



MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	August 19, 2020	Organizer:	Chris Hochmuth
Meeting Time:	9:00 am – 11:00 am	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

August 19, 2020 DCGC

1. **Call to Order and Initial Business** – Chair 9:00 – 9:05 am
 - a. Roll Call – Chris Hochmuth
 - b. Approval of minutes from 07.15.2020, 7.21.2020, 7.24.2020

2. **Old Business**
 - a. CDOR Update – 9:05 – 9:45 am
 - i. Vehicle Services Section (VSS) – Kevin Kihn & Dylan Ikenouye
 - i. Call Center Metrics - Kevin
 - ii. Online Services Report – Kevin
 - iii. Top 4 Transaction Times – Dylan

 - ii. Business Innovation Group – Josh Johnson
 - i. DRIVES County performance update
 - ii. MIIDB not Verified on eServices (SQR 18415)
 - iii. Bulk Fleet Renewal taking 1-3 days (SQR 18394)
 - iv. NCOA Change of Address not updating DRIVES (SQR 18703)
 - v. Update on Late Fee programming
 - vi. Executive Summary on what the SCRUMs
 - vii. User Support update – Sonia Sandoval

 - iii. Training Team – Michelle Martinez
 - i. Training Team Update



- iv. **DRIVES Budget** – Ryan Reather
 - i. FY'20 Budget Period 12
 - ii. License Plate Cash Fund Review

- b. **OIT Update** – Cindi Wika 9:45 – 10:00 am
 - i. Outage Report
 - ii. Access Tracking Sheet
 - iii. Cradle Point Survey update
 - iv. Opportunities for DOR and Counties to reduce paper, forms and toner costs

- c. **DPA** – Jerry Gentry 10:00 – 10:15 am
 - i. Bulk Centralized Printing Decision Request issue – Jerry Gentry
 - ii. House holding update – Jerry Gentry

- d. **Sub-Committee and Working Group Update** – 10:15 – 10:25 am
 - i. Requirements, Clarification & Improvement (RCI) – Pam Nielsen
 - 1) List of Current Topics
 - 2) County Refresh – Desk top vs. Laptop
 - 3) Equipment Requests
 - 2.d.i.i.3.1. Alamosa's request for remaining 2 PC's – Terry Carver
 - ii. Financial Advisory Working Group (FAWG) – Kimberly Corell

- 3. **New Business** – Chair 10:25 – 10:45 am
 - a. Email Collection Process – Chuck Broerman
 - b. Library for Driver's License – Chuck Broerman
 - c. Decommissioning of Legacy systems – Kevin Kihn
 - d. Security Access and Training Requirements – Kevin Kihn

- 4. **Public Comments** (Statements of interest or suggestions from the Public) – Chair 10:45 – 10:50 am

- 5. **Open Forum** (suggestions for action by the committee) – Chair 10:50 – 11:00 am

- 6. **Announce Next Meeting** – Chair

7. **Adjourn** – Chair

Next meeting is scheduled for September 16, 2020 at 9:00 am

Meeting agendas and information are available at:

<https://www.colorado.gov/pacific/dmv/colorado-drives-county-governance-committee>