. SQR Tracking Update with instructions on accessing the SQR Report
         ii. Call Center Support and Testing
      ii. Training Team – Michelle Martinez
         i. Training Team Update
         ii. FAP Training
      iii. Vehicle Services Section (VSS) – Adam Wilms & Dylan Ikenouye
         i. DRIVES Preemie Update and Communications Packet - Adam
         ii. Top 4 Transaction Times - Dylan
         iii. 2020 Year Tab Inventory - Dylan
   d. DPA – Mike Lincoln 9:50 – 10:00 am
      i. Bulk Printing Dashboard Vendor Assessment
   e. Sub-Committee and Working Group Update – 10:00 – 10:20 am
      i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
         1) Equipment request (Douglas County)
2) Duplicate Registration Fees  
3) Name Change  
4) WY Title  
5) SVID with Duplicate Titles  
6) Calling all Testers  
8) Kiosk Records in DRVIES  
9) SQR’s in Production  
10) Bulk Renewal Process  
11) Duplicate Title/Lien Update  
12) Duplicate Title Working Group  
13) Application Tracking  
14) SOT Verification  

ii. Financial Advisory Working Group (FAWG) – Kimberly Corell

3. **New Business** – Chair 10:20 – 10:35 am  
   a. Governance Charter Addendum Proposal – Mike Dixon  
   b. Master Kiosk Contract – Mike Dixon

4. **Decision Request** – Chair 10:35 – 10:45  
   a. Static vs. Dynamic Renewal Card Fees – RCI

5. **Open Discussion** – Chair 10:45 – 10:50 am

6. **Public Testimony** – Chair 10:50 – 10:55 am

7. **Assignment of Action Items** – Chair 10:55 – 11:00 am

8. **Next meeting** – Chair

9. **Adjourn** – Chair

*Next meeting is scheduled for December 18, 2019 9:00 am*
Meeting agendas and information are available at:
https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee