Name: Colorado DRIVES County Governance Committee

Meeting Date: October 21, 2020
Organizer: Chris Hochmuth

Meeting Time: 9:00 am – 11:00 am
Location: meet.google.com/hed-mmff-iga
          Phone Numbers
          (US)+1 917-336-4577
          PIN: 115 362 723#

Ocotber 21, 2020 DCGC

1. **Call to Order and Initial Business** – Chair 9:00 – 9:05 am
   a. Roll Call – Chris Hochmuth
   b. Approval of minutes from 8-19-2020 & 9-16-2020

2. **Old Business**
   a. **CDOR Update** – 9:05 – 9:30 am
      i. Vehicle Services Section (VSS) – Dylan Ikenouye 9:05 – 9:20
         i. Call Center Metrics – Dylan Ikenouye
         ii. Online Services Report – Dylan Ikenouye
         iii. Top 4 Transaction Times – Dylan Ikenouye
      ii. Training Team – Michelle Martinez 9:20-9:25
         i. Training Team Update
      iii. **DRIVES Budget** – Ryan Reather 9:25-9:30
         i. Period 2 update – Ryan Reather
         ii. Approval of ITD-B to Fund Late Fee Warrants – Ryan Reather
   b. **OIT Update** – Cindi Wika 9:30 – 9:40 am
      i. Outage Report
      ii. Access Tracking Sheet
      iii. Cradle Point survey update
   c. **DPA Update** – Jerry Gentry 9:40 – 9:45 am
      i. House holding implementation update – Jerry Gentry
d. **Business Innovation Group** – Sonia Sandoval 9:45-10:00 am
   i. **DRIVES Executive Update**
      1) DRIVES Road map
      2) Update on Late Fee Refunds
   ii. **User Support update** – Sonia Sandoval

e. **Sub-Committee and Working Group Update** – 10:00 – 10:20 am
   i. **Requirements, Clarification & Improvement (RCI)** – Pam Nielsen
      1) List of Current Topics
      2) Equipment Requests
   ii. **Financial Advisory Working Group (FAWG)** – Kimberly Corell

3. **New Business** – Chair 10:20 – 10:45 am
   a. **CCi Printing Registration Receipts w/POD** – Dylan Ikenouye
   b. **Review of Member’s terms** – Dylan Ikenouye

4. **Public Comment** (Statements or suggestions from the Public) – Chair 10:45 – 10:50 am

5. **Open Forum** (suggestions for action by the committee) – Chair 10:50 – 11:00 am

6. **Announce Next Meeting** – Chair

7. **Adjourn** – Chair (Does not require a motion if agenda is complete)

*Next meeting is scheduled for November 18, 2020 at 9:00 am*

*Meeting agendas and information are available at:*  
https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee