



COLORADO

Department of Revenue

Enforcement Division – Liquor & Tobacco

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This document is being provided by the Liquor Enforcement Division as a reference to assist liquor Licensees with the drafting of a control plan. The LED in no way requires the exact same control measures laid out in this example, but each area of the control plan detailed below should be addressed in the plan.

Control Plan:

Hours of Operation: Licensee details the hours of operation for the extended premises taking in to account any limitation put in place by the local authorities.

Boundary: Licensee details the type of boundary that will be utilized on the modified premises. It should mark the area, and be more than markings on the ground. An example of an acceptable barrier would be a rope or temporary fencing that clearly marks the service area.

Ingress and Egress: How will the Licensee control people coming in an out of the temporary service area? Will there be an employee stationed there to verify social distancing is occurring and making sure alcohol is not taken off of the premises?

Signage: Details the “No alcoholic beverages beyond this point” signage and its location on the temporary premises and ideally includes the ingress/egress points.

Responsible Service: Details the role that staff of the establishment will play in preventing sale of alcohol to minors or visibly intoxicated persons. This section can also list staff qualifications such as training and experience.

We hope this document assists you in drafting a control plan and your application process.

Best Regards,

The Colorado Liquor Enforcement Division