

MVAC Minutes January 9, 2013

The meeting was held January 9, 2013 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:07a.m.

In Attendance:

Rick Lucero – DOC
John Coe – DOC
Mike Sweeney – DOC CCI
Tim Guidry – DOC
Doug Herr – DOHS
Kami Cooper – DOC
Jerry Londenberg – DOC
Jason Kelly – CDOT
Jan Anderson – DONR Land Board
Kelley Waite – DOHS
Barb Garcia – DOHE Metro
Herman Cata – DOR Lottery
Ken Price – DOR Lottery
Alan Stocker – CDOT
Steve Cordova – CDOT
Raquel Valdez – CDPHE
Shawn Hermosillo – DONR CPW
Kim Richardson – CDOT
Bob Giovanni – SFM
Claudia Stevens – SFM
Dave Vondy – Spradley Barr

On Teleconference:

Steve Akers – DOLE
Brianna Beasley – DONR
Michael Stadler – DOHE UNC
Roni Hunter – DOR Gaming
Susan Perez – GOIT
Grant Hammett – DORA
Teresa Tafoya – CDOT
Eric Surface – DOHE PPCC
Freddie Trujillo – DOL
Karen Griggs – CSP

Introductions were made around the room.

FY14 Vehicle Replacement Update. FY13 New Vehicle Orders & Instructions. Governors Plan for CNG Vehicles. SB09-092 discussion.

In September of this year OSPB gave "preliminary" approval to replace 716 vehicles in FY14. The Colorado State Patrol (CSP) has reduced their vehicle request by 109 leaving 607 vehicles for approval. We are hoping for final approval in March.

The orders and instructions for the 585 FY13 vehicle replacements have been sent out. This year's new vehicle ordering process is much different than in previous years due to Senate Bill 09-092 and the Governor's focus on alternative fuel vehicles and especially Compressed Natural Gas (CNG) vehicles.

Senate Bill 09-092 requires that the state purchase natural gas capable vehicles whenever the incremental cost for the CNG vehicle is within 10% of the life cycle cost of the regular gas alternative. As a result, purchasing CNG vehicles will be the first option when replacing older inefficient vehicles wherever practicable. This will allow the state to take advantage of Colorado's vast reserves of natural gas, reducing our dependence on petroleum, creating new jobs, and reducing our carbon footprint. Because nearly all of the CNG models available are dual fuel vehicles (ie. They can utilize either CNG or gasoline), we have much greater flexibility in the placement of these vehicles.

State Fleet Management (SFM) will need the cooperation and collaboration of every agency to successfully meet the requirements of SB09-092 and the Governor's expectations as we replace vehicles in FY13 and beyond. If it is determined that the CNG model available will not meet the functional requirements of your department, the second option will be to purchase a hybrid vehicle (if available) or another type of flexible fuel vehicle. The last option will be to purchase a gasoline vehicle.

The Executive Directors for each agency have been informed by the Governor of the plan to purchase CNG vehicles as the first option, so we believe that compliance should not be a significant issue.

Maintenance Updates from SFM Call Center

Toyota is sending out recalls on electric fuel pumps and the ongoing recall of floor mats. Recalls are VIN specific so you will be notified if the recall applies to your vehicle.

The overdue preventative maintenance (PM) list went up a bit. If you need help getting these PM's completed call the Authorization for Repairs Call Center at 303 866-5566.

CNG Vehicle Demo from Spradley Barr Ford

Dave Vondy gave a demo on a CNG/Bi-fuel Ford pickup. Spradley Barr Ford is partnering with Westport and Venchurs Vehicle Systems (VVS) to install Compressed Natural Gas Conversion Systems. CNG Bi-fuel vehicles have an estimated driving

range of 650 miles. The CNG systems maintain the original vehicle control system and warranty. The bi-fuel system allows on-the-fly fuel supply switching and can start on either CNG or gasoline. CNG systems burn cleaner, reducing carbon dioxide emissions up to 30% and toxic pollutants up to 90%.

Features:

- Complete integration with dedicated OEM spec wiring harness and connectors
- An alternative-fuel control module that communicates with the OE factory-installed computer system
- Programming that was developed to Ford OE specifications
- CNG range up to 275 miles, depending on driving conditions

The tank, filter, and regulator for both CNG systems are conveniently enclosed in the bed compartment of the truck, and each maintains the original vehicle control system and warranty.

If you need more information contact Dave Vondy at 970-560-3600 x675 or 1-800-537-2508 or dvondy@spradleybarrgreeley.com

MVAC Minutes March 13, 2013

The meeting was held March 13, 2013 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:07 a.m.

In Attendance:

Roy Smith – CDOT
Tim Guidry – DOC
Alan Stocker – CDOT
Tony Sisneros – CDOT
Rick Lucero – DOC DWC
Michael Stadler – DOHE UNC
Dennis Padilla – CSP
Jayme Scifres – RISK
Barb Garcia – DOHE Metro
Jan Anderson – DONR Land Board
Robin Cook – CDOT
Shawn Hermosillo – CPW
Kelley Waite – CDHS
Sunny Bradford – RISK
Ken Price – DOR Lottery
Olen Teague – GOIT
Raquel Valdez – DOH
Denise Baumgart – WEX
Bob Giovanni – SFM

Ron Clatterbuck – SFM
Claudia Stevens – SFM

On Teleconference:

Herman Cata – DOR Lottery
Brenda Daily – DOR Lottery
Candace Padilla – CBI
Roni Hunter – DOR Gaming
Steve Akers – CDLE
Art Hale - SFM

Introductions were made around the room.

Wright Express Presentation on Fraud Prevention, Purchase Alerts, Locating Best Fuel Prices

Denise Baumgart updated the group on the new brand name from Wright Express to WEX. The WEX logo will start to appear at the service stations but no card changes. Denise also went over some of the resource tools in WEX that can help with fraud prevention. Any of the agencies can set up “exception reports” to be alerted of transactions. The exception reports can be set up for each agencies needs such as: data by day, week, or month, data by dollar amount or type of fuel, number of gallons, or by location. Fuel Price Mapping is also available in WEX to determine where the best fuel prices are. Since the State of Colorado is purchasing Compressed Natural Gas (CNG) vehicles, Denise advised the group that WEX will be available to use at the public CNG stations. WEX may be able to make arrangements with the private CNG stations.

FY14 Variable Rate Projections by Agency

Ron gave a presentation on how the proposed FY14 variable rates were determined for each agency by vehicle class. Ron demonstrated how the 12 month totals for maintenance and fuel are then divided by the number of miles traveled per class to come up with the cost per mile (CPM) by vehicle class. SFM then projects what next year’s increase for maintenance will be based on historical trends, and known projected increases. SFM uses the Department of Energy (DOE) projections for short & long term fuel costs to determine the projected increase or decrease for the fuel CPM.

At this time SFM is projecting an overall increase of 6.5% across the board. However, each agencies CPM is affected by how they maintain their vehicles. As a result, some agencies will have rate increases while other agencies rates could actually decrease. SFM is projecting the insurance rate will decrease this year from .016 to .013. Keep in mind these rates are only proposed at this time and could change in the next month or two.

State Fleet Management (SFM) Web Page Survey

At the meeting Ron asked for a show of hands to perform an informal survey with the group on how often is the SFM Webpage is used. It appears the web page has mostly been used for the “best fuel price locator” section. The SFM/DPA state website is being redesigned and we may need to consolidate some of the pages in the SFM section of DPA.

FY13 CNG Vehicle Purchases, FY14 Vehicle Replacement update

All the agencies are making a genuine effort to purchase the CNG vehicles indentified for FY13. Senate Bill 09-092 requires that the state purchase natural gas capable vehicles whenever the incremental cost for the CNG vehicle is within 10% of the life cycle cost of the comparable regular gas alternative. As a result, purchasing CNG vehicles will be the first option when replacing older inefficient vehicles wherever practicable. The number of FY14 vehicle replacements is currently at 716. Colorado State Patrol (CSP) had reduced their request by 109 but has now added those 109 vehicles back into their request. Again these are proposed only, and have not been given final approval by the JBC.

Commuting Review

Renee Covard will be sending out the annual commuting review. It needs to be verified and sent back her by April 5, 2013.

Greening State Government

Art Hale suggested adding Telematics to the new CNG vehicles to help justify the cost of CNG vehicles.

Updates from RISK Management on Motor Vehicle Record (MVR) Checks & Driver Training

The Attorney General’s (AG) office has responded on the MVR checks and Driver Standards project. The AG office wants to implement this in two phases:

- Phase 1: The department will run an MVR initially on permanent employees, who are required to drive as part of their assigned duties, to verify they have a valid Colorado Driver’s License. This will also apply to Temporary employees and Authorized Volunteers who are required to drive as part of their assigned duties. If the MVR indicates they do not have a valid driver’s license then the department will need to take action. If the employee has a valid driver’s license, but the MVR shows several violations, the employee will be given three years to clean up their driving record before phase 2 is implemented.
- Phase 2: After phase 1 has been implemented for 3 years, phase 2 will then be implemented. Phase 2 will require MVR checks on employees who are required

to drive as part of their assigned duties. A company will be on contract to provide the State with updates on those employees that receive a violation or change in status on their driver's license. This notification will go to the department so they can determine if the employee is in danger of meeting the minimum driving qualifications, or have lost their drivers license.

There will be more discussion on this topic at the next MVAC meeting on April 10, 2013. This will be your opportunity to discuss other options and recommendations before they are finalized. SFM is asking RISK to provide a written document on the new requirements so every agency is informed on the new requirements before they are implemented.

Now that the weather is getting better, there will be more Defensive Driving Training available. Information will be sent out when the class dates are set.

Maintenance Updates from SFM Call Center

Car Toys has signed on as a new vendor. They can provide backup alarms and sensors.

2008 Jeep Liberty's are having a TSP tire problem, and the 2005-2006 Dodge Durango's are having a fuel filter problem. The dealers will put in a new fuel filter at no charge.

The overdue PM maintenance list has gone down to 112 vehicles. This is great! Keep up the good work.

MVAC Minutes May 8, 2013

The meeting was held May 8, 2013 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:05a.m.

In Attendance:

Tim Guidry – DOC
Alan Werner – DOC
Michael Stadler – DOHE UNC
Barb Garcia – DOHE Metro State
Herman Cata – DOR Lottery
John Flores – DOR Lottery
Gary Goldsberry – CDOT
Shawn Hermosillo – DONR CWP
JoAnn Villotti – CDOT
Eric Surface - DOHE PPCC
Olen Teague – GOIT
Candace Padilla – CBI
Aeron Beck – CDOT

Dennis Padilla – CSP
Kelley Waite – DOHS
Bradford Membel – DOHS
Raquel Valdez – CDPHE
Ken Price – DOR Lottery
Markie Davis – DPA RISK
Al Weltzheimer – DOMA
Bob Giovanni – SFM
Claudia Stevens – SFM
Ron Clatterbuck – SFM

On Teleconference:

Vicki Rathburn – DOHE Front Range
Roni Hunter – DOR Gaming
Mark Hutchens – DOL
Art Hale – SFM
Teresa Tafoya – CDOT
Brenda Dahley – DOR Lottery

Introductions were made around the room.

Update on FY14 JBC Approved Replacement List

The FY14 replacement list was submitted with 716 vehicles and the Joint Budget Committee (JBC) has approved 635 vehicles.

Compressed Natural Gas (CNG) Fuel Site Locations Statewide, CNG Fueling Instructional Video, Clean Energy CNG Fuel Cards

There are currently 16 CNG fueling stations statewide. There are plans for an additional station in Glenwood Springs. The agencies that will be receiving new CNG or CNG/Hybrid vehicles will be receiving 2 fuel cards, 1 from WEX for gasoline and CNG use, and 1 from Clean Energy for CNG use. Please see the attachment for the Department of Energy (DOE) list of CNG Fuel Stations. This attachment will also show gas card acceptance information so the drivers will know which card to use at each CNG fueling station. Some of the public CNG fueling stations accept the WEX card but the Clean Energy locations only accept the Clean Energy card. Please click on the link below from Clean Energy to view the instructional video on how to fuel a CNG vehicle. It is a very simple procedure to fill CNG vehicles; however the dispensing equipment may vary a little at each location than shown in the video. Please make sure the employees who will be driving CNG vehicles watch the video. A PIN# will not be required to use the Clean Energy fuel card. Motor Pool customers should be shown the video before using a CNG vehicle, and be advised of the approximate mileage range a full tank is capable of doing. Fleet Coordinators and drivers are required to sign the attached "Clean Energy Acknowledgement of Compressed Natural Gas Fueling Training" form and fax it to the number listed on the form. Fax: (562)

493-4532. Please help us make this as easy as possible for the end user to use CNG vehicles. Filling up with CNG whenever practicable will be very important. If the CNG vehicle is not reasonably close to a fuel site, please consider transferring the vehicle to an area where it will have more opportunities to use the fuel if at all possible.

<http://www.cleanenergyfuels.com/trianing/index.html>

FY13 CNG Vehicle Purchases Update

Senate Bill 09-092 requires that the state purchase natural gas capable vehicles whenever the incremental cost for the CNG vehicle is within 10% of the life cycle cost of the comparable regular gas alternative. As a result, purchasing CNG vehicle will be the first option when replacing older inefficient vehicles whenever practicable. We were anticipating approximately 129 CNG purchases for FY13 however we reached a total of 81 orders. We lost some orders due to Ford discontinuing some of their CNG models. The 81 orders were about 15% of the vehicles ordered for FY13.

FY14 Management Fee Update

The proposed FY14 monthly management fee is expected to reduce to \$ 22.00 per vehicle, with Department of Wildlife being \$ 32.50 per vehicles. Ron will start pulling the FY15 replacement list in June. He will then send it out and each agency should pick out the worst vehicles for replacement. There may be 700 to 850 proposed vehicles to replace. It will then take 6 to 8 months for approval.

Greening State Government Updates, Drive Cam GPS Pilot Program at Department of Human Services (DOHS)

The Department of Human Services has been piloting the Drive Cam GPS at the Wheatridge Center. They have found it to be useful in changing drivers' behaviors. Mail Services and Colorado Department of Transportation (CDOT) have also been involved in GPS trials all with positive feedback.

Maintenance Updates From State Fleet Management (SFM) Call Center, CNG Vehicle Oil Change Intervals, Free Fluid Top Offs at Jiffy Lube

The new RAM CNG/Hybrid trucks had no instructions in the owner's manual. SFM will insert a supplement into the manual. The oil change interval is 5000 miles; however, the call center will approve oil changes if the oil light comes on. If you have very recently had an oil change and the oil light is on it could be that the light was not reset at the time of the oil change. The dealer can reset the light. The overdue preventative maintenance (pm) list continues to go down. Keep up the good work! Grease Monkey and Jiffy Lube will give you a free fluid top off if you have one of their stickers in the window. If you are in need of back up sonar units call Bob Giovanni 303-866-5556. bob.giovanni@state.co.us

Updates from Risk Management on Motor Vehicle Record (MVR) Checks, Driver Training

The Samba company is offering a 1000 driver trial. RISK will establish the requirements needed from the company. The Attorney General (AG) office wants a two phase implementation so the drivers will have 3 years to clean up their records. The Samba company also offers online training.

RISK is working on a schedule for the Defensive Driving Training for the entire year.

The 2013 Dodge CNG 2500 Crew Cab Long Bed Pickup was available at the meeting for inspection and demo drives.

MVAC Minutes June 12, 2013

The meeting was held June 12, 2013 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:05a.m.

In Attendance:

Barb Garcia – DOHE Metro
JoAnn Vollotti – CDOT
Herman Cata – DOR Lottery
Ken Price – DOR Lottery
Sunny Bradford – RISK
Kelley Waite – DOHS
Tavis Hanna - DOHS
Rick Lucero – DOC
Olen Teague – GOIT
Shawn Hermosillo – CPW
Jan Anderson – DOLE
Markie Davis – RISK
Bob Giovanni – SFM
Ron Clatterbuck – SFM
Claudia Stevens – SFM

On Teleconference:

Art Hale – SFM
Brianna Beasley – DONR Water Resources
Michael Stadler – DOHE UNC
Roni Hunter – DOR Gaming
Tim Guidry – DOC

Introductions were made around the room.

FY15 Vehicle Replacement Suspect List & Timeline

The FY15 vehicle replacement suspect list has 2,127 vehicles on it. After State Fleet Management (SFM) narrows down the list to approximately 800 to 900 vehicles, Ron

will distribute it to the agencies for review. Please return the list by July 3, 2013. If you think additional vehicles should be added you must consider choosing the vehicles with the highest mileage, highest cost, and oldest age. Also identify the attachments on these vehicles such as: Toppers, winches, and law enforcement equipment.

FY14 Variable Rates & Management Fee

At publication of the MVAC minutes, the rates have been finalized and distributed to the Fleet Coordinators with an overall increase of 6.5% across the board for FY14. Keep in mind each agency's cost per mile (CPM) is affected by how they maintained their vehicles in the previous year. As a result, some agencies will have rate increases while other agency's rates could actually see a decrease. Ron read off each of the agencies increase or decrease percentage on the variable rates. The SFM Management Fee will be decreasing from \$30.00 to \$22.00 for all agencies with the exception of Wildlife vehicles. Due to Federal requirements, their management fee is \$32.50 per vehicle.

Clean Energy Compressed Natural Gas (CNG) Fuel Cards, In Vehicle CNG Station Locator

The new CNG vehicles will have a fuel card from Clean Energy as well as a WEX fuel card. The Clean Energy fuel cards do not have a PIN number. The new CNG vehicles will also come with a Garmin GPS unit with directions to the CNG stations statewide programmed into it. It is recommended to use CNG whenever practicable, and at the very least occasionally because the nonuse of CNG could cause the check engine light to go on. It has also been observed that CNG vehicles start hard when there is no CNG fuel in the vehicle due to it being programmed to use the CNG fuel first. This is not a serious problem and will not affect the drive ability of the vehicle when using regular unleaded fuel. Overall feedback on the performance has been positive. If you have any problems with these vehicles please notify the Call Center for Repair Authorizations at 303-866-5566 or 1-800-356-3846.

FY13 New Vehicles

Terry Sisneros will be advising the agencies when their new vehicles are ready for pickup. Lot space is very limited so SFM is asking everyone to pick up their vehicles as soon as possible. The agencies are also encouraged to delay the turn-in vehicles until such time most of the vehicles have been received and delivered.

Update from RISK Management on the Start-up of Motor Vehicle Record (MVR) checks via Samba pilot.

The Samba Company is offering a 6 month trial with 1,000 drivers. If any of the agencies are interested in putting their drivers in the trial let Sunny Bradford or Markie Davis know. The Attorney General's (AG) office is still working on the release form for the drivers to sign. The trial will be the beginning of Phase 1. If the MVR indicates the employee does not have a valid driver's license then the department will need to take

action. If the employee has a valid driver's license but the MVR shows several violations, the employee will be given three years to clean up their driving record before phase 2 is implemented.

Defensive Driver Training

Sunny Bradford will be scheduling "Train the Trainer" instructor classes for July and August.

Greening State Government Updates

The Executive Order for Greening State Government is currently being fine tuned by the Governor's office. Art suggests each agency get to know their agency's Greening Government Program Manager. The agencies may want to consider the use of telematics on the new CNG vehicles to help reduce petroleum use and green house gasses (GHG).

Maintenance updates from SFM Call Center, Current Recalls

Recent recalls: Toyota Prius – brake problem, Jeep – gas tank problem, 2013 Ford Fusion – fuel tank leaks. Recalls are vehicle identification number (VIN) specific so you will get a recall notice from the manufacturer if your vehicle is part of the recall.

The Garmin GPS units that are being put in the new CNG vehicles are a hot item for thefts. Please keep them out of site when not in use. Also these units cannot obscure the driver's vision when in use. It is against the law for them to be below the rearview mirror, the lower left hand corner of windshield is the best place for the unit.

MVAC Minutes October 10, 2012

The meeting was held on October 10, 2012 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:06 a.m.

In Attendance:

Barb Garcia – DOHE Metro
Michael Stadler – DOHE UNC
Tim Guidry – DOC
Rick Lucero – DOC
Candace Padilla – CBI
Kami Cooper – DOC
Kara Reyes – DOC
Jerry Londenberg – DOC
Donna Lillie – CDOT
Carol Hoisington – CDOT

Aeron Beck – CDOT
Karen Neuschwanger – CDOT
John Flores – DOR Lottery
Ken Price – DOR Lottery
Herman Cata – DOR Lottery
Steve Cordova – CDOT
Michelle Arnold – DONR CPW
Olen Teague – GOIT
Dennis Padilla – CSP
Fred Trujillo – DOL JUD
Kelley Waite – DHS
Markie Davis – RISK
Jess Baysinger – RISK
Gloria Elma – DOLE
Ryan Orton – Eaton
John Eafanti – Eaton
Bob Giovanni – SFM
Ron Clatterbuck – SFM
Claudia Stevens – SFM

On Teleconference:

Donna Thompson – DONR Land Board
Ronnie Hunter – DOR Gaming
Raquel Valdez – DOH
Al Weltzheimer – DOMA

Introductions were made around the room.

Presentation by Eaton Sales & Service

Ryan Orton and John Eafanti were guest speakers from Eaton Sales & Service. Eaton Sales & Service, by the late 1990's grew to become one of the largest petroleum equipment sales, service and installation companies in the industry. Eaton Sales & Service LLC continues to be a leader in the Rocky Mountain Region. The company made its entry into the petroleum equipment industry in the 1980's as a construction company providing complete turn-key projects to their customers. This included providing equipment, installation and servicing all products that were sold. In the mid 1990's the emphasis began to change more toward service. There were numerous products from a variety of manufacturers in a fueling facility that needed to interface. Complete knowledge and responsibility to maintain the customer's facility and keep it operational is vital to their customers. Eaton Sales & Service LLC is one of the industry leaders in servicing the current state-of-the-art petroleum equipment. If anyone is interested in any of their services see their website at www.eatonsaleservice.com or call John Eafanti at 303-296-5755 or email john@eatonmetal.com .

FY14 Vehicle Replacement update

Initially OSPB gave “preliminary” approval to replace 716 vehicles for FY14. Since that time the administration has decided to look at all options available to them which may include not replacing any vehicles in FY14. The slow economic recovery in Colorado has obviously had an impact on our ability to replace vehicles the past three years. At this time we are unsure what the final decision will be but will keep you informed once a final decision has been made.

As we move forward, Compressed Natural Gas (CNG) vehicles will be replacing older inefficient vehicles wherever practicable as a result of Senate Bill 09-092, see link below for more information. This will allow the state to take advantage of Colorado’s vast reserves of natural gas reducing our dependence on petroleum, creating new jobs, and reducing our carbon footprint. SFM will need the cooperation and collaboration of every agency to successfully execute the legislative requirements as we replace vehicles in FY13 and beyond.

http://www.state.co.us/gov_dir/leg_dir/olls/sl2009a/sl_142.htm

State Fleet Management (SFM) Vehicle Invitation for Bid (IFB)

SFM is currently entering and evaluating bids from auto dealers for FY13 new vehicles. This should be completed approximately the first or second week of November. Terry Sisneros will then be sending out ordering packets to the vehicle coordinators approximately the first week of December. Do not miss this opportunity to replace vehicles because interest rates have never been lower, and there may not be any, or a limited amount of replacements in FY14. Remember, the first option is to order a CNG vehicle as a result of SB09-092 if practicable, or another alternative fueled vehicle (AFV) or Hybrid as the second option, and as a last resort the gasoline vehicle. Please contact Terry Sisneros to discuss the viability of purchasing a CNG or AFV vehicle from what was originally budgeted for the vehicle purchases. There will be several CNG vehicles to choose from in FY13 we just need to make sure the costs are within the legislative parameters.

FY12 Underutilized Vehicle List

There are 131 vehicles on the FY12 underutilized vehicle list. Ron Clatterbuck advised the agencies that have vehicles on the list they will be sent additional information so they can justify the reason why the vehicles were not fully utilized. Please return that information to Ron no later than November 20, 2012.

Vehicles Available from SFM for Rotations

SFM has a few vehicles available that came from Department of Corrections (DOC) as a result of a vehicle reduction. Some still have payments remaining and the mileage range is 75,000 and above. If interested contact Dave Russell at 303-866-5481 or david.russell@state.co.us .

E85 Tank at Camp George West and Aurora CDOT

Just a reminder to use the E85 tanks at both locations if you are in the area.

Maintenance Updates from SFM Call Center

SFM has worked out most of the problems with Safelite Glass. Please continue to use Safelite as they give us the best prices and service most of the state. Their number is 800-835-2257.

We have made significant progress on reducing the number of vehicles on the "Overdue Preventative Maintenance (PM) list" which is usually under 125 vehicles per month. Thank you for your cooperation! This is especially important now that replacements have been reduced the past three years.

SFM can still get aftermarket sonar devices. If interested call Bob Giovanni 303-866-5556 or bob.giovanni@state.co.us .

There is a recall on Toyota Highlanders and Camry's. Keep in mind recalls are VIN number specific so do not proceed unless you get a notice from SFM.

Physical Inventory

It is time for the annual 2012 Physical Inventory of fleet vehicles. It is an Auditor requirement that State Fleet Management inventory all the vehicles in the fleet. The Auditors require that each vehicle be physically checked and accounted for. Claudia will be sending the inventory forms for the vehicles in your Department/Division/section. You probably already received this information. Please make a paper copy. You must verify you still have the vehicle and that all the information on the form is correct. Make any corrections that are necessary.

Very important, please record the "physical address" of where the vehicle's is parked when not in service. If the employee is a commuter than their home address is the physical address. If the vehicle is parked in a parking lot adjacent to the office you work at, or very nearby, then use the office address. Each department must designate a Fleet Manager, Fleet Coordinator, or Vehicle Coordinator to verify the information for each vehicle is correct, and they must sign the forms. Please include a current phone number for the person who signs the form, just in case we need to get back with someone if we have any concerns.

Please return the forms via email, fax, or regular/ interoffice mail. If you do use mail please make a copy in case it gets lost. All forms need to be turned in by December 1, 2012. If you have any questions call Claudia Stevens at 303-866-5221 or claudia.stevens@state.co.us .

MVAC Minutes November 14, 2012

The meeting was held November 14, 2012 at the Division of Wildlife, Big Horn Conference Room. Ron Clatterbuck started the meeting at 9:06 a.m.

In Attendance:

Doug Graham – DOR
Barb Garcia – DOHE Metro
Roy Rash – CDOT
Donna Lillie – CDOT
Carol Hoisington – CDOT
Doug Herr – DOHS
Tim Guidry – DOC
Rick Lucero – DOC
Kelley Waite – DOHS
Sunny Bradford – RISK
Kami Cooper – DOC
Jerry Londenbert – DOC
Dennis Padilla – CSP
Olen Teague – GOIT
Raquel Valdez – DOPHE
Shawn Hermosillo – DONR CPW
Al Weltzheimer – DOMA
Herman Cata – DOR Lottery
Brenda Dahley – DOR Lottery
Ken Price – DOR Lottery
Kim Richardson – CDOT
Bob Giovanni – SFM
Claudia Stevens – SFM
Ron Clatterbuck – SFM
Randy Wise – DriveCam
Mike MacComiskey – DriveCam

On Teleconference:

Brian Tuck – DOHE Western State
Roni Hunter – DOR Gaming
Donna Thompson – DONR Land Board
Lori Loyd – DOR Drivers License
Michael Stadler – DOHE UNC
Vickie Rathburn – DOHE Front Range CC

Introductions were made around the room.

FY13 and FY14 Vehicle Replacement update, SB09-092 discussion & CNG Vehicle orders

In May of 2012 the JBC approved 585 vehicles to be replaced in FY13. Since that time OSPB has been considering canceling some or all of those replacements. We have good news, OSPB recently decided to allow SFM to move forward with the FY13 585 vehicle orders. Purchasing Compressed Natural Gas (CNG) vehicles will be a significant part of the plan as a result of SB09-092 going forward.

In September of this year OSPB gave “preliminary” approval to replace 716 vehicles in FY14. After several consultations with OSPB and several revisions on the number of replacements, and how many CNG vehicles could potentially be purchased, it now appears we will be replacing vehicles in FY14. We will let you know what the final number of proposed replacements will be just as soon as we know.

As we move forward, CNG vehicles will be the first option when replacing older inefficient vehicles wherever practicable going forward. SFM will need the cooperation and collaboration of every agency to successfully execute the legislative requirements in SB09-092 as we replace vehicles in FY13 and beyond. As we enter into the FY13 vehicle ordering process we will be required to order CNG vehicles depending on price comparisons and infrastructure availability. If CNG is not practicable or cost effective, the next option is to select another flexible fuel vehicle or hybrid as long as they are also cost effective. Gasoline vehicles will be the last option.

We will send out more information on this with the “New Vehicle Ordering Packets” that will be sent out on December 17th to the agencies who have vehicles on the FY13 replacement list. There will be specific instructions to follow, and we will have a list of the CNG, Flexible Fuel and Hybrid vehicles that meet the legislative requirements for you to select from.

Presentation by DriveCam GPS Systems

Mike MacComiskey along with his colleague Randy Wise were guest speakers from DriveCam. DriveCam is a video camera that provides continuous driver monitoring and exception-based video capture to identify patterns of risky driving behavior. Fleets using DriveCam's solution realize millions of dollars in savings when they:

- Prevent collisions – Fleet operators see collision cost reduction of up to 80% in Property & Auto Liability and Workers Compensation claims.
- Prevent fraudulent claims – DriveCam's exception-based video captures indisputable evidence when an event occurs, protecting drivers and fleets from fraudulent or other errant claims.
- Prevent fuel waste – Typical reduction of up to 12% through the management of efficient driving, excessive idling and speeding.

Fleets also realize a variety of important indirect benefits from developing and maintaining a world-class safety culture. With DriveCam, you'll:

- Protect your drivers from the devastating impact from being involved in a collision – and exonerating them when they are in a no-fault collision.
- Protect your brand by minimizing high-profile collisions that might end up on the evening news.
- Exemplify good corporate citizenship by contributing to a safer and more environmentally conscious community.

If anyone is interested in reading about some of their services see their website at: www.drivecam.com Attached is the PowerPoint presentation given at the meeting.

Maintenance update from SFM Call Center

Agencies must be proactive on preventative maintenance to keep the vehicles going. Currently vehicles are usually replaced at approximately 150,000 miles. OSPB is considering extending the mileage replacement threshold to 200,000 miles. We are currently discussing this option and nothing has been finalized, that is why preventative maintenance is crucial in keeping these vehicles in safe running order.

Updates from RISK Management

RISK is going to set up a pilot program to monitor the Motor Vehicle Records that will be examined prior to employment and for continued employment in a position with required driving duties of state vehicles. If your agency would like to volunteer for this program contact Sunny Bradford at 303-866-5221 or sunny.bradford@state.co.us