

COUNTY DRIVES GOVERNANCE COMMITTEE

NOTICE OF MEETING

The regular meeting of the County DRIVES Governance Committee is being held **April 6, 2016 at 9:30 a.m.** via GoToMeeting conference only.

At the discretion of the Committee, any or all of the matters below may be continued for consideration or adoption at a different time, may be considered out of order, or may be considered at the future meetings of the Committee.

AGENDA

1. **Call to Order** – Committee Chair TBD
 - a. **Elect Committee Chair**

2. **Old Business**

<u>Item</u>	<u>Topic</u>	<u>Facilitator</u>
1	Open Meeting Law Refresher <ol style="list-style-type: none">a. Posting Noticesb. Meeting Recordingsc. General Open Meeting Law Refresher	Dylan Ikenouye
2	Meeting Logistics and Support <ol style="list-style-type: none">a. Distribution Listsb. Google DRIVES and CSTARS Web Folders and Accessc. Maintaining and archiving files and documentsd. Action Items Logs	Dylan Ikenouye

3. **Reports and Updates**

<u>Item</u>	<u>Topic</u>	<u>Facilitator</u>
1	CARS Committee	Pam Nielsen
2	DRIVES Statute Review Working Group	Sheila Reiner
3	DRIVES Financial Advisory Working Group	Sara Rosene Tony Frazzini
4	DRIVES System Letters and Forms Working Group	Gilbert Ortiz
5	DRIVES Requirements and Contract Review Working Group	Matt Crane
6	Reports – Study for DRIVES Requirements	Tony Anderson
7	DRIVES Steering Committee	Mike Dixon

4. **New Business** – Committee Chair TBD

<u>Item</u>	<u>Topic</u>	<u>Facilitator</u>
1	Approval of Committee Schedule	Dylan Ikenouye
2	Confirm DRIVES Working Group Memberships	TBD
3	Arrange Access to DRIVES Representatives to review the plans for the working groups	Dylan Ikenouye
4	Define expectations and time lines for working group assignments	TBD

5. **Action Items** – Committee Chair TBD

<u>Item</u>	<u>Topic</u>	<u>Facilitator</u>

6. **Public Comments, Questions, and Statements** – Committee Chair TBD

7. **Meeting Adjourned**

Next Regular Meeting – Wednesday, May 4, 2016 at 9:30 a.m.

Attending the Meeting

1. GoToMeeting – www.GoToMeeting.com
 - a. Meeting ID: 192-674-829
 - b. +1 (224) 501-3212
 - i. Access Code: 192-674-829

If you have a disability requiring accommodations, please notify Dylan Ikenouye at 303-205-5799 at least two days before the meeting date. **All documents and reports provided to the Committee are public documents that are archived and are subject to Colorado Open Records Act (CORA). All Committee meetings are recorded.**