**MEETING PLAN**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Colorado DRIVES County Governance Committee</th>
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<tbody>
<tr>
<td>Meeting Date:</td>
<td>September 16, 2020</td>
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<tr>
<td>Organizer:</td>
<td>Chris Hochmuth</td>
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<tr>
<td>Meeting Time:</td>
<td>9:00 am – 11:00 am</td>
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<td>Location:</td>
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**September 16, 2020 DCGC**

1. **Call to Order and Initial Business** – Chair 9:00 – 9:05 am
   a. Roll Call – Chris Hochmuth
   b. Approval of minutes from 8-19-2020

2. **Old Business**
   a. **CDOR Update** – 9:05 – 9:45 am
      i. Vehicle Services Section (VSS) – Kevin Kihn & Dylan Ikenouye 9:05 – 9:20
         i. Call Center Metrics – Kevin Kihn
         ii. Online Services Report – Kevin Kihn
         iii. Top 4 Transaction Times – Dylan Ikenouye
         iv. Decommissioning of Legacy systems – Kevin Kihn
      ii. Driver Services
         i. Address/Locator Validation – Flavio Quintana
         i. DRIVES Executive Update
            1) Update on Late Fee programming
            2) Update on Refunds
         ii. User Support update – Sonia Sandoval
      iv. Training Team – Michelle Martinez 9:30-9:35
         i. Training Team Update
      v. DRIVES Budget – Ryan Reather 9:35-9:40
         i. Introduction of New DMV Budget Manager (Courtney Vincelette) – Ryan
MEETING PLAN

Reather
ii. Period 1 update – Ryan Reather

b. OIT Update – Cindi Wika 9:40 – 9:50 am
   i. Outage Report
   ii. Access Tracking Sheet
   iii. Cradle Point Survey update

c. DPA Update – Jerry Gentry 9:50 – 10:00 am
   i. Pricing Options update – Jerry Gentry
   ii. Centralized Printing Opt In/Out Period results – Dylan Ikenouye
   iii. House holding implementation update – Jerry Gentry

d. Sub-Committee and Working Group Update – 10:00 – 10:20 am
   i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
      1) List of Current Topics
      2) Equipment Requests
   ii. Financial Advisory Working Group (FAWG) – Kimberly Corell

3. New Business – Chair 10:20 – 10:45 am
   a. State Kiosk Contract update – Dan Ervin
   b. DMV Digital transformation County Working Group Recommendation – Mike Dixon

4. Public Comments (Statements of interest or suggestions from the Public) – Chair 10:45 – 10:50 am

5. Open Forum (suggestions for action by the committee) – Chair 10:50 – 11:00 am

6. Announce Next Meeting – Chair

7. Adjourn – Chair (Does not require a motion if agenda is complete)

Next meeting is scheduled for October 21, 2020 at 9:00 am
Meeting agendas and information are available at:
https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee