



COLORADO

Department of Health Care
Policy & Financing

3Community Living Office
1570 Grant Street
Denver, CO 80203

To: All Community Centered Boards

From: Brittani Trujillo, Case Management Services Coordinator

Date: September 13, 2017

Subject: COMMUNICATION BRIEF
Announce required Targeted Case Management training for all Case Managers of the HCBS-CES, HCBS-DD, and HCBS-SLS waivers.

Purpose: To inform Community Centered Board (CCB) staff of dates of required Targeted Case Management (TCM) training for all case managers of the HCBS-CES, HCBS-DD, and HCBS-SLS waivers.

Background: The Department has conducted several reviews of case management activities across CCBs. Results of the reviews indicate that TCM activities are not being conducted in accordance with waiver requirements and 10 CCR 2505-10, 8.760 et. seq. Additionally, the Office of Inspector General recently conducted an audit of TCM activities, and preliminary results indicate inaccurate and inappropriate billing of TCM activities.

In order to ensure that case managers understand the requirements of TCM, the Department developed a TCM training that will be provided on five occasions by Department staff.

Information: All current case managers for individuals enrolled in the HCBS-CES, HCBS-DD, and HCBS-SLS waivers are required to attend a TCM training session. Each CCB shall ensure case manager participation and develop a record of individual attendance to provide to the Department no later than October 31, 2017.

After the current training dates have passed, the recorded webinar will be available by accessing the Department's website. A link to the website will be sent to all Case Management Directors when the recording has been uploaded. Registration for each training session is required due to attendance constraints. CCBs are encouraged to participate in groups for the webinars. Only one registration should be completed per group. The training dates are below:



In-person: October 10, 2017; 9:00 am – 12:00 pm; Colorado Mental Health Institute (CMHI) Ft. Logan Auditorium; * Registration required (see below).

Webinar: October 11, 2017; 11:00 am – 2:00 pm; [Click here to register](#)

Webinar: October 16, 2017; 9:30 am – 12:30 pm; [Click here to register](#)

Webinar: October 19, 2017; 12:00 pm – 3:00 pm; [Click here to register](#)

Webinar: October 23, 2017; 1:00 pm – 4:00 pm; [Click here to register](#)

For those attending the training session at CMHI Ft. Logan:

* Registration required: One list per CCB of all case managers attending the training at CMHI Ft. Logan shall be sent to Leila Norden at leila.norden@state.co.us by September 29, 2017.

CMHI Ft. Logan is a Tobacco Free Campus. All visitors are required to respectfully abide by the No Smoking Policy. No tobacco products shall be used anywhere on the hospital grounds; this includes CMHI-Ft. Logan parking lots, sidewalks, and front lawn areas.

All auditorium attendees are required to park in designated parking areas only:

- East of 3520 West Oxford Avenue in the unpaved overflow parking lot area
- On West Oxford Avenue, or around the soccer parade grounds, Oxford Ave / Lowell Blvd

This training rescinds all previous documents and guidelines sent by the Department or the Division for Developmental Disabilities at the Colorado Department of Human Services.

Attachments:

CMHI Ft. Logan map

Contact Person:

Leila Norden, DIDD Case Management Training Coordinator

Contact Information:

leila.norden@state.co.us ; 303-866-3691

