April 15, 2020 DCGC

1. **Call to Order and Initial Business** – Chair 9:00 – 9:05 am
   a. Roll Call – Chris Hochmuth
   b. Approval of minutes from 02.19.20 and 3.18.2020
   c. COVID-19 Update – Mike/Adam

2. **Old Business**
   a. **CDOR Update** – 9:05 – 9:45 am
      i. Vehicle Services Section (VSS) – Adam Wilms & Dylan Ikenouye
         i. COVID-19 (Corona Virus) Update – Adam
         ii. Top 4 Transaction Times – Dylan
         iii. POD Update – Dylan
         iv. Call Center Metrics - Adam
         v. Online Services Report – Adam
      ii. Application Support Team (AST) – Sonia Sandoval
         i. Call Center Support and Testing
         ii. Service Pack Update
      iii. Training Team – Michelle Martinez
         i. Training Team Update
      iv. DRIVES Budget – Susan Wilson-Madsen
         i. Fy’20 Budget Period 8
   b. **OIT Update** – Cindi Wika 9:45 – 10:00 am
      i. Outage Report
      ii. Access Tracking Sheet
      iii. Password Self-Service – Jennifer Johnson

c. **DPA** – Mike Lincoln 10:00 – 10:05 am
   i. Centralized Print and Mailing Training

d. **Sub-Committee and Working Group Update** – 10:05 – 10:20 am
   i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
      1) Equipment Requests (?)
2) List of Current Topics
   ii. Financial Advisory Working Group (FAWG) – Kimberly Corell
   e. Voting of recommended RCI Members – Chuck

3. New Business – Chair 10:20 – 10:45 am
   a. Prioritization of Bulk Fleet Renewal Management – Mike Lincoln
   b. DOR Business Innovation Group Transition update – Scott McKimmy/Josh Johnson

4. Public Comments (Statements of interest or suggestions from the Public) – Chair
   10:45 – 10:50 am

5. Open Forum (suggestions for action by the committee) – Chair 10:50 – 11:00 am

6. Announce Next Meeting – Chair

7. Adjourn – Chair

Next meeting is scheduled for May 20, 2020 at 9:00 am

Meeting agendas and information are available at:
https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee