

2015 Direct Assistance Application (also known as 2014 APW Progress Report)

Using the **2014 Annual Plan of Work** which was submitted in January 2014, **fill in and complete the blue columns** including: (“Actual Hours, Actual Funding Sources & Amounts, and the final column, Results/Accomplishments”). Include information on the progress, results, accomplishments or updates for each work item listed in the APW the district submitted last year.

1. Do **NOT** delete activities (worksheets or work items) you were unable to complete; it does not count as a penalty against the district when there is a change of direction. Make sure you record why the activity was not completed and if it will be an item continued in the future. This is a perfect opportunity to start planning activities that will be carried forward in your future APW and LRP.

Examples include:

- Due to extreme drought, weed activity was very low and we were unable to complete this activity.
- Fire conditions and damage required a shift in district priority and attention was turned to.....
- Due to budget changes, we were unable complete this activity.

2. Work Items added in 2014 that were not part of your original APW (i.e. an activity was added as part of an emergency response to a local concern, etc.) should be listed in the Additional Conservation Activities section or the Conservation Education section, depending on the type of activities the district conducted. **Original 2014 APW Objectives and Work Items should not be changed**, so the reviewers can see the beginning APW Objectives and Work Items as well as the added work load completed during the year.

3. When completing the Results/Accomplishments section include as many details regarding the outcomes of activities as you can. Be sure to provide **measurable results**. This is your opportunity to let people who are unfamiliar with your district know what you are all about.

Examples of measurable results:

- Provided funding for FFA Range judging with 100% of local 6th grade students participating.
- District treated XXX number of acres of weeds affecting XXX number of landowners.
- List the number of participants in a tour or workshop, who participated and what they learned and/or got from participating.
- Attended XX County Commissioner meetings in support of XX priority and provided advice/comment/etc. regarding XX topic.
- Advertised in local newspaper with display ad for two weeks along with a news article. Advertised in XXX name bulk mailings to 6359 postal patrons.

Completed progress columns for the 2014 APW are due by February 1, 2015. This will act as the 2015 Direct Assistance Application. Please submit through DOLA's e-filing system under service plans. See the LANDS site for e-filing instructions, under announcements, Change on paper work submissions.

<https://sites.google.com/a/state.co.us/lands/Blog>