January 15, 2020 DCGC

1. Call to Order and Initial Business – Chair 9:00 – 9:30 am
   a. Roll Call – Trina McCray
   c. Election of Chair and Vice Chair
   d. Approval of minutes from 12.18.19

2. Old Business
   a. OIT Update – Cindi Wika 9:20 – 9:35 am
      i. Outage Report
      ii. Access Request Form
      iii. Access Tracking Sheet
   b. CDOR Update – 9:35 – 10:00 am
      i. Application Support Team (AST) – Sonia Sandoval
         i. Call Center Support and Testing
      ii. Training Team – Michelle Martinez
         i. Training Team Update
      iii. Vehicle Services Section (VSS) – Adam Wilms & Dylan Ikenouye
         i. Top 4 Transaction Times – Dylan
         ii. Inventory Reporting – Dylan
         iii. Call Center Metrics - Adam
         iv. Online Services Report – Adam
      iv. DRIVES Budget – Susan Wilson-Madsen
         i. Fy’20 Budget Period 5
   c. DPA – Mike Lincoln 10:00 – 10:05 am
      i. Bulk Printing Dashboard Update
   d. Sub-Committee and Working Group Update – 10:05 – 10:20 am
      i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
         1) Equipment Request, Weld County
         2) Other Items
ii. Financial Advisory Working Group (FAWG) – Kimberly Corell
   i. (no update)

3. **New Business** – Chair 10:20 – 10:45 am
   a. myColorado App – Russell Castagnaro
   b. DRIVES Security Management Procedures – Sonia

4. **Public Comments** (Statements of interest or suggestions from the Public) – Chair 10:45 – 10:50 am

5. **Open Forum** (suggestions for action by the committee) – Chair 10:50 – 11:00 am

6. **Announce Next Meeting** – Chair

7. **Adjourn** – Chair

*Next meeting is scheduled for February 19, 2020 at 9:00 am*

*Meeting agendas and information are available at:*
[https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee](https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee)